

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING
April 14, 2014**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro Tem, John Barden.

Pledge of Allegiance

Roll Call

Present: Kathleen Abdo, John Barden, Linda Choate, Harry Crout, Celeste Roscoe, William Wadsworth.

Excused: Sylvia Makowski.

Administrative Officials in Attendance:

LeRoy D. Burcroff, Mayor

Ellen L. Craig-Bragg, Clerk

Stacy Paige, Treasurer

1. **Agenda** – Approval.
2. **Minutes**
 - A. Approval of the minutes from the regular meeting held April 7, 2014.
3. **Petitioner: None.**
4. **Chairperson’s Report, John Barden, Mayor Pro-Tem**
5. **Mayor’s Report – LeRoy D. Burcroff, Mayor**
 - A. Change order for Bid 12/13-06; Police vehicle changeover.
 - B. Bid Award 13/4-15; Upfitting for six Ford police vehicles.
 - C. No-fee permit request.
 - D. Appointment to the City of Romulus Charter Commission.
 - E. Web services agreement.
 - F. Introduction of Budget Amendment 13/14-13.
 - G. Introduction of Budget Amendment 13/14-14.
- 6A. **Clerk’s Report – Ellen L. Craig-Bragg, Clerk.**
- 6B. **Treasurer’s Report – Stacy Paige, Treasurer**
7. **Public Comment** – Citizens are to limit their comments to three (3) minutes.
All citizens wishing to speak will be heard.
8. **Unfinished Business**
9. **New Business**
10. **Communication**
11. **Warrant 14-07** Checks presented for approval \$993,918.68.
12. **Adjournment**

1. Moved by **Abdo**, seconded by **Roscoe** to accept the agenda as presented.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

14-133

2A. Moved by **Abdo**, seconded by **Choate** to approve the minutes of the regular meeting of the Romulus City Council held on April 7, 2014.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout.

Nays – None.

Abstain – Roscoe, Wadsworth.

Motion Carried.

4. Chairperson's Report:

Mayor Pro-Tem John Barden announced the Household Hazardous Waste Collection will be held at Wayne County Community College in Belleville on Saturday, May 3, 2014 from 8 a.m. until 2:00 p.m. For more information call: 734-326-3936.

4. Moved by **Choate**, seconded by **Roscoe** to accept the Chairperson's Report.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

5. Mayor's Report:

Mayor LeRoy Burcroff announced "Clean Sweep" will be held on Saturday, May 3, 2014 from 9:00 a.m. until noon.

14-134

5A1. Moved by **Wadsworth**, seconded by **Abdo** to adopt a memorial resolution for the family of Nina Wood.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

14-135

5A. Moved by **Wadsworth**, seconded by **Abdo** to authorize a change order for Bid 12/13-06 for purchase of additional equipment in the amount of \$2,400.98 for the up-fitting of a Ford Utility police vehicle by Priority One.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

14-136

5B. Moved by **Choate**, seconded by **Roscoe** to award Bid 13/14-15, upfitting for six Ford police vehicles to the lowest qualified bidder, ABS Solutions, in the amount of \$37,338.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

14-137

5C. Moved by **Roscoe**, seconded by **Wadsworth** to authorize a no-fee permit to Romulus High School senior, Ben Mach, for concrete paving and elevating gardening beds at the Romulus Senior Center Community Gardens as part of his Eagle Scout project, under the direction of Romulus Boy Scout Troop 872.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

14-138

5D. Moved by **Wadsworth**, seconded by **Choate** to concur with the administration and approve the appointment of Jeff Kotlarek to fill the vacant position on the City of Romulus Charter Commission with a term to expire on March 5, 2016.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

14-139 **5E.** Moved by **Roscoe**, seconded by **Choate** to concur with the administration and authorize the mayor and clerk to enter into an agreement with Revize for a two-year contract for website services at a cost not to exceed \$9,956.00.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

14-140 **5F.** Moved by **Choate**, seconded by **Roscoe** to introduce Budget Amendment 13/14-13 to re-allocate funds for the upgrade to the City’s website.

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED BUDGET</u>
GENERAL FUND				
<u>Expense</u> 101-1230-712.77-30	Comm. Services Ctrl Services	0	10,000	10,000
<u>Expense</u> 101-4130-741.80-10	B & G Capital Outlay	463,795	(10,000)	453,795

To re-allocate funds for the upgrade to the City’s website.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

14-141 **5G.** Moved by **Wadsworth**, seconded by **Roscoe** to introduce Budget Amendment 13/14-14 to record the net proceeds of the \$6,000.000 bond issue (Council resolution #14-085) received by the City on April 3, 2014. The bond proceeds will cover the budgeted amounts in 13/14, in 14/15, and projects continuing into 15/16 for the intended projects.

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED BUDGET</u>
MAJOR ROADS FUND				
<u>Revenue</u>				
202-0000-698.00-00	Major Roads Bond Proceeds	0	2,120,386	2,120,386
<u>Expense</u>				
202-4210-742.90-10	Major Project Cost (Matching funds)	0	324,000	324,000
202-4210-742.90-13	Goddard Road	0	150,000	150,000
202-4210-742.90-17	Wayne Road Sidewalk	0	116,000	116,000
202-4210-742.90-19	Grant Road	0	65,000	65,000
202-4210-742.90-11	Cost of Issuance	0	28,948	28,948
<u>Fund Balance</u>				
202-0000-390.00-00	Fund Balance	612,065	1,436,438	2,048,503
DOWNTOWN DEVELOPMENT AUTHORITY				
<u>Revenue</u>				
295-0000-410-69-51	DDA Bond Proceeds	0	1,007,290	1,007,290
<u>Expense</u>				
295-7410-774.90-18	Goddard Rd Streetscape	0	443,127	443,127
295-7410-774.90-11	Cost of Issuance	0	13,887	13,887
<u>Fund Balance</u>				
295-0000-390.00-00	Fund Balance	35,663	550,276	585,939
WATER & SEWER FUND				
<u>Revenue</u>				
592-0000-698.00-00	Water Bond Proceeds	0	2,894,345	2,894,345
<u>Expense</u>				
592-4510-745.80-16	Water Construction in Progress	0	436,804	436,804
592-4510-745.90-11	Cost of Issuance	0	40,071	40,071
<u>Retained Earnings</u>				
592-0000-395.00-00	W & S Retained Earnings	4,705,937	2,417,470	7,123,407

To record the net proceeds of the \$6,000,000 bond issue (Council resolution #14-085) received by the City on April 3, 2014. The bond proceeds will cover the budgeted amounts in 13/14, in 14/15, and projects continuing into 15/16 for the intended projects.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

6A. Clerk’s Report:

Clerk Ellen Craig-Bragg announced the free city-wide garage sale will be held on Thursday, May 22, 2014 through Sunday, May 25, 2014 with rain dates of June 12, 2014 through June 15, 2014.

14-142

6A1. Moved by **Wadsworth**, seconded by **Abdo** to re-schedule the study session regarding the City fee schedule from April 28, 2014 at 5:30 p.m. to **May 5, 2014 at 5:30 p.m.** to be held in the Romulus City Hall Council Chambers.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe Wadsworth.
Nays – None.
Motion Carried Unanimously.

6B. Treasurer’s Report

City Treasurer, Stacy Paige, thanked Joe Ozog, Tracy Leininger, Shirley Coats and Rose Swidan for assistance in preparing 2013 tax returns for senior citizens.

7. Public Comment

8. Unfinished Business

Councilman Wadsworth announced the annual Animal Shelter Bowl-A-Thon will be held on May 16, 2014.

9. New Business

14-143

9A. Moved by **Abdo**, seconded by **Wadsworth** to adopt a resolution to recognize the Romulus Junior High School FCCLA Chapter (Family Career Community and Leaders of America) for the 21 gold medals they earned at the state conference for their community service; and also, their advisor, Mr. Mark Edwards, was named the State of Michigan “Advisor of the Year.”

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe Wadsworth.
Nays – None.
Motion Carried Unanimously.

14-144

9B. Moved by **Abdo**, seconded by **Choate** to adopt a resolution to recognize the Romulus Senior High School FCCLA Chapter (Family Career Community and Leaders of America) for the ten gold and three silver medals they earned at the state conference for their community service.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe Wadsworth.
Nays – None.
Motion Carried Unanimously.

10. Communication

14-145

11. Moved by **Choate**, seconded by **Roscoe** to approve Warrant 14-07 in the amount of \$993,918.68.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

12. Moved by **Wadsworth**, seconded by **Roscoe** to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes from the regular meeting of the Romulus City Council held on April 14, 2014.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan