

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING  
May 12, 2014**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

**The meeting was called to order at 7:30 p.m. by Mayor Pro Tem, John Barden.**

**Pledge of Allegiance**

**Roll Call**

**Present:** Kathleen Abdo, John Barden, Linda Choate, Harry Crout, Sylvia Makowski, William Wadsworth.

**Excused:** Celeste Roscoe.

**Administrative Officials in Attendance:**

LeRoy D. Burcroff, Mayor

Ellen L. Craig-Bragg, Clerk

1. **\*Amended\* Agenda** – Approval.
2. **Minutes**
  - A. Approval of the minutes from the regular meeting held May 5, 2014.
  - B. Approval of the minutes from the special meetings held May 5, 2014:  
5:30 p.m. Study Session – City fee schedule.  
6:00 p.m. Study Session – Medical Marijuana.
  - C. Approval of the minutes from the public hearing held May 5, 2014:  
6:30 p.m. Public Hearing – 2014-15 City budget.
3. **Petitioner: None**
4. **Chairperson’s Report, John Barden, Mayor Pro-Tem**
5. **Mayor’s Report – LeRoy D. Burcroff, Mayor**
  - A. 2014 Romulus fireworks.
  - B. 2014 Merriman Road maintenance.
  - C. Romulus Fire Dept. disposal of obsolete equipment - engines 321 and 311.
  - D. Romulus Fire Dept. disposal of obsolete equipment – command post.
  - E. Romulus Fire Dept. disposal of obsolete equipment – engine 302.
  - F. Romulus Fire Dept. disposal of obsolete equipment – radio equipment.
  - G. General and Special Appropriations Act – Fiscal Year 2014-2015.
  - H. Vantageport representation.
- 6A. **Clerk’s Report – Ellen L. Craig-Bragg, Clerk.**
  1. Second reading, final adoption of Budget Amendment 13/14-16, general fund.
  2. Second reading, final adoption of Budget Amendment 13/14-17, general fund.
  3. Second reading, final adoption of amended zoning ordinance 1.216.
  4. Study session request from city treasurer, Stacy Paige.
  5. Study session request to discuss medical marijuana.
  - \*6. First reading, city fee schedule.\*
- 6B. **Treasurer’s Report – Stacy Paige, Treasurer**
7. **Public Comment** – Citizens are to limit their comments to three (3) minutes.  
All citizens wishing to speak will be heard.
8. **Unfinished Business**
9. **New Business**
10. **Communication**
11. **Warrant 14-09** Checks presented in the amount of \$708,304.93.
12. **Adjournment**

**1.** Moved by **Makowski**, seconded by **Crout** to accept the agenda as amended.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Wadsworth.

Nays – None.

Motion Carried Unanimously.

**14-178**

**2A.** Moved by **Wadsworth**, seconded by **Abdo** to approve the minutes of the regular meeting of the Romulus City Council held on May 5, 2014.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Wadsworth.

Nays – None.

Motion Carried Unanimously.

**14-179**

**2B.** Moved by **Wadsworth**, seconded by **Makowski** to approve the minutes of the special meetings of the Romulus City Council held on May 5, 2014 – 5:30 p.m. study session, city fee schedule; and 6:00 p.m. study session, medical marijuana.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Wadsworth.

Nays – None.

Motion Carried Unanimously.

**14-180**

**2C.** Moved by **Abdo**, seconded by **Choate** to approve the minutes of the public hearing of the Romulus City Council held on May 5, 2014 – 6:30 p.m., 2014-15 City Budget.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Wadsworth.

Nays – None.

Motion Carried Unanimously.

**4. Chairperson's Report:**

Mayor Pro-Tem Barden announced information regarding Wayne County Hazardous Waste Disposal, Phone Number: 734-326-3936.

Miss Kyra Franklin, Romulus Middle School student, presented information regarding the second annual Talent and Fashion Showcase to be held on Friday, May 23, 2014 at Romulus High School.

**4.** Moved by **Choate**, seconded by **Wadsworth** to accept the Chairperson's Report.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Wadsworth.

Nays – None.

Motion Carried Unanimously.

**5. Mayor's Report:**

Mayor LeRoy Burcroff recognized the Roach family for their generous contribution to the Romulus Goodfellows, Historical Society, Arts Council and for the framed picture of Captain Douglas Charles Roach, U.S. Air Force, Thunderbird Aerial Drill Team; the picture will be displayed on Veteran's Day.

Mayor Burcroff also recognized Lee Steel Company of Romulus for their sponsorship of the city fireworks.

**14-181**

**5A1.** Moved by **Wadsworth**, seconded by **Crout** to recognize our local law enforcement officers in celebration of "Peace Officers Memorial Day" on May 15<sup>th</sup>.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**14-182**

**5A2.** Moved by **Abdo**, seconded by **Wadsworth** to authorize approval of the 2014 fireworks and concur with the recommendation of Fire Chief David Allison for Romulus Rotary application to the State of Michigan for the event.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**14-183**

**5A3.** Moved by **Abdo**, seconded by **Makowski** to authorize a no-fee permit for the 2014 Romulus fireworks on the city property, south of Ecorse Road, no-fee permits for two food trailers on the school property, and approval of the temporary closure of Ozga Road from Wick to Tyler Roads when the fireworks are complete.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Wadsworth.  
Nays – None.  
Motion Carried Unanimously

**14-184**

**5B.** Moved by **Wadsworth**, seconded by **Choate** to extend bid 04/05-26 for the Merriman Road 2014 maintenance season through WH Cannon in the amount of \$45,500.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**14-185**

**5C.** Moved by **Makowski**, seconded by **Wadsworth** to authorize the disposal of Fire Engines 321 and 311 on the Michigan Inter-Governmental Trade Network Virtual Auction Site (MITN.INFO) at a cost of \$6.00 per vehicle.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**14-186**      **5D.** Moved by **Wadsworth**, seconded by **Makowski** to authorize the disposal of the Romulus Fire Department 2006 Dodgen Command Center through a third-party vendor, Emergency Vehicles Plus. Sale of the vehicle will be at no cost to the City.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**14-187**      **5E.** Moved by **Abdo**, seconded by **Choate** to authorize the disposal of Fire Engine 302 through either of the following historical preservation organizations, Engine House No. 5 Museum or Michigan Firehouse Museum and Education Center. Should the historical auction not be successful, the vehicle should be sold on the Michigan Inter-Governmental Trade Network Virtual Auction Site (MITN.INFO) at a cost of \$6.00 per vehicle

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**14-188**      **5F.** Moved by **Choate**, seconded by **Crout** to authorize the disposal of outdated and obsolete radio equipment on the Michigan Inter-Governmental Trade Network Virtual Site (MITN.INFO) with a minimum per-unit bid of \$7.00 per handset, or sales through a third party vendor should they fail to sell on the MITN.INFO site.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**14-189**      **5G.** Moved by **Makowski**, seconded by **Choate** to adopt the General Appropriations Act for FY 2014/2015 as prepared by the finance department and submitted by Mayor Burcroff.

**CITY OF ROMULUS  
 GENERAL AND SPECIAL APPROPRIATIONS ACT**

**A resolution to provide for the adoption of a budget proposed by the Mayor containing estimates of proposed revenues and expenditures for the fiscal year beginning July 1, 2014 and ending June 30, 2015 and millage rates to support this budget.**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROMULUS:**

SECTION 1. That for the expenditures of the City Government and its activities for the fiscal year, beginning July 1, 2014 and ending June 30, 2015, the amounts in the following sections are hereby appropriated.

SECTION 2. That for the said fiscal year there is hereby appropriated out of the General Fund on an activity basis, the following:

COUNCIL .....	77,685
MAYOR .....	350,800
CLERK.....	530,468
TREASURER .....	435,311
COMMUNITY SERVICES/OUTREACH.....	463,801
FINANCIAL SERVICES.....	2,418,850
COMMUNITY & ECONOMIC DEVELOPMENT .....	360,046
PUBLIC SAFETY.....	12,137,375
PUBLIC SERVICES.....	3,115,383
TOTAL EXPENDITURES .....	<u>19,889,719</u>
REVENUES	
PROPERTY TAXES.....	7,430,457
LICENSES & PERMITS .....	1,212,100
FEDERAL SOURCES .....	413,014
INTERGOVERNMENTAL REVENUES .....	3,910,355
CHARGES FOR SERVICES.....	2,351,165
FINES & FORFEITS .....	4,100,000

MISCELLANEOUS .....	308,838
TOTAL REVENUES .....	19,725,929
APPROPRIATED SURPLUS .....	163,790
TOTAL REVENUES & APPROPRIATED SURPLUS .....	<u>19,889,719</u>

SECTION 3. That for the said fiscal year there is hereby appropriated out of the Major Roads Fund on an activity basis, the following:

MAJOR ROADS FUND EXPENDITURES .....	2,712,370
TRANSFER TO BEVERLY ROAD .....	155,970
TRANSFER TO LOCAL STREETS .....	250,000
TRANSFER TO DEBT FUND .....	205,191
TOTAL EXPENDITURES & CONTINGENCIES .....	<u>3,323,531</u>
REVENUES .....	1,459,405
APPROPRIATED SURPLUS .....	1,864,126
TOTAL REVENUES & APPROPRIATED SURPLUS .....	<u>3,323,531</u>

SECTION 4. That for the said fiscal year there is hereby appropriated out of the Local Streets Fund on an activity basis, the following:

LOCAL STREETS FUND .....	<u>784,970</u>
REVENUES .....	687,442
APPROPRIATED SURPLUS .....	97,528
TOTAL REVENUES & APPROPRIATED SURPLUS .....	<u>784,970</u>

SECTION 5. That for the said fiscal year there is hereby appropriated out of the Romulus Athletic Center Fund on an activity basis, the following:

ROMULUS ATHLETIC CENTER .....	<u>2,164,050</u>
REVENUES .....	<u>2,185,010</u>

SECTION 6. That for the said fiscal year there is hereby appropriated out of the Cemetery Perpetuation Fund on an activity basis, the following:

CEMETERY PERPETUATION FUND .....	<u>0</u>
REVENUES .....	<u>1,505</u>

SECTION 7. That for the said fiscal year there is hereby appropriated out of the Cable Television Fund on an activity basis, the following:

CABLE TELEVISION .....	<u>433,120</u>
REVENUES .....	351,200
APPROPRIATED SURPLUS .....	81,920
TOTAL REVENUES & APPROPRIATED SURPLUS .....	<u>433,120</u>

SECTION 8. That for the said fiscal year there is hereby appropriated out of the Merriman Road Special Assessment Fund on an activity basis, the following:

MERRIMAN RD SPECIAL ASSESSMENT .....	<u>87,500</u>
REVENUES .....	78,817
APPROPRIATED SURPLUS .....	8,683
TOTAL REVENUES & APPROPRIATED SURPLUS .....	<u>87,500</u>

SECTION 9. That for the said fiscal year there is hereby appropriated out of the Street Lighting Fund on an activity basis, the following:

STREET LIGHTING .....	<u>523,736</u>
REVENUES .....	<u>577,495</u>

SECTION 10. That for the said fiscal year there is hereby appropriated out of the Sanitation Fund on an activity basis, the following:

SANITATION .....	<u>1,092,777</u>
REVENUES .....	<u>1,122,395</u>

SECTION 11. That for the said fiscal year there is hereby appropriated out of the Community Development Grants Fund on an activity basis, the following:

COMMUNITY DEVELOPMENT GRANTS .....	<u>183,405</u>
REVENUES .....	<u>183,405</u>

SECTION 12. That for the said fiscal year there is hereby appropriated out of the 9 1 1 Fund on an activity basis, the following:

9 1 1 FUND .....	<u>224,938</u>
REVENUES .....	133,250
APPROPRIATED SURPLUS .....	91,688
TOTAL REVENUES & APPROPRIATED SURPLUS .....	<u>224,938</u>

SECTION 13. That for the said fiscal year there is hereby appropriated out of the Federal Law Enforcement Fund on an activity basis, the following:

FEDERAL LAW ENFORCEMENT .....	<u>252,025</u>
REVENUES .....	<u>315,350</u>

SECTION 14. That for the said fiscal year there is hereby appropriated out of the State Law Enforcement Fund on an activity basis, the following:

STATE FORFEITURE .....	<u>183,300</u>
REVENUES .....	50,500
APPROPRIATED SURPLUS .....	132,800
TOTAL REVENUES & APPROPRIATED SURPLUS .....	<u>183,300</u>

SECTION 15. That for the said fiscal year there is hereby appropriated out of the Municipal Library Fund on an activity basis, the following:

MUNICIPAL LIBRARY .....	<u>384,787</u>
REVENUES .....	345,631
APPROPRIATED SURPLUS .....	39,156
TOTAL REVENUES & APPROPRIATED SURPLUS .....	<u>384,787</u>

SECTION 16. That for the said fiscal year there is hereby appropriated out of the Special Assessment - Beverly Road Fund on an activity basis, the following:

SPECIAL ASSESSMENT - BEVERLY ROAD.....	<u>272,005</u>
REVENUES .....	264,736
APPROPRIATED SURPLUS .....	7,269
TOTAL REVENUES & APPROPRIATED SURPLUS .....	<u>272,005</u>

SECTION 17. That for the said fiscal year there is hereby appropriated out of the 2014 Capital Improvement Debt Service Fund on an activity basis, the following:

CAPITAL IMPROVEMENT DEBT SERVICE .....	<u>479,268</u>
REVENUES .....	<u>479,268</u>

SECTION 18. That for the said fiscal year there is hereby appropriated out of the Sewer Debt Service Fund on an activity basis, the following:

SEWER DEBT SERVICE .....	<u>750,000</u>
REVENUES .....	42,000
APPROPRIATED SURPLUS .....	708,000
TOTAL REVENUES & APPROPRIATED SURPLUS .....	<u>750,000</u>

SECTION 19. That for the said fiscal year there is hereby appropriated out of the Water Debt Service Fund on an activity basis, the following:

WATER DEBT SERVICE.....	<u>131,386</u>
REVENUES .....	20,500
APPROPRIATED SURPLUS .....	110,886
TOTAL REVENUES & APPROPRIATED SURPLUS .....	<u>131,386</u>

SECTION 20. That for the said fiscal year there is hereby appropriated out of the Senior Center Construction Fund on an activity basis, the following:

SENIOR CENTER CONSTRUCTION .....	<u>392,680</u>
REVENUES .....	<u>392,680</u>

SECTION 21. That for the said fiscal year there is hereby appropriated out of the Sewer and Water Fund on an activity basis, the following:

SEWER AND WATER.....	<u>20,666,659</u>
REVENUES .....	16,796,884
APPROPRIATED SURPLUS .....	3,869,775
TOTAL REVENUES & APPROPRIATED SURPLUS .....	<u>20,666,659</u>

SECTION 22. That for the said fiscal year there is hereby appropriated out of the Vehicle and Equipment Fund on an activity basis, the following:

VEHICLE AND EQUIPMENT .....	<u>1,996,063</u>
REVENUES .....	<u>2,065,618</u>

SECTION 23. That for the said fiscal year there is hereby appropriated out of the Technology Services Fund on an activity basis, the following:

TECHNOLOGY SERVICES .....	<u>816,847</u>
REVENUES .....	810,546
APPROPRIATED SURPLUS .....	6,301
TOTAL REVENUES & APPROPRIATED SURPLUS .....	<u>816,847</u>

SECTION 24. That for the said fiscal year there is hereby appropriated out of the Retirement Insurance Benefit Fund on an activity basis, the following:

RETIREE INSURANCE BENEFITS .....	<u>2,832,524</u>
REVENUES .....	<u>2,872,121</u>

SECTION 25. That for the said fiscal year there is hereby appropriated out of the Property and Liability Self-Insurance Fund on an activity basis, the following:

PROPERTY AND LIABILITY SELF INSURANCE.....	<u>544,064</u>
REVENUES .....	536,025
APPROPRIATED SURPLUS .....	8,039
TOTAL REVENUES & APPROPRIATED SURPLUS .....	<u>544,064</u>

SECTION 26. That for the said fiscal year there is hereby appropriated out of the Downtown Development Authority Special Revenue Fund on an activity basis, the following: DOWNTOWN DEVELOPMENT AUTHORITY - 921,827

REVENUES .....	385,289
APPROPRIATED SURPLUS .....	536,538
TOTAL REVENUES & APPROPRIATED SURPLUS .....	<u>921,827</u>

SECTION 27. That for the said fiscal year there is hereby appropriated out of the Tax Increment Finance Authority Funds on an activity basis, the following:

TIFA DISTRICT II - .....	<u>2,830,666</u>
REVENUES .....	2,429,171

APPROPRIATED SURPLUS .....	401,495
TOTAL REVENUES & APPROPRIATED SURPLUS .....	<u>2,830,666</u>

SECTION 28. That for the said fiscal year there is hereby appropriated the following Capital Budget expenditures:  
CAPITAL BUDGET 7,003,267

SECTION 29. That amounts budgeted for specific items or purposes and not required to be utilized for such items or purposes may be spent by the Mayor for other items or purposes within the same activity for which such allocations are made.

SECTION 30. Be it further resolved that the following millage rates as provided by charter or statute be assessed:	
OPERATING MILLAGE .....	9.4063
LIBRARY MILLAGE .....	0.3000
SANITATION MILLAGE.....	1.5500
EPA LEVY MILLAGE.....	1.8217

SECTION 31. Be it further resolved that the Property Tax Administration Fee and any type of late penalty charge as provided for by charter or statute be assessed.

Approved: City Council meeting May 12, 2014.

**CITY OF ROMULUS  
GENERAL APPROPRIATIONS ACT**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROMULUS:**

That for the expenditures of the 34<sup>th</sup> District Court and its activities for the fiscal year beginning July 1, 2014 and ending June 30, 2015, the following amount is hereby appropriated.

**OPERATING EXPENDITURES \$3,882,172**

**APPROVED: City Council Meeting May 12, 2014**

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**14-190** **5H1.** Moved by **Choate**, seconded by **Makowski** to approve the appointment of Tim Keyes to serve as the City’s alternate on the VantagePort Corporation Board for a term of four years.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**14-191** **5H2.** Moved by **Choate**, seconded by **Wadsworth** to approve the appointment of Tim Keyes to serve as the City’s alternate on the Executive VantagePort Board for a term of three years.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**6A.** Clerk’s Report  
City Clerk, Ellen Craig-Bragg, announced that the Wayne County DPS Environmental Services Group will meet at the Wyandotte City Hall Council Chambers, 3200 Biddle Avenue, Wyandotte MI on June 11, 2014 at 7:00 p.m. to discuss the downriver sewage disposal system, meeting open to the public.

**14-192** **6A1.** Moved by **Wadsworth**, seconded by **Abdo** to approve second reading and final adoption of Budget Amendment 13/14-16, general fund – introduced at the Council meeting of May 5, 2014.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**14-193** **6A2.** Moved by **Makowski**, seconded by **Crout** to approve second reading and final adoption of Budget Amendment 13/14-17, general fund – introduced at the Council meeting of May 5,

2014.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Wadsworth.

Nays – None.

Motion Carried Unanimously.

**14-194**

**6A3.** Moved by **Makowski**, seconded by **Abdo** to approve second reading and final adoption of Amended Zoning Ordinance 1.216 – introduced at the Council meeting of May 5, 2014.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Wadsworth.

Nays – None.

Motion Carried Unanimously.

**14-195**

**6A4.** Moved by **Wadsworth**, seconded by **Abdo** to schedule a study session on Tuesday, May 27, 2014 at 6:30 p.m. to discuss policies and procedures. The meeting will be held in the Council Chambers, Romulus City Hall, 11111 Wayne Rd. Romulus, MI 48174.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Wadsworth.

Nays – None.

Motion Carried Unanimously.

**14-196**

**6A5.** Moved by **Makowski**, seconded by **Abdo** to schedule a study session on Tuesday, May 27, 2014 at 6:00 p.m. to discuss medical marijuana. The meeting will be held in the Council Chambers, Romulus City Hall, 11111 Wayne Rd. Romulus, MI 48174.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Wadsworth.

Nays – None.

Motion Carried Unanimously.

**14-197**

**6A6.** Moved by **Abdo**, seconded by **Wadsworth** to approve first reading of the city services fee schedule.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Wadsworth.

Nays – None.

Motion Carried Unanimously.

**6B. Treasurer's Report**

**7. Public Comment**

**8. Unfinished Business**

**9. New Business**

Councilman Wadsworth mentioned signage for the Charlie Lau Field at the high school has been down for quite some time. Mayor Burcroff offered the City of Romulus to make new signs if the school will install them. Councilwoman Abdo will follow up with the school.

**10. Communication**

Councilwoman Choate, on behalf of the Cemetery Board of Trustees, thanked The Sacred Spaces and Restoration Group for their hard work restoring headstones in the Romulus Memorial Cemetery and also many city workers who helped and Jet's Pizza for their contribution to the effort.

**14-198**

**11.** Moved by **Choate**, seconded by **Makowski** to approve Warrant 14-09 in the amount of

\$708,304.93.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Wadsworth.

Nays – None.

Motion Carried Unanimously.

**12.** Moved by **Wadsworth**, seconded by **Makowski** to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Wadsworth.

Nays – None.

Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes from the regular meeting of the Romulus City Council held on May 12, 2014.



Ellen L. Craig-Bragg, City Clerk  
City of Romulus, Michigan