

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING  
June 23, 2014**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

**The meeting was called to order at 7:30 p.m. by Mayor Pro Tem, John Barden.**

**Pledge of Allegiance**

**Roll Call**

**Present:** Kathleen Abdo, John Barden, Linda Choate, Harry Crout, Sylvia Makowski, Celeste Roscoe,

**Excused:** William Wadsworth

**Administrative Officials in Attendance:**

LeRoy D. Burcroff, Mayor

Ellen L. Craig-Bragg, Clerk

Stacy Paige, Treasurer

1. **\*Amended\* Agenda** – Approval.

2. **Minutes**

A. Approval of the minutes from the regular meeting held June 9, 2014.

B. Approval of the minutes from the special meeting held June 9, 2014:

5:30 p.m. closed session – Pending union matters

6:30 p.m. study session – - Goddard Road Reconstruction Project.

3. **Petitioner:**

A. Heritage - Crystal Clean, LLC, 29060 Airport Drive, request – approval for transfer of hazardous and non-hazardous liquid industrial waste in containers.

4. **Chairperson's Report, John Barden, Mayor Pro-Tem**

5. **Mayor's Report – LeRoy D. Burcroff, Mayor**

A. Bid award ITB-FH-13-4-1811; two year salt bid.

B. Bid award ITB 13/14-22; two (2) one-ton dump trucks, Romulus DPW.

C. Bid award 13/14-23; fence extension, Romulus Memorial Cemetery.

D. Wayne Road sidewalk construction, Herman St. to Goddard Rd.

E. Title VI Plan, MDOT.

F. Right-of- way use request, Fiber Technologies, LLC.

G. Employee Health Care Plan and Trustee Committee.

H. Introduction of Budget Amendment 14/15-1

**\*\*I.** Authorization to enter into a tri-party agreement consultant services – Goddard Road Project – Romaine to Wayne Road. **\*\***

6A. **Clerk's Report – Ellen L. Craig-Bragg, Clerk**

1. Second reading, final adoption of Municipal Fee Schedule.

2. Study session request from city clerk, Ellen Craig-Bragg.

3. Board of Zoning Appeals appointments.

4. Study session request from city treasurer, Stacy Paige.

5. New water and sewer rates – effective July 1, 2014.

**\*6.** Study session request from Captain Joshua Monte.\*

6B. **Treasurer's Report – Stacy Paige, Treasurer**

1. Romulus Community Schools Tax Agreement

7. **Public Comment** – Citizens are to limit their comments to three (3) minutes.

All citizens wishing to speak will be heard.

8. **Unfinished Business**

9. **New Business**

10. **Communication**

11. **Warrant 14-12** Checks presented for approval: \$311,303.75.

12. **Adjournment**

1. Moved by **Abdo**, seconded by **Makowski** to accept the agenda as amended.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.  
Nays – None.  
Motion Carried Unanimously.

**14-233**      **2A.** Moved by **Roscoe**, seconded by **Makowski** to approve the minutes of the regular meeting of the Romulus City Council held on June 9, 2014.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.  
Nays – None.  
Motion Carried Unanimously.

**14-234**      **2B.** Moved by **Makowski**, seconded by **Choate** to approve the minutes of the special meeting of the Romulus City Council held on June 9, 2014:  
5:30 p.m. closed session, - Pending union matters, and  
6:30 p.m. study session – Goddard Rd. Reconstruction Project.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.  
Nays – None.  
Motion Carried Unanimously.

**3. Petitioner:**

Heritage-Crystal Clean LLC, 29060 Airport Drive, request approval for transfer of hazardous and non-hazardous liquid industrial waste in containers.

**14-235**      **3.** Moved by **Choate**, seconded by **Crout** to approve the petitioner request to transfer hazardous and non-hazardous liquid industrial waste in containers.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.  
Nays – None  
Motion Carried Unanimously.

**4. Chairperson's Report:**

Councilwoman Abdo introduced the new Principal of Romulus High School, Mr. Hall. Harold Pollard, a 20 year resident, addressed council with his concern over the speeding on Fourth Street.

**14-236**      **4A.** Moved by **Abdo**, seconded by **Crout** to adopt a Resolution of Acknowledgement for Bill and Jean Wadsworth's 47<sup>th</sup> Wedding Anniversary.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.  
Nays – None.  
Motion Carried Unanimously.

**14-237**      **4B.** Moved by **Abdo**, seconded by **Crout** to adopt a Resolution of Acknowledgement for Councilwoman Abdo's Mother-In-Law, Christine Abdo's 97<sup>th</sup> birthday.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.  
Nays – None  
Motion Carried Unanimously.

**14-238**      **4C.** Moved by **Makowski**, seconded by **Roscoe** to grant a no-fee permit to Jason Malloy to close Beverly and Wayne Roads for the Diabetes 5K Run on Saturday, October 11, 2014.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.  
Nays – None  
Motion Carried Unanimously.

**4D.** Moved by **Roscoe**, seconded by **Makowski** to accept the Chairperson's report.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.

Nays – None.

Motion Carried Unanimously.

**5. Mayor's Report:**

Mayor Burcroff gave an update on the Visioning Process and Steering Team surveys.

Mayor Burcroff made the following announcements:

- Elmer Johnson Park re-opening on June 21, 2014 at 11:00 a.m.
- DIA/Inside/Out - Art in the Park on Tuesday June 24th at Mary Ann Banks Park –
- Romulus Fireworks on Thursday June 26<sup>th</sup> at 10 p.m. (June 27<sup>th</sup> - rain date), Mayor also acknowledged Lee Steel and the Rotary Foundation for their sponsorship.
- Romulus Drug Task Force Golf Outing Fundraiser is Thursday July 17<sup>th</sup> at Gateway Golf Course.

Mayor Burcroff introduced the following new team members:

- Suzanne Moreno, Director of Financial Services.
- Jadie Settles, Ordinance Director (part-time position).
- Tanya Cofield, Director of Recreation.

**14-239**

**5A.** Moved by **Roscoe**, seconded by **Makowski** to adopt a Resolution of Recognition for the Barden, Hamilton, Sumners and Rosner family reunion.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.

Nays – None.

Motion Carried Unanimously.

**14-240**

**5A1.** Moved by **Makowski**, seconded by **Choate** to adopt a Memorial Resolution for Barney Lee Rogers.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.

Nays – None.

Motion Carried Unanimously.

**14-241**

**5A2** Motion by **Makowski**, seconded by **Choate**, to concur with the administration and award Bid ITB-FH-13-14-1811 for the purchase of road salt for the 2014/2015 winter salt season to the lowest bidder, Detroit Salt Company at a per ton price of \$46.61 for early deliveries and \$47.01 for purchases made after October 1, 2014.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.

Nays – None.

Motion Carried Unanimously.

**14-242**

**5A3.** Motion by **Choate**, seconded by **Makowski**, to concur with the administration and authorize extension of bid ITB-FH-13-14-1811 for the purchase of road salt for the 2015/2016 winter salt season from Detroit Salt Company, purchases not to exceed budgeted funds.

Roll Call Vote: Ayes – Abdo, Choate, Crout, Makowski, Roscoe.

Nays – None.

Motion Carried Unanimously.

**14-243**

**5B.** Moved by **Makowski**, seconded by **Choate**, to concur with administration and award ITB Bid 13/14-22 for the acquisition of two (2) one ton dump trucks with dump bodies, towing packages, tarp systems and western wide out w/hydraulic extension snowplows to the most responsible and responsive bidder, Red Holman GMC in the amount of \$88,044.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.

Nays – None

Motion Carried Unanimously.

**14-244** **5C.** Moved by **Abdo**, seconded by **Crout** to concur with the administration and award 13/14-23, for the removal of a portion of the existing fence at Romulus Memorial Cemetery and for the installation of 420 feet of new fencing to the lowest qualified bidder, RMD Holding, Ltd. d.b.a. Nationwide Construction Group in the amount of \$8,225.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.  
 Nays – None.  
 Motion Carried Unanimously.

**14-245** **5D.** Moved by **Roscoe**, seconded by **Makowski** to adopt a resolution authorizing the Mayor and Clerk to enter into an agreement with the State of Michigan for the Wayne Road sidewalk (Herman Street to Goddard Road) construction project.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.  
 Nays – None.  
 Motion Carried Unanimously.

**14-246** **5E.** Moved by **Roscoe**, seconded by **Makowski** to adopt the Title VI Non-Discrimination Plan, approved by the Michigan Department of Transportation and required for Federal fund road project recipients.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.  
 Nays – None.  
 Motion Carried Unanimously.

**14-247** **5F.** Moved by **Choate**, seconded by **Makowski** to adopt the right-of-way telecommunications agreement with Fiber Technologies LLC for the use of existing telephone poles or underground conduit for the purpose of constructing a fiber optic network extension to its service customer.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.  
 Nays – None.  
 Motion Carried Unanimously.

**14-248** **5G.** Moved by **Makowski**, seconded by **Roscoe**, to concur with the administration and approve the appointment of Suzanne Moreno, Financial Services Director to serve on Employee Health Care Plan and Trust Committee.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.  
 Nays – None.  
 Motion Carried Unanimously.

**14-249** **5H.** Moved by **Makowski**, seconded by **Roscoe**, to introduce Budget Amendment 14/15-1 to move unused funds from the 2013/14 budget into the 2014/15 budget for the Brandt Road Project.

| <u>Fund/Dept</u><br><u>Account No.</u> | <u>Account Name</u>        | <u>Current</u><br><u>Budget</u> | <u>Amendment</u> | <u>Amended</u><br><u>Budget</u> |
|--|----------------------------|---------------------------------|------------------|---------------------------------|
| <b>*LOCAL STREETS*</b>                 |                            |                                 |                  |                                 |
| <b><u>Expense</u></b>                  |                            |                                 |                  |                                 |
| 203-4310-743.90-10                     | Local Street Project Costs | 0                               | \$54,223         | \$54,223                        |
| <b><u>Fund Balance</u></b>             |                            |                                 |                  |                                 |
| 203-0000-390.00-00                     | Local Street Fund Balance  | \$192,431                       | (54,223)         | \$138,208                       |

**To move unused funds from the 2013/14 budget into the 2014/15 budget for the Brandt Road Project.**

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.  
 Nays – None.  
 Motion Carried Unanimously.

**14-250** **5I.** Moved by **Choate**, seconded by **Crout** to concur with the administration and authorize the Mayor and Clerk to enter into the consultant services tri-party agreement with Orchard Hiltz & McCliment for the Goddard Road project, Romaine Street to Wayne Road.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.  
Nays – None.  
Motion Carried Unanimously.

**6A. Clerk’s Report:**

**14-251** **6A1.** Moved by **Choate**, seconded by **Roscoe** to accept the second reading and final adoption of the Municipal Fee Schedule.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.  
Nays – None.  
Motion Carried Unanimously.

**14-252** **6A2.** Moved by **Makowski**, seconded by **Abdo** to approve the request from City Clerk, Ellen-Craig Bragg, to schedule a study session on Monday, July 14, 2014 at 7:15 p.m. to discuss an Ordinance Amendment.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.  
Nays – None.  
Motion Carried Unanimously.

**14-253** **6A3.** Moved by **Abdo**, seconded by **Makowski**, to concur with the administration and approve the reappointments of Emery Long (current member) and Julie Allison (current alternate) to the Board of Zoning Appeals with a term to expire on June 30, 2017.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.  
Nays – None.  
Motion Carried Unanimously.

**14-254** **6A4.** Moved by **Makowski**, seconded by **Choate**, to approve the request from City Treasurer, Stacy Paige, to schedule a study session for Monday, July 14, 2014 at 7:00 p.m. to discuss the City of Romulus Third Quarter Investments.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.  
Nays – None.  
Motion Carried Unanimously.

**6A5.** New water rates to be effective July 1, 2014, no action required by council.  
Resident requested to speak regarding new water rates.

**14-255** **6A6.** Moved by **Roscoe**, seconded by **Makowski**, to approve the request from Police Captain, Joshua Monte, to schedule a study session on Monday, July 14, 2014 at 6:30 p.m. to discuss the adoption of a new Ordinance pertaining to minors in possession of spray paint.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.  
Nays – None.  
Motion Carried Unanimously.

**6B. Treasurer's Report:**

**14-256**      **6B1.** Moved by **Makowski**, seconded by **Abdo** to approve the City to enter into a Tax Collection agreement with the Romulus Community Schools. This agreement shall be effective for the 2015-2016 school year commencing July 1, 2015 and continuing thereafter- details and clarifications are provided in the agreement.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.  
Nays – None.  
Motion Carried Unanimously.

**14-257**      **6B2.** Moved by **Malowski**, seconded by **Choate**, to adopt a Memorial Resolution for Craig Weidemann.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.  
Nays – None.  
Motion Carried Unanimously.

**7. Public Comment:**

Resident commented and asked the City for assistance regarding the overgrown bushes, garbage and poor condition of the vacant property near her residence.  
Chairman of the Cemetery Board commented on the beautiful appearance of the cemetery.  
Resident commented on rate increases, council meeting agendas, the City website and the Envision Romulus meeting, encouraging residents to attend.  
Jeff Gorman introduced himself as a candidate for the 13<sup>th</sup> Congressional District House of Representatives.

**8. Unfinished Business**

**9. New Business**

**10. Communication**

**14-258**      **11.** Moved by **Choate**, seconded by **Makowski** to approve Warrant 14-12 in the amount of \$311,303.75.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Roscoe, Makowski, Roscoe.  
Nays – None.  
Motion Carried Unanimously

**12.** Moved by **Makowski**, seconded by **Roscoe**, to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.  
Nays – None.  
Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on June 23, 2014.



Ellen L. Craig-Bragg, City Clerk  
City of Romulus, Michigan