

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING  
February 24, 2014**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

**The meeting was called to order at 7:30 p.m. by Mayor Pro Tem, John Barden.**

**Pledge of Allegiance**

**Roll Call**

**Present:** Kathleen Abdo, John Barden, Linda Choate, Sylvia Makowski, Celeste Roscoe, William Wadsworth.

**Excused:** Harry Crout

**Administrative Officials in Attendance:**

LeRoy D. Burcroff, Mayor

Ellen L. Craig-Bragg, Clerk

Stacy Paige, Treasurer

Steve Hitchcock, City Attorney

**1. Agenda – Approval.**

**2. Minutes**

**A.** Approval of the minutes from the regular meeting held February 10, 2014.

**B.** Approval of special meeting minutes:

Nov. 25, 2013, 5:00 p.m. Closed Session, Pending Legal

Nov. 25, 2013, 5:30 p.m. Study Session, RAC Financial Statements

Nov. 25, 2013, 6:30 p.m. Study Session, Secondary PSAP (Public Safety Access Point)

Dec. 02, 2013, 5:45 p.m. Closed Session, Attorney Opinion Letter

Dec. 02, 2013, 6:30 p.m. Study Session, Romulus Code of Ordinances.

Dec. 09, 2013, 5:30 p.m. Closed Session, Personnel Matters

Dec. 09, 2013, 6:00 p.m. Study Session, Amendment to Water & Sewer Contract

Dec. 09, 2013, 6:30 p.m. Study Session, Public Act 152

Dec. 23, 2013, 7:00 p.m. Closed Session, Attorney Opinion

Jan. 06, 2014, 6:00 p.m. Study Session, Ethics Ordinance

Jan. 06, 2014, 6:30 p.m. Public Hearing, Special Tree Rezoning, PDA

Jan. 13, 2014, 6:00 p.m. Study Session, Audit Presentation

Jan. 13, 2014, 7:00 p.m. Public Hearing, CDBG

Jan. 27, 2014, 5:30 p.m. Study Session, Employees Policies and Procedures

Jan. 27, 2014, 6:00 p.m. Study Session, Municipal Finance Overview Seminar

Feb. 03, 2014, 7:00 p.m. Study Session, FOIA Policy

Feb. 10, 2014, 5:00 p.m. Study Session, Romulus Vision Plan

Feb. 10, 2014, 6:00 p.m. Study Session, Policies & Procedures & Ethics Ordinance

Feb. 10, 2014, 6:30 p.m. Study Session, Proposed Amendments to Purchasing Ordinance.

**3. Petitioner: None.**

**4. Chairperson's Report, John Barden, Mayor Pro-Tem**

**5. Mayor's Report – LeRoy D. Burcroff, Mayor**

**A.** Bid Award 13/14-11 – Police Department vehicles.

**B.** Request to dispose of NEC Telephone equipment.

**C.** Senior Alliance fiscal year 2014 match.

**D.** Legal services – property tax litigation.

**E.** Appointment to the Recreation Commission.

**F.** Professional services agreement – Community Visioning Project.

**G. For Your Information:**

1. Communication from Thomas Wilson, DPW Director RE: Emergency repair vehicle #109.

**6A. Clerk's Report – Ellen L. Craig-Bragg, Clerk**

1. Study session request for Monday, March 3, 2014 RE: Goddard Rd. and bonding updates.
2. Study session request for Monday, March 10, 2014 RE: policies & procedures & Ethics Ordinance.
3. Study session request for Monday, March 10, 2014 RE: medical marihuana moratorium and ordinance
4. Introduction of an ordinance to restate Chapter 39, Purchasing Ordinance.

**6B. Treasurer's Report – Stacy Paige, Treasurer**

7. **Public Comment** – Citizens are to limit their comments to three (3) minutes.

All citizens wishing to speak will be heard.

8. **Unfinished Business**

9. **New Business**

10. **Communication**

11. **Warrant 14-04** Checks presented for approval \$958,937.63.

12. **Adjournment**

1. Moved by **Makowski**, seconded by **Choate** to accept the agenda as presented.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

**14-060**

- 2A.** Moved by **Wadsworth**, seconded by **Roscoe** to approve the minutes of the regular meeting of the Romulus City Council held on February 10, 2014.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

**14-061**

- 2B(1).** Moved by **Wadsworth** seconded by **Makowski** to approve the minutes of the special meetings of the Romulus City Council (which includes study sessions and closed sessions) as follows:

Nov. 25, 2013, closed session, pending legal; study session, RAC Financial Statements; and study session, Secondary PSAP.

Dec. 2, 2013, closed session, attorney opinion letter; and study session, Romulus Code of Ordinances.

Dec. 9, 2013, closed session, personnel matters and study session; Amendment to Water & Sewer Contract; study session, Public Act 152.

Dec. 23, 2013, closed session, attorney opinion.

Jan. 6, 2014, study session, Ethics Ordinance; and public hearing, Special Tree Rezoning, PDA

Jan. 13, 2014, study session, audit presentation; and public hearing CDBG.

Feb. 3, 2014, study session, FOIA Policy.

Feb. 10, 2014, study session, Romulus Vision Plan, study session, policies & procedures and Ethics Ordinance; study session, proposed amendments to Purchasing Ordinance.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

**14-062**      **2B(2).** Moved by **Abdo**, seconded by **Roscoe** to approve the minutes of the special meetings held on January 27, 2014 – study session, Employees Policies and Procedures and study session, Municipal Finance Overview Seminar.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Roscoe.

Nays – None.

Abstain – Makowski, Wadsworth. (both absent from Jan. 27, 2014 meeting)

Motion Carried.

**3A. Petitioner: None**

#### **4. Chairperson's Report**

Councilman Wadsworth commented on the Dog Inoculation Day that was held on Saturday, February 22<sup>nd</sup> – 250 animals were inoculated and 119 licenses issued.

Fluff and Puff clipped the animals' nails and donated the money received to the animal shelter.

The annual Animal Shelter Bowl-a-Thon fundraiser will be held at Romulus Lanes on Friday, May 16.

**14-063**      **4A.** Moved by **Abdo**, seconded by **Makowski** to approve the memorandum of agreement between the City of Romulus and AFSCME Council 25, Local 1917 and Teamsters Local 214 to provide that the furlough day for April 2014 shall be taken on Thursday, April 17, 2014 and Good Friday shall be recognized as a paid holiday on Friday, April 18, 2014.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

**14-064**      **4B.** Moved by **Roscoe**, seconded by **Choate** to adopt a memorial resolution for the family of Earl Alexander, Jr.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

**14-065**      **4C.** Moved by **Wadsworth**, seconded by **Makowski** to adopt a resolution for a proclamation to recognize Kappa Alpha Psi Fraternity, Inc. on their 67<sup>th</sup> Northern Providence Council Regional meeting to be held at the Sheraton Detroit Metropolitan Hotel in Romulus on April 10-13, 2014.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

**14-066**      **4D.** Moved by **Wadsworth**, seconded by **Roscoe** to approve a no-fee permit for a city-wide yard sale to be held on May 22, 23, 24 and 25, 2014 and the rain-out dates for June 12, 13, 14 and 15.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

4. Moved by **Choate**, seconded by **Makowski** to accept the Chairperson's Report.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Makowski, Roscoe, Wadsworth  
Nays – None.  
Motion Carried Unanimously.

**Mayor's Report:**

Officer Keith Haynes and Public Safety Director, John Leacher, explained the "Random Acts of Kindness" program at the Police Department.

**14-067**      **5A(1).** Moved by **Wadsworth**, seconded by **Makowski** to adopt a memorial resolution for the family of Gerald Frederick.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Makowski, Roscoe, Wadsworth  
Nays – None.  
Motion Carried Unanimously.

**14-068**      **5A.** Moved by **Wadsworth**, seconded by **Makowski** to award ITB 13/14-11 to the lowest bidder bidder, Jorgensen Ford Sales, Inc. for the purchase of one (1) 2014 Ford Sedan Interceptor with Eco-Boost in the amount of \$28,349 and five (5) 2014 Ford Police Utility Vehicles with Eco-Boost in the amount of \$30,724 each for a total purchase price of \$181,969.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Makowski, Roscoe, Wadsworth  
Nays – None.  
Motion Carried Unanimously.

**14-069**      **5B.** Moved by **Choate**, seconded by **Abdo** to authorize the sale of the NEC Telephone equipment in accordance with the City of Romulus Disposal of Obsolete, Worn or Surplus Property Policy to the only interested vendor, CMS Communications, in the amount of \$200 plus shipping fees.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Makowski, Roscoe, Wadsworth  
Nays – None.  
Motion Carried Unanimously.

**14-070**      **5C.** Moved by **Makowski**, seconded by **Roscoe** to authorize payment for the Senior Alliance 2014 fiscal year match for 2013 statistics in the amount of \$1,838.00

Roll Call Vote: Ayes – Abdo, Barden, Choate, Makowski, Roscoe, Wadsworth  
Nays – None.  
Motion Carried Unanimously.

**14-071**      **5D.** Moved by **Roscoe**, seconded by **Makowski** to authorize the mayor and clerk to enter into an agreement with Hallahan & Associates, P.C. to represent the City of Romulus in its property tax litigation.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Makowski, Roscoe, Wadsworth  
Nays – None.  
Motion Carried Unanimously.

**14-072**      **5E.** Moved by **Wadsworth**, seconded by **Roscoe** to concur with the administration and approve the appointment of Daniel J. Wood to the Recreation Commission with a term to expire on January 1, 2017.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Makowski, Roscoe, Wadsworth  
Nays – None.  
Motion Carried Unanimously.

**14-073**      **5F.** Moved by **Makowski**, seconded by **Choate** to authorize the mayor and clerk to enter into an agreement with Orchard Hiltz & McCliment for completion of the five phase plan (as outlined in the City Council study session presentation held on February 10, 2014) for the City of Romulus Visioning Project at a cost not to exceed \$48,000.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Makowski, Roscoe, Wadsworth  
Nays – None.  
Motion Carried Unanimously.

**14-074**      **6A1(a).** Moved by **Wadsworth**, seconded by **Makowski** to adopt a memorial resolution for the family of Willie Edwards.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Makowski, Roscoe, Wadsworth  
Nays – None.  
Motion Carried Unanimously.

**14-075**      **6A1(b).** Moved by **Roscoe**, seconded by **Makowski** to adopt a memorial resolution for the family of Glenda Claxton.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Makowski, Roscoe, Wadsworth  
Nays – None.  
Motion Carried Unanimously.

**14-076**      **6A1.** Moved by **Makowski**, seconded by **Roscoe** to schedule a study session to discuss Goddard Road reconstruction updates and bonding requirements on Monday, March 3, 2014 at 6:30 p.m. in the City Hall Council Chambers, 11111 Wayne Road, Romulus, MI.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Makowski, Roscoe, Wadsworth  
Nays – None.  
Motion Carried Unanimously.

**14-077**      **6A2.** Moved by **Makowski**, seconded by **Roscoe** to schedule a study session to discuss policies and procedures and an Ethics Ordinance on Monday, March 10, 2014 at 6:30 p.m. in the City Hall Council Chambers, 11111 Wayne Road, Romulus, MI.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Makowski, Roscoe, Wadsworth  
Nays – None.  
Motion Carried Unanimously.

**14-078**      **6A3.** Moved by **Wadsworth**, seconded by **Roscoe** to schedule a study session to discuss medical marihuana moratorium and a medical marihuana ordinance on Monday, March 10, 2014 at 6:00 p.m. in the City Hall Council Chambers, 11111 Wayne Road, Romulus, MI.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**14-079**      **6A4.** Moved by **Roscoe**, seconded by **Abdo** to approve first reading of the restated Purchasing Ordinance, Chapter 39 of the Romulus Code of Ordinances.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**6B. Treasurer’s Report**

Treasurer Stacy Paige, announced that after February 28, 2014 taxes will have to be paid at the county.

**7. Public Comment**

Citizen was glad to see City workers cold patching Brandt Road.  
Citizen commented on how it is heartwarming to see police officers participating in “Random Acts of Kindness.”

**10. Communication**

Black History Month celebration will be held on Friday, February 28, 2014 at 9:00 a.m. in the City Hall Council Chambers.

**14-080**      **11.** Moved by **Choate**, seconded by **Makowski** to authorize the treasurer to disburse funds as listed in **Warrant 14-04** in the amount of \$958,937.63.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**12.** Moved by **Wadsworth**, seconded by **Roscoe** to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on February 24, 2014.



Ellen L. Craig-Bragg, City Clerk  
City of Romulus, Michigan