

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING  
March 25, 2013**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

**The meeting was called to order at 7:30 p.m. by Mayor Pro-Tem LeRoy Burcroff.**

**Present:** LeRoy Burcroff, Linda Choate, Celeste Roscoe, William Wadsworth, Eva Webb.

**Excused:** John Barden, William Crova.

**Administrative Officials in Attendance:**

Betsey Krampitz, Chief of Staff

Barb Fitzgerald, Deputy Clerk

Stacy Paige, Treasurer

**Pledge of Allegiance**

**Roll Call**

**1. Agenda** – Approval.

**2. Minutes**

A. Approval of the minutes from the regular meeting held March 11, 2013.

**3. Petitioner**

A. Request for an IFTEC certificate from United Brass Manufacturing, Inc.

**4. Chairperson's Report, LeRoy D. Burcroff, Mayor Pro Tem**

**5. Mayor's Report – Alan R. Lambert, Mayor**

A. Tobine Road resurfacing project.

B. Cemetery Board of Trustees Re-Appointment.

C. Intergovernmental agreement with Romulus Schools – School Resource Officers.

D. Introduction of Budget Amendment 12/13-12; Community Development Block Grant.

**6A Clerk's Report – Ellen L. Craig-Bragg, Clerk**

1. Request for City Clerk to attend the Michigan Association of Municipal Cemeteries annual conference June 12-14, 2013.

2. Request for a 30 Minute Study Session for April 1, 2013 at 7:00 p.m. to discuss upcoming DPW projects.

**6B Treasurer's Report – Stacy Paige, Treasurer**

**7. Public Comment** – Citizens are to limit their comments to three (3) minutes.

All citizens wishing to speak will be heard.

**8. Unfinished Business**

**9. New Business**

**10. Communication**

**11. Warrant 13-06** Checks presented for approval \$319,943.29

**12. Adjournment**

1. Moved by Wadsworth, seconded by Roscoe to accept the agenda as presented.

Roll Call Vote: Ayes – Burcroff, Choate, Roscoe, Wadsworth, Webb.

Nays – None.

Motion Carried Unanimously.

**13-076 2A.** Moved by Wadsworth, seconded by Webb to approve the minutes of the regular meeting of the Romulus City Council held March 11, 2013.

Roll Call Vote: Ayes – Burcroff, Choate, Roscoe, Wadsworth, Webb.

Nays – None.

Motion Carried Unanimously.

**13-077** **3A.** Moved by Wadsworth, seconded by Webb to concur with city assessor, Gary Evanko, and authorize a six (6) year tax abatement commencing December 31, 2013 and expiring December 30, 2019 for United Brass Manufacturing, located at 39000 Huron River Drive, Romulus, MI, pursuant to P.A. 198 as amended.

Roll Call Vote: Ayes – Burcroff, Choate, Roscoe, Wadsworth, Webb.  
Nays – None  
Motion Carried Unanimously.

**13-078** **4A.** Moved by Webb, seconded by Choate to recognize the Romulus High School Eagles basketball team on their 2012-2013 Michigan High School Athletic Association (MHSAA) championship.

Roll Call Vote: Ayes – Burcroff, Choate, Roscoe, Wadsworth, Webb.  
Nays – None  
Motion Carried Unanimously.

**13-079** **4B.** Moved by Wadsworth, seconded by Choate to approve a no-fee permit to the Romulus Christian Ministerial Association for their annual Good Friday Walk on Friday, March 29, 2013 beginning at 11:00 a.m. at the Historical Park, traveling south on Goddard Road to the Romulus Wesleyan Church located at five points.

Roll Call Vote: Ayes – Burcroff, Choate, Roscoe, Wadsworth, Webb.  
Nays – None  
Motion Carried Unanimously.

**4.** Moved by Choate, seconded by Webb to accept the chairperson’s report.

Roll Call Vote: Ayes – Burcroff, Choate, Roscoe, Wadsworth, Webb.  
Nays – None  
Motion Carried Unanimously.

**13-080** **5A(1).** Moved by Wadsworth, seconded by Roscoe to concur with the administration and adopt a resolution for approval of the Tobine Road reconstruction project, and execute the state contract.

Roll Call Vote: Ayes – Burcroff, Choate, Roscoe, Wadsworth, Webb.  
Nays – None  
Motion Carried Unanimously.

**13-081** **5A(2).** Moved by Roscoe, seconded by Choate to concur with the administration and authorize the mayor and clerk to enter into an “as needed” professional services agreement with Rowe Engineering for the Tobine Road reconstruction project.

Roll Call Vote: Ayes – Burcroff, Choate, Roscoe, Wadsworth, Webb.  
Nays – None  
Motion Carried Unanimously.

**13-082 5A(3).** Moved by Webb, seconded by Choate to concur with the administration and authorize the mayor and clerk to enter into an MDOT subcontract agreement (tri-party) for services on Tobine Road with Rowe Engineering.

Roll Call Vote: Ayes – Burcroff, Choate, Roscoe, Wadsworth, Webb.  
 Nays – None  
 Motion Carried Unanimously.

**13-083 5B.** Moved by Choate, seconded by Roscoe to approve the re-appointment of Nancy Champaigne to City of Romulus Cemetery Board of Trustees with a term to expire on November 1, 2015.

Roll Call Vote: Ayes – Burcroff, Choate, Roscoe, Wadsworth, Webb.  
 Nays – None  
 Motion Carried Unanimously.

**13-084 5C.** Moved by Webb, seconded by Wadsworth to authorize the mayor and clerk to enter into the Inter-Governmental Agreement with the Romulus Schools for three (3) School Resource Officers in the amount of \$155,000.

Roll Call Vote: Ayes – Burcroff, Choate, Roscoe, Wadsworth, Webb.  
 Nays – None  
 Motion Carried Unanimously.

**13-085 5D.** Moved by Roscoe, seconded by Choate to introduce Budget Amendment 12/13-12 to reflect a portion of the 2010 Community Development Block Grant program funds extended by Wayne County.

<u>FUND/DEPT.</u>		<u>CURRENT</u>		<u>AMENDED</u>
<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u>	<u>AMENDMENT</u>	<u>BUDGET</u>
<b>COMMUNITY DEVELOPMENT BLOCK GRANT</b>				
<b><u>Expense</u></b>				
252-2250-722.85-36	Senior Services 10-24-05A	0	2,708	2,708
252-2250-722.85-37	Housing Rehab 10-24-14A01	0	80	80
<b><u>Revenue</u></b>				
252-2250-512.50-10	Grant Revenue - Federal	457,525	2,788	460,313
To reflect a portion of the 2010 Community Development Block Grant program funds extended by Wayne County.				

Roll Call Vote: Ayes – Burcroff, Choate, Roscoe, Wadsworth, Webb.  
 Nays – None  
 Motion Carried Unanimously.

**13-086 6A1.** Moved by Choate, seconded by Wadsworth to authorize the city clerk, Ellen Craig-Bragg, to attend the Michigan Association of Municipal Cemeteries Conference on June 12-14, 2013 in Frankenmuth, MI and also authorize Jan Lemmon, Chairperson, Cemetery Board of Trustees to attend the conference pending the availability of the necessary funds in the budget.

Roll Call Vote: Ayes – Burcroff, Choate, Roscoe, Wadsworth, Webb.  
 Nays – None  
 Motion Carried Unanimously.

**13-087** **6A2.** Moved by Roscoe, seconded by Choate to schedule a study session with DPW director, Thomas Wilson, on Monday, April 1, 2013 at 7:00 p.m. to discuss upcoming DPW projects. The meeting will be held in the City Hall Council Chambers., 11111 Wayne Rd, Romulus, MI.

Roll Call Vote: Ayes – Burcroff, Choate, Roscoe, Wadsworth, Webb.  
Nays – None  
Motion Carried Unanimously.

**13-088** **10(a).** Moved by Webb, seconded by Roscoe to adopt a memorial resolution for the family of David Green.

Roll Call Vote: Ayes – Burcroff, Choate, Roscoe, Wadsworth, Webb.  
Nays – None  
Motion Carried Unanimously.

**13-089** **10(b).** Moved by Wadsworth, seconded by Choate to adopt a memorial resolution for the family of Albert Glinsky.

Roll Call Vote: Ayes – Burcroff, Choate, Roscoe, Wadsworth, Webb.  
Nays – None  
Motion Carried Unanimously.

**13-090** **11.** Moved by Choate, seconded by Roscoe to authorize the city treasurer to disburse funds as listed in Warrant 13-06 in the amount of Three Hundred Nineteen Thousand, Nine Hundred Forty-Three Dollars and Twenty-Nine Cents. (\$319,943.29)

Roll Call Vote: Ayes – Burcroff, Choate, Roscoe, Wadsworth, Webb.  
Nays – None  
Motion Carried Unanimously.

**12.** Moved by Wadsworth, seconded by Roscoe to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Burcroff, Choate, Roscoe, Wadsworth, Webb.  
Nays – None  
Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on March 25, 2013.



Ellen L. Craig-Bragg, City Clerk  
City of Romulus, Michigan