

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING
May 13, 2013**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro-Tem LeRoy Burcroff.

Present: John Barden, LeRoy Burcroff, Linda Choate, William Crova, Celeste Roscoe, William Wadsworth, Eva Webb.

Administrative Officials in Attendance:

Alan R. Lambert, Mayor

Ellen L. Craig-Bragg, Clerk

Stacy Paige, Treasurer

Pledge of Allegiance

Roll Call

1. **Agenda** – Approval.

2. **Minutes**

A. Approval of the minutes from the regular meeting held May 6, 2013.

3. **Petitioner: None.**

4. **Chairperson's Report, LeRoy D. Burcroff, Mayor Pro Tem**

5. **Mayor's Report – Alan R. Lambert, Mayor**

A. General and Special Appropriations Act, Fiscal Year 2013/2014.

B. Extension of Bid Award 12/13-02, pavement marking.

C. Extension of Bid Award 10/11-16; bulk salt, DPW.

D. Long-term maintenance of storm water management systems and appointment of designee and alternate.

E. Replacement patrol vehicle.

6A **Clerk's Report – Ellen L. Craig-Bragg, Clerk**

1. Introduction of Chapter 38, Ordinance Amendment, Employees Pension Plan.

For Your Information:

1. 2013 Electronic Waste Collections.

2. City Clerk and Deputy Clerk will attend Clerk's Conference June 18-21, 2013.

6B **Treasurer's Report – Stacy Paige, Treasurer**

7. **Public Comment** – Citizens are to limit their comments to three (3) minutes.

All citizens wishing to speak will be heard.

8. **Unfinished Business**

9. **New Business**

10. **Communication**

11. **Warrant 13-09** Checks presented for approval \$1,114,574.85

12. **Adjournment**

1. Moved by Barden, seconded by Roscoe to accept the agenda as presented.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.

Nays – None.

Motion Carried Unanimously.

13-145 **2A.** Moved by Wadsworth, seconded by Webb to approve the minutes of the regular meeting of the Romulus City Council held May 6, 2013.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None.
Motion Carried Unanimously.

13-146 **4A.** Moved by Wadsworth, seconded by Roscoe to remove two tabled items (6C1 and 6C2) from the May 6, 2013 regular Council meeting regarding the Downriver Community Conference (DCC) and Downriver Mutual Aid (DMA) Bylaws.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None.
Motion Carried Unanimously.

13-147 **4B.** Moved by Wadsworth, seconded by Choate to adopt a resolution adopting an amendment to the bylaws of the Downriver Community Conference to provide for its ability to borrow funds.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None.
Motion Carried Unanimously.

13-148 **4C.** Moved by Wadsworth, seconded by Roscoe to adopt a resolution adopting an amendment to the bylaws of the Downriver Mutual Aid to provide for its ability to borrow funds.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None.
Motion Carried Unanimously.

13-149 **4D.** Moved by Wadsworth, seconded by Roscoe to authorize the mayor and clerk to enter into the Master Acknowledgement and Consent Agreement for the DCC/DMA.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None.
Motion Carried Unanimously.

13-150 **4E.** Moved by Crova, seconded by Wadsworth to adopt a memorial resolution for the family of Brian Woehlke.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None.
Motion Carried Unanimously.

13-151 4F. Moved by Wadsworth, seconded by Roscoe to adopt a resolution recognizing Bill Crane, of Crane Funeral Home, on his thirty years of conducting business in Romulus.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
 Nays – None.
 Motion Carried Unanimously.

4. Moved by Crova, seconded by Choate to accept the chairperson’s report.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
 Nays – None
 Motion Carried Unanimously.

13-152 5A. Moved by Choate, seconded by Wadsworth to adopt the General Appropriations Act for FY 2013/2014 as prepared by the Finance Department and submitted by Mayor Lambert.

CITY OF ROMULUS

GENERAL AND SPECIAL APPROPRIATIONS ACT

A resolution to provide for the adoption of a budget proposed by the Mayor containing estimates of proposed revenues and expenditures for the fiscal year beginning July 1, 2013 and ending June 30, 2014 and

millage rates to support this budget.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROMULUS:

SECTION 1.

for the fiscal year, beginning July 1, 2013 and ending June 30, 2014, the amounts in the following sections are hereby appropriated.

That for the expenditures of the City Government and its activities

SECTION 2.

General Fund on an activity basis, the following:

That for the said fiscal year there is hereby appropriated out of the

COUNCIL	77,488
MAYOR	383,509
LEGAL	330,000
COMMUNITY SERVICE	3,000
PUBLIC RELATIONS	500
CLERK	363,323
ELECTIONS	162,809
TREASURER	420,181
ASSESSOR	307,526
BOARD OF REVIEW	1,454
CITY OWNED PROPERTY	14,250
COMMUNITY & ECONOMIC DEVELOPMENT	11,508
FINANCE	635,696
HUMAN RESOURCES	250,914
UNALLOCATED	486,774
TRANSFERS TO OTHER FUNDS	283,835
POLICE	8,572,225
ORDINANCE	285,949

ANIMAL SHELTER	307,423
FIRE	2,027,838
PLANNING & ZONING BOARD OF APPEALS	144,375
BUILDING	918,013
DEPARTMENT OF PUBLIC WORKS	133,637
DRAINS-AT-LARGE	68,500
BUILDING & GROUNDS	1,871,669
CEMETERY	114,986
HISTORICAL COMMISSION	300
SENIOR SERVICES	170,140
UNRESOLVED CLAIMS	<u>100,000</u>
TOTAL EXPENDITURES	18,447,822
CONTINGENCIES	<u>649,657</u>
TOTAL EXPENDITURES & CONTINGENCIES	<u>19,097,479</u>
 REVENUES	
TAXES	7,914,625
LICENSES & PERMITS	789,500
FEDERAL SOURCES INTERGOVERNMENTAL REVENUES	79,698
CHARGES FOR SERVICES	3,808,891
MISCELLANEOUS	2,286,435
FINES & FORFEITS	277,762
TOTAL REVENUES	<u>3,000,000</u>
APPROPRIATED SURPLUS	18,156,911
TOTAL REVENUES & APPROPRIATED SURPLUS	<u>940,568</u> <u>19,097,479</u>

That for the said fiscal year there is hereby appropriated out of the

SECTION 3.

Major Roads Fund on an activity basis, the following:

MAJOR ROADS FUND EXPENDITURES	1,449,605
TRANSFER TO BEVERLY ROAD	157,070
TRANSFER TO LOCAL STREETS	250,000
TOTAL EXPENDITURES & CONTINGENCIES	<u>1,856,675</u>
 REVENUES	
APPROPRIATED SURPLUS	1,153,454
TOTAL REVENUES & APPROPRIATED SURPLUS	<u>703,221</u> <u>1,856,675</u>

That for the said fiscal year there is hereby appropriated out of the

SECTION 4.

Local Streets Fund on an activity basis, the following:

LOCAL STREETS FUND	<u>771,031</u>
 REVENUES	
APPROPRIATED SURPLUS	696,545
TOTAL REVENUES & APPROPRIATED SURPLUS	<u>74,486</u> <u>771,031</u>

SECTION 5.

Romulus Athletic Center Fund on an activity basis, the following:

ROMULUS ATHLETIC CENTER	<u>1,951,242</u>
REVENUES	<u>2,301,844</u>

That for the said fiscal year there is hereby appropriated out of the

SECTION 6.

Cemetery Perpetuation Fund on an activity basis, the following:

CEMETERY PERPETUATION FUND	<u>0</u>
REVENUES	<u>1,505</u>

That for the said fiscal year there is hereby appropriated out of the

SECTION 7.

Cable Television Fund on an activity basis, the following:

CABLE TELEVISION	<u>350,632</u>
REVENUES	341,200
APPROPRIATED SURPLUS	9,432
TOTAL REVENUES & APPROPRIATED SURPLUS	<u>350,632</u>

That for the said fiscal year there is hereby appropriated out of the

SECTION 8.

Merriman Road Special Assessment Fund on an activity basis, the following:

MERRIMAN RD SPECIAL ASSESSMENT	<u>87,500</u>
REVENUES	78,817
APPROPRIATED SURPLUS	8,683
TOTAL REVENUES & APPROPRIATED SURPLUS	<u>87,500</u>

That for the said fiscal year there is hereby appropriated out of the

SECTION 9.

Street Lighting Fund on an activity basis, the following:

STREET LIGHTING	<u>559,520</u>
REVENUES	<u>618,632</u>

That for the said fiscal year there is hereby appropriated out of the

SECTION 10.

Sanitation Fund on an activity basis, the following:

SANITATION	<u>1,094,055</u>
REVENUES	<u>1,269,285</u>

That for the said fiscal year there is hereby appropriated out of the

SECTION 11.

Community Development Grants Fund on an activity basis, the following:

COMMUNITY DEVELOPMENT GRANTS	<u>476,863</u>
REVENUES	<u>476,863</u>

That for the said fiscal year there is hereby appropriated out of the

SECTION 12.

9 1 1 Fund on an activity basis, the following:

9 1 1 FUND	<u>222,345</u>
REVENUES	154,300
APPROPRIATED SURPLUS	68,045

That for the said fiscal year there is hereby appropriated out of the

TOTAL REVENUES & APPROPRIATED SURPLUS 222,345

That for the said fiscal year there is hereby appropriated out of the

SECTION 13.

Federal Law Enforcement Fund on an activity basis, the following:

FEDERAL LAW ENFORCEMENT 105,000
REVENUES 315,350

That for the said fiscal year there is hereby appropriated out of the

SECTION 14.

State Law Enforcement Fund on an activity basis, the following:

STATE FORFEITURE 512,360
REVENUES 330,900
APPROPRIATED SURPLUS 181,460
TOTAL REVENUES & APPROPRIATED SURPLUS 512,360

That for the said fiscal year there is hereby appropriated out of the

SECTION 15.

Municipal Library Fund on an activity basis, the following:

MUNICIPAL LIBRARY 366,001
REVENUES 342,771
APPROPRIATED SURPLUS 23,230
TOTAL REVENUES & APPROPRIATED SURPLUS 366,001

That for the said fiscal year there is hereby appropriated out of the

SECTION 16.

Special Assessment - Beverly Road Fund on an activity basis, the following:

SPECIAL ASSESSMENT - BEVERLY ROAD 277,301
REVENUES 276,586
APPROPRIATED SURPLUS 715
TOTAL REVENUES & APPROPRIATED SURPLUS 277,301

That for the said fiscal year there is hereby appropriated out of the

SECTION 17.

Building Authority Debt Service Fund on an activity basis, the following:

BUILDING AUTHORITY DEBT SERVICE 275,113
REVENUES 275,086
APPROPRIATED SURPLUS 27
TOTAL REVENUES & APPROPRIATED SURPLUS 275,113

That for the said fiscal year there is hereby appropriated out of the

SECTION 18.

Sewer Debt Service Fund on an activity basis, the following:

SEWER DEBT SERVICE 0
REVENUES 14,000

That for the said fiscal year there is hereby appropriated out of the

SECTION 19.

Water Debt Service Fund on an activity basis, the following:

WATER DEBT SERVICE 132,455
REVENUES 7,550

APPROPRIATED SURPLUS	124,905
TOTAL REVENUES & APPROPRIATED SURPLUS	<u>132,455</u>

That for the said fiscal year there is hereby appropriated out of the

SECTION 20.

Senior Center Construction Fund on an activity basis, the following:

SENIOR CENTER CONSTRUCTION	<u>395,648</u>
REVENUES	395,423
APPROPRIATED SURPLUS	225
TOTAL REVENUES & APPROPRIATED SURPLUS	<u>395,648</u>

That for the said fiscal year there is hereby appropriated out of the

SECTION 21.

Sewer and Water Fund on an activity basis, the following:

SEWER AND WATER	<u>16,194,016</u>
REVENUES	14,630,047
APPROPRIATED SURPLUS	1,563,969
TOTAL REVENUES & APPROPRIATED SURPLUS	<u>16,194,016</u>

That for the said fiscal year there is hereby appropriated out of the

SECTION 22.

Vehicle and Equipment Fund on an activity basis, the following:

VEHICLE AND EQUIPMENT	<u>1,859,164</u>
REVENUES	<u>1,781,821</u>
APPROPRIATED SURPLUS	77,343
TOTAL REVENUES & APPROPRIATED SURPLUS	<u>1,859,164</u>

That for the said fiscal year there is hereby appropriated out of the

SECTION 23.

Technology Services Fund on an activity basis, the following:

TECHNOLOGY SERVICES	<u>562,122</u>
REVENUES	370,036
APPROPRIATED SURPLUS	192,086
TOTAL REVENUES & APPROPRIATED SURPLUS	<u>562,122</u>

That for the said fiscal year there is hereby appropriated out of the

SECTION 24.

Retirement Insurance Benefit Fund on an activity basis, the following:

RETIREE INSURANCE BENEFITS	<u>2,753,291</u>
REVENUES	<u>3,096,889</u>

That for the said fiscal year there is hereby appropriated out of the

SECTION 25.

Property and Liability Self-Insurance Fund on an activity basis, the following:

PROPERTY AND LIABILITY SELF INSURANCE	<u>561,830</u>
REVENUES	544,847
APPROPRIATED SURPLUS	16,983
TOTAL REVENUES & APPROPRIATED SURPLUS	<u>561,830</u>

SECTION 26.

That for the said fiscal year there is hereby appropriated out of the

Long Term Disability Self-Insurance Fund on an activity basis, the following:

LONG-TERM DISABILITY SELF-INSURANCE	15,000
REVENUES	15,050

SECTION 27.

That for the said fiscal year there is hereby appropriated out of the

Downtown Development Authority Special Revenue Fund on an activity basis, the following:

DOWNTOWN DEVELOPMENT AUTHORITY -	698,444
REVENUES	646,723
APPROPRIATED SURPLUS	51,721
TOTAL REVENUES & APPROPRIATED SURPLUS	698,444

SECTION 28.

That for the said fiscal year there is hereby appropriated out of the

Tax Increment Finance Authority Funds on an activity basis, the following:

TIFA DISTRICT II -	2,877,050
REVENUES	2,977,122

SECTION 29.

That for the said fiscal year there is hereby appropriated the following

Capital Budget expenditures:

CAPITAL BUDGET	4,509,834
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SECTION 30.

That amounts budgeted for specific items or purposes and not

required to be utilized for such items or purposes may be spent by the Mayor for other items or purposes within the same activity for which such allocations are made.

SECTION 31.

Be it further resolved that the following millage rates as provided by

charter or statute be assessed:

OPERATING MILLAGE	9.4063
LIBRARY MILLAGE	0.3000
SANITATION MILLAGE	1.5500
EPA LEVY MILLAGE	1.8217

SECTION 32.

Be it further resolved that the Property Tax Administration Fee and any

type of late penalty charge as provided for by charter or statute be assessed.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROMULUS:

That for the expenditures of the 34th District Court and its activities for the fiscal year

beginning July 1, 2013 and ending June 30, 2014, the following amount is hereby appropriated.

OPERATING EXPENDITURES	\$3,880,172
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Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
 Nays – None
 Motion Carried Unanimously.

13-153 **5B.** Moved by Barden, seconded by Roscoe to extend Bid Award 12/13-02 through the end of 2014 for pavement marking for the City of Romulus, Department of Public Works to R. S. Contracting, Inc.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None
Motion Carried Unanimously.

13-154 **5C.** Moved by Wadsworth, seconded by Barden to authorize the extension of Bid Award 10/11-16 to purchase road salt for the 2013-2014 winter road maintenance season under the MITN Bid from the lowest bidder, Detroit Salt Company, at a per-ton price of \$46.09 for purchases.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None
Motion Carried Unanimously.

13-155 **5D(1).** Moved by Roscoe, seconded by Webb to concur with the administration and adopt a resolution accepting long-term maintenance of storm water management systems within the City of Romulus.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None
Motion Carried Unanimously.

13-156 **5D(2).** Moved by Roscoe, seconded by Webb to authorize Tom Wilson, DPW Director and Roberto Scappaticci, Assistant DPW Director, to execute long-term maintenance permits on behalf of the City of Romulus.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None
Motion Carried Unanimously.

13-157 **5E.** Moved by Crova, seconded by Wadsworth to authorize the purchase of a 2013 Ford Utility Demo Model from Gorno Ford at a cost of \$30,067 and additional emergency equipment up-fitting by Priority One at a cost of \$4,901.00 for a total replacement cost of \$34,805.00.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None
Motion Carried Unanimously.

13-158 **6A1.** Moved by Webb, seconded by Choate to introduce amended City Ordinance, Chapter 38, Romulus Employees Pension Plan.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None
Motion Carried Unanimously.

13-159 10. Moved by Wadsworth, seconded by Webb to adopt a memorial resolution for the family of Agnes Wilson.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None
Motion Carried Unanimously.

13-160 11. Moved by Barden, seconded by Choate to authorize the city treasurer to disburse funds as listed in Warrant 13-09 in the amount of One Million, One Hundred Fourteen Thousand, Five Hundred Seventy-Four Dollars and Eighty-Five Cents. (\$1,114,574.85)

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Roscoe, Wadsworth.
Nays – Webb.
Abstain -Crova
Motion Carried.

12. Moved by Wadsworth, seconded by Roscoe to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None
Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on May 13, 2013.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan