

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING
JUNE 6, 2011**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro-Tem LeRoy D. Burcroff.

Present: John Barden, LeRoy Burcroff, Linda Choate, William Crova, Celeste Roscoe, William Wadsworth, Eva Webb.

Administrative Officials in Attendance:

Alan R. Lambert, Mayor

Ellen L. Craig-Bragg, Clerk

Stacy Paige, Treasurer

Pledge of Allegiance

Roll Call

1. **Agenda** – Approval.
2. **Minutes**
 - A. Approval of the minutes from the regular meeting held June 6, 2011.
3. **Petitioner**
 - A. Victoria Tkach, O.'Tee's Sports Bar, 27409 Goddard, Romulus – requesting a no-fee permit for a fundraiser on June 12, 2011 with all proceeds being donated to a cancer patient.
4. **Chairperson's Report – LeRoy D. Burcroff, Mayor Pro Tem**
5. **Mayor's Report – Alan R. Lambert, Mayor**
 - A. Bid Award 10/11-20; Two year contract for the printing and mailing of tax notices.
 - B. Bid Award 10/11-21; Zoll AED plus PS automatic external defibrillator for Romulus Fire Department.
 - C. Extension of Bid Award 08/09-18; private ambulance service contract.
 - D. Contract award – Corby Energy Service Inc. State of Michigan Energy Grant Funds.
 - E. Service contract – cost of service rate study water, wastewater and connection fees.
 - F. Introduction of budget amendment 10/11-27, general fund.
 - G. For Your Information:**
 1. Communication from Tom Wilson, DPW Director, RE: Emergency Repair – fire truck #311
 2. Communication from Robert M. Groves, U. S. Department of Commerce RE: 2010 Census.
- 6A. **Clerk's Report – Ellen L. Craig-Bragg, Clerk**
 1. Michael St. Andre, Chief-of-Police, requesting a study session with Council on Monday, June 13, 2011 at 7:00 p.m. to discuss the police department radio system.
 2. Request for re-appointment to the Board of Zoning Appeals.
 - For Your Information:**
 1. Romulus Animal Shelter – Ribbon Cutting – Thursday, June 16th at 11:00 a.m.
 2. Notice of Public Hearing: MichCon, June 7, 2011, 9:00 a.m. – Lansing.
 3. "Get Motivated" Business Seminar, June 29, 2011, Auburn Hills.
 4. The Senior Citizens of Romulus Communicator, June 2011.
- 6B. **Treasurer's Report – Stacy Paige, Treasurer**
 1. Request Council approval for fees related to the Treasurer's office lockbox module.
7. **Public Comment** – Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.
8. **Unfinished Business**
9. **New Business**
10. **Communication**
11. **Adjournment**

1. Moved by Crova, seconded by Choate to accept the agenda as presented.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None
Motion Carried Unanimously.

11-144 2A. Moved by Wadsworth, seconded by Roscoe to approve the minutes of the regular meeting of the Romulus City Council held May 23, 2011.

Roll Call Vote: Ayes – Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None
Abstain – Barden.
Motion Carried.

3A. No Action Taken.

11-145 4A. Moved by Wadsworth, seconded by Webb to approve a special land use/no-fee permit for a temporary sign to advertise the Romulus Historical Society's flea market scheduled for Saturday, June 11, 2011.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None
Motion Carried Unanimously.

4. Moved by Barden, seconded by Choate to accept the chairperson's report.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None.
Motion Carried Unanimously.

11-146 5A. Moved by Crova, seconded by Barden to award Bid 10/11-20 for the acquisition of a two year contract for printing and mailing of tax bill notices for the City of Romulus Treasurer's Office, to LaserTec in the amount of approximately \$1,709 for printing (each tax collection) and .35 cents mailing (per notice).

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None
Motion Carried Unanimously.

11-147 5B. Moved by Wadsworth, seconded by Webb to award Bid 10/11-21 for the acquisition of automatic external defibrillators for the City of Romulus Fire Department to the lowest qualified bidder, Dixie Medical, in the amount of \$9,871.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None
Motion Carried Unanimously.

11-148 5C. Moved by Barden, seconded by Choate to concur with the administration, and extend bid award 08/09-18 for a one year period (June 8, 2011 – June 8, 2012) for emergency ambulance services for the City of Romulus Fire Department to Health Link Medical Transportation Services.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None
Motion Carried Unanimously.

11-149 5D. Moved by Crova, seconded by Wadsworth to award Corby Energy Services Inc. a contract to install energy efficient retrofits at the following Romulus business locations utilizing the State of Michigan Energy Efficiency and Conservation grant funds:

- 27482 Northline Road, Suite 200, Elkins machine and Tool Company
- 27510 Northline Road, Elkins Machine and Tool Company
- 27456 Northline Road, Kut Rite Manufacturing
- 27482 Northline Road, Multi Machining Capabilities
- 28685 Smith Road, Indian Trails

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
 Nays – None
 Motion Carried Unanimously.

11-150 5E. Moved by Choate, seconded by Crova to authorize the mayor and clerk to enter into a contract with Utility Financial Solutions, LLC (UFS) to perform a water, wastewater and connection fee cost of service study for the City of Romulus at a cost not to exceed \$21,400.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
 Nays – None.
 Motion Carried Unanimously.

11-151 5F. Moved by Wadsworth, seconded by Webb to concur with the recommendation of Debra Hoffman, finance director, to introduce Budget Amendment 10/11-27 to appropriate funds for unanticipated attorney fees related to labor contracts and arbitration and pending tax appeals.

| <u>FUND/DEPT.</u> <u>ACCOUNT NO.</u> | <u>ACCOUNT NAME</u> | <u>CURRENT</u> <u>BUDGET</u> | <u>AMENDMENT</u> | <u>AMENDED</u> <u>BUDGET</u> |
|---|-------------------------------|---------------------------------|------------------|---------------------------------|
| GENERAL FUND | | | | |
| Expense | | | | |
| 101-1220-712.77-14 | Attorney Fees/Labor Relations | 51,000 | 45,000 | 96,000 |
| 101-1220-712.77-15 | Attorney Fees/Special Tax | 64,650 | 20,000 | 84,650 |
| Fund Balance | | | | |
| 101-0000-390.00-00 | General Fund Balance | 653,664 | (65,000) | 588,664 |

To appropriate funds for unanticipated attorney fees related to labor contracts and arbitration and pending tax appeals.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
 Nays – None.
 Motion Carried Unanimously.

11-152 6A1. Moved by Crova, seconded by Wadsworth to schedule a study session to discuss the police department radio system on Monday, June 13, 2011 at 7:00 p.m. to be held in the City Hall Council Chambers, 11111 Wayne Road, Romulus, MI 48174.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
 Nays – None.
 Motion Carried Unanimously.

11-153 6A2. Moved by Barden, seconded by Roscoe to re-appoint Emery Long as the three (3) year odd month alternate member of the Board of Zoning Appeals with an expiration date of June 30, 2013.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
 Nays – None.
 Motion Carried Unanimously.

11-154 6B. Moved by Choate, seconded by Webb to grant the request of the city treasurer for a one-time HTE license fee of \$3,050.00, an installation cost of \$1,600.00 and an annual maintenance cost of \$610.00 for a lockbox module which uploads and reads the file from Comerica to HTE.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None.
Motion Carried Unanimously.

11-155 10. Moved by Wadsworth, seconded by Barden to adopt a memorial resolution for the family of Margaret Bird.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None.
Motion Carried Unanimously.

11. Moved by Wadsworth, seconded by Webb to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None.
Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on June 6, 2011.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan