

MINUTES OF THE REGULAR MEETING OF THE ROMULUS CITY COUNCIL HELD
AUGUST 6, 2007 IN THE ROMULUS CITY HALL COUNCIL CHAMBER 11111 S.
WAYNE ROAD, ROMULUS, MICHIGAN 48174.

The meeting was called to order at 7:30 p.m. by Mayor Pro Tem Randolph Gear.

Present: John Barden, Ellen Craig-Bragg, LeRoy Burcroff, Harry Crout, William Crova,
Randolph Gear, William Wadsworth.

Administrative Officials in Attendance:

Linda R. Choate, Clerk

Pamela Morrison/Kersey, CMFTA, Treasurer

Pledge of Allegiance

Roll Call

1. Agenda

2. Minutes

- A. Approval of the Minutes of the Regular Meeting held July 23, 2007.

3. Petitioners-None

4. Chairpersons Report, Randolph Gear, Mayor Pro Tem

5. Mayors Report - Alan Lambert, Mayor

- A. Emergency Repair Request – Romulus DPW 1997 John Deere Roadside Cutter #154.
- B. Design and Geotechnical Services – Watermain Improvements East Section of the City.
- C. Extension of Bid 06/07-05, Copier.
- D. Introduction of Budget Amendment 07/08-02, State Law Enforcement Fund.
- E. Introduction of Budget Amendment 07/08-03, General Fund.
- F. Introduction of Budget Amendment 07/08-04, General Fund.

6A. Administrative Report - Linda R. Choate, Clerk

- 1. Second Reading and Final Adoption of Budget Amendments 06/07-33, 06/07-34 and 07/08-01.
- 2. Request for Study Session Villages of Romulus – PC-2007-004.
- 3. Proposed Cemetery Rules and Regulations.

For Your Information:

- 1. ES&S Correspondence, Re: Election Products/Services Price Increase Effective January 1, 2008.
- 2. Comcast Correspondence, Re: Channel Changes.

7. Discussion

8. Unfinished Business

9. New Business

10. Communication

11. Adjournment

- 1. Motion by Crova, supported by Bragg to approve the agenda as presented.

Roll Call Vote Showing: Ayes –Barden, Bragg, Burcroff, Crout, Crova, Gear, Wadsworth.
Nays - None.

Motion Carried Unanimously.

07-229

2. Motion by Wadsworth, supported by Barden to approve the minutes of the regular meeting of the Romulus City Council held July 23, 2007.

Roll Call Vote Showing: Ayes – Barden, Bragg, Burcroff, Crout, Crova, Gear, Wadsworth.
Nays - None.

Motion Carried Unanimously.

3A. No Petitioners.

07-230

4A. Motion by Burcroff, supported by Crova to adopt a memorial resolution for the family of Ernie L. Brooks.

Roll Call Vote Showing: Ayes – Barden, Bragg, Burcroff, Crout, Crova, Gear, Wadsworth.
Nays – None.

Motion Carried Unanimously.

4. Motion by Burcroff, supported by Bragg to accept the Chairperson's Report.

Roll Call Vote Showing: Ayes – Barden, Bragg, Burcroff, Crout, Crova, Gear, Wadsworth.
Nays – None.

Motion Carried Unanimously.

07-231

5A. Motion by Barden, supported by Crout to concur with the recommendation of Tom Wilson, DPW Director and authorize the emergency repair of the 1997 John Deere Roadside Cutter #154, cost not to exceed \$8,800.00.

Roll Call Vote Showing: Ayes – Barden, Bragg, Burcroff, Crout, Crova, Gear, Wadsworth.
Nays – None.

Motion Carried Unanimously.

07-232

5B. Motion by Wadsworth, supported by Burcroff to concur with the recommendation of Tom Wilson, DPW Director and authorize the City engineering consultant, Orchard Hiltz & McCliment to perform design and geotechnical services for water main improvements in the east section the City, cost not to exceed \$165,000.

Roll Call Vote Showing: Ayes – Barden, Bragg, Burcroff, Crout, Crova, Gear, Wadsworth.
Nays – None.

Motion Carried Unanimously.

07-233

5C1. Motion by Burcroff, supported by Crout to concur with the recommendation of Purchasing Coordinator, Lynn Conway and extend Bid Award 06/07-05, a 36-month standard municipal

lease for one (1) copy machine for the City of Romulus Finance Department to Albin Business Services for the total cost of \$2,778 annually. The machine will be owned by the City at the end of the lease.

Roll Call Vote Showing: Ayes – Barden, Bragg, Burcroff, Crout, Crova, Gear, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

07-234

5C2. Motion by Burcroff, supported by Crout to concur with the recommendation of Purchasing Coordinator, Lynn Conway and authorize the Mayor and Clerk to enter agreement for the supply and maintenance contract for the life of the copy machine at .0065 per copy.

Roll Call Vote Showing: Ayes – Barden, Bragg, Burcroff, Crout, Crova, Gear, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

07-235

5D. Motion by Burcroff, supported by Bragg to introduce Budget Amendment 07/08-02:

<u>FUND/DEPT.</u>		<u>CURRENT</u>		<u>AMENDED</u>
<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u>	<u>AMENDMENT</u>	<u>BUDGET</u>
State Law Enforcement				
Fund				
Expense				
268-3720-738.80-10	Capital Outlay	84,000	9,000	93,000
Fund Balance				
268-0000-390.00-00	Fund Balance	250,851	(9,000)	241,851

Needed to purchase a color copier for use by the Special Investigations Unit and supporting investigators at the Police Department.

Roll Call Vote Showing: Ayes – Barden, Bragg, Burcroff, Crout, Crova, Gear, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

07-236

5E. Motion by Wadsworth, supported by Crout to introduce Budget Amendment 07/08-03:

<u>FUND/DEPT.</u>		<u>CURRENT</u>		<u>AMENDED</u>
<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u>	<u>AMENDMENT</u>	<u>BUDGET</u>
General Fund				
Expense				
101-2990-729.93-08	Transfer-Out/Motor Fund	0	60,000	60,000
Fund Balance				
101-0000-390.00-00	Fund Balance	1,158,570	-60,000	1,098,570

FUND/DEPT.
ACCOUNT NO.
Motor Vehicle Fund

<u>Revenue</u>				
661-0000-699.91-01	Transfer-In/General Fund	0	60,000	60,000
<u>Expense</u>				
660-4410-744.80-15	Capital Outlay	0	60,000	60,000

To purchase two traffic pursuit vehicles to replace a 2000 & 2001 police car both with 100,000+ miles.

Roll Call Vote Showing: Ayes – Barden, Bragg, Burcroff, Crout, Crova, Gear, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

07-237

5F. Motion by Crova, supported by Bragg to introduce Budget Amendment 07/08-04:

<u>FUND/DEPT.</u>		<u>CURRENT</u>		<u>AMENDED</u>
<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u>	<u>AMENDMENT</u>	<u>BUDGET</u>
General Fund				
<u>Expense</u>				
101-3110-731.70-20	Police Salaries & Wages	84,000	2,500	86,500
101-3110-731.72-10	Police Social Security	313,093	155	313,248
101-3110.731.72-20	Police Medicare	73,223	36	73,259
101-3110.731.72-30	Police Retirement	1,300,259	238	1,300,497
101-3110.731.72-80	Police Worker’s Comp.	91,450	46	91,496
<u>Fund Balance</u>				
101-0000-390.00-00	Fund Balance	1,098,570	(2,975)	1,095,595

To correct the Deputy Chief’s salary for 07/08 that was inadvertently overlooked during the budget process.

Roll Call Vote Showing: Ayes – Barden, Bragg, Burcroff, Crout, Crova, Gear, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

07-238

6A. Motion by Crova supported by Barden to approve second reading and final adoption of Budget Amendments 06/07-33, 06/07-34 and 07/07-01 introduced at the Council Meeting held July 23, 2007.

Roll Call Vote Showing: Ayes – Barden, Bragg, Burcroff, Crout, Crova, Gear, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

6A2. No action taken.
 6A3. No action taken.

12. Motion by Wadsworth, supported by Bragg to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote Showing: Ayes –Barden, Bragg, Burcroff, Crout, Crova, Gear, Wadsworth.

Nays – None.

Motion Carried Unanimously.

Respectfully submitted,

Linda R. Choate, CMC, Clerk
City of Romulus, Michigan

I, Linda R. Choate, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on August 6, 2007.

Linda R. Choate, Clerk
City of Romulus, Michigan