

MINUTES OF THE REGULAR MEETING OF THE ROMULUS CITY COUNCIL HELD AUGUST 23, 2010 IN THE ROMULUS CITY HALL COUNCIL CHAMBERS, 11111 S. WAYNE ROAD, ROMULUS, MICHIGAN 48174.

**The meeting was called to order at 7:30 p.m. by Mayor Pro-Tem LeRoy D. Burcroff.**

**Present:** John Barden, LeRoy Burcroff, Linda Choate, William Crova, Celeste Roscoe, William Wadsworth, Eva Webb.

**Administrative Officials in Attendance:**

Alan R. Lambert, Mayor  
Ellen L. Craig-Bragg, City Clerk  
Stacy Paige, Treasurer

**Pledge of Allegiance**

**Roll Call**

**1. Agenda**

**2. Minutes**

A. Minutes of the Regular Meeting Held August 9, 2010.

**3. Petitioner:**

- A. Hirmiz Mgt. Inc. Requesting to Transfer Ownership of 2010 SDM Licensed Business.
- B. Wayne Sieloff, Director of Planning, Design & Construction – Wayne County Airport Authority Discussion of Runway Reconstruction Project.
- C. James Napiorkowski, Representing Wayne County Library Board.
- D. Sylvia Makowski – Representing Friends of Romulus Public Library.

**4. Chairperson's Report, LeRoy D. Burcroff, Mayor Pro Tem**

**5. Mayor's Report – Alan R. Lambert, Mayor**

- A. Extension of Bid 06/07-02, Pavement Marking.
- B. Introduction of Budget Amendment 09/10-17 Retirees' Insurance Benefits Fund.
- C. Introduction of Budget Amendment 09/10-18, General Fund.
- D. Introduction of Budget Amendment 10/11-02, 911 Fund.
- E. Introduction of Budget Amendment 10/11-03, Community Development Block Grant.
- F. Emergency Purchase – Police Department – City's Alert Notification System.

**6A Administrative Report – Ellen L. Craig-Bragg, Clerk**

- 1. Demolition List 10-01.
- 2. Request for Study Session from Carol Mayerich, Human Resources Director.
- 3. Revisions to Romulus Memorial Cemetery Rules and Regulations.
- 4. Amended Ordinance – Chapter 37, Water Consumption Rate and Fixed Charges.
- 5. Water and Sewer Rates.

**For Your Information:**

- 1. Michigan Municipal League Annual Meeting Notice.

**6B Treasurer's Report – Stacy Paige, Treasurer**

**7. Discussion**

**8. Unfinished Business**

**9. New Business**

**10. Communication**

**11. Warrant 10-16**

**12. Adjournment**

1. Moved by Crova, seconded by Barden to accept the agenda as presented.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.

Nays – None.

Motion Carried Unanimously.

**10-237**

2. Moved by Wadsworth, seconded by Webb to approve the minutes of the regular meeting of the Romulus City Council held August 9, 2010.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.

Nays – None.

Motion Carried Unanimously.

**10-238**

3A. Moved by Wadsworth, seconded by Roscoe to concur with the recommendation of the Romulus Police Department and approve the transfer of ownership of 2010 SDM licensed business located at 37575 Huron River Drive, Romulus, MI from Kakish & Sons, Inc. (Request ID# 561680).

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.

Nays – None.

Motion Carried Unanimously.

3B. No Action Taken.

3C. No Action Taken.

3D. No Action Taken.

**10-239**

4A. Moved by Crova, seconded by Wadsworth to approve a no-fee permit to the Romulus Rotary for the Parade of Lights on Friday, September 17, 2010 beginning at City Hall parking lot, 11111 Wayne Road, and ending at the Progressive Hall on Ozga Road.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.

Nays – None.

Motion Carried Unanimously.

4. Moved by Crova, seconded by Roscoe to accept the Chairperson's Report.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.

Nays – None.

Motion Carried Unanimously.

**10-240**

5A. Moved by Crova, seconded by Choate to extend Bid Award 06/07-02, pavement marking to R. S. Contracting.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
 Nays – None.  
 Motion Carried Unanimously.

**10-241**

5B. Moved by Wadsworth, seconded by Barden to concur with the recommendation of Debra Hoffman, Finance Director, to introduce Budget Amendment 09/10-17 to re-allocate funds for additional retirees, increased benefit costs, and Retiree Benefits Funds compliance services.

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT</u> <u>BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED</u> <u>BUDGET</u>
<b>RETIREE'S INSURANCE BENEFITS FUND</b>				
<b><u>Revenue</u></b>				
676-0000-410.60-70	Retiree's/Charge for Service	1,542,677	74,000	1,616,677
676-0000-420.68-24	Retiree's/Co-Pay	50,725	13,000	63,725
<b><u>Expense</u></b>				
676-8110-881.72-42	Retiree's Prescription Reimb.	1,000	1,800	2,800
676-8110-881.72-53	Retiree's Dental Insurance	52,275	6,000	58,275
676-8110-881.72-54	Retiree's Life Insurance	13,000	4,100	17,100
676-8110-881.72-55	Retiree's Health Insurance	1,042,725	76,000	1,118,725
676-8110-881.77-10	Retiree's Actuarial Study	12,000	1,300	13,300
676-8110-881.77-12	Retiree's Contractual Attorney Fees	0	10,000	10,000
676-8110-881.77-12	Retiree's Contractual Services	0	7,000	7,000
<b><u>Retained Earnings</u></b>				
676-0000-395.00-00	Retiree Insurance Retained Earnings	2,962,503	(19,200)	2,943,303

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
 Nays – None.  
 Motion Carried Unanimously.

**10-242**

5C. Moved by Webb, seconded by Roscoe to concur with the recommendation of Debra Hoffman, Finance Director, to introduce Budget Amendment 09/10-18 to allocate additional funds needed for unexpected city-wide shared cost.

<u>FUND/DEPT.</u>		<u>CURRENT</u>		<u>AMENDED</u>
<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u>	<u>AMENDMENT</u>	<u>BUDGET</u>
<b>GENERAL FUND</b>				
<u>Expense</u>				
101-2910-729.74-52	Unemployment Insurance	0	18,150	18,150
101-2910-729.77-30	Contractual Services	26,500	2,410	28,910
101-2910-729.79-17	Lease Expense Copier	4,548	1,200	5,748
<u>Fund Balance</u>				
101-0000-390.00-00	General Fund Balance	2,257,247	(21,760)	2,235,487

Additional funds needed for unexpected city-wide shared cost.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
 Nays – None.  
 Motion Carried Unanimously.

**10-243**

5D. Moved by Wadsworth, seconded by Barden to concur with the recommendation of Debra Hoffman, Finance Director, to introduce Budget Amendment 10/11-02 to allocate funds for upgrades to the City’s alert/notification system.

<u>FUND/DEPT.</u>		<u>CURRENT</u>		<u>AMENDED</u>
<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u>	<u>AMENDMENT</u>	<u>BUDGET</u>
<b>911 FUND</b>				
<u>Expense</u>				
261-3610-736.80-10	911 Capital Outlay	0	6,000	6,000
<u>Fund Balance</u>				
261-0000-390.00-00	911 Fund Balance	225,290	6,000	219,290

To allocate funds for upgrades to the City's alert/notification system.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
 Nays – None.  
 Motion Carried Unanimously.

**10-244**

5E. Moved by Barden, seconded by Crova to concur with the recommendation of Debra Hoffman, Finance Director, to introduce Budget Amendment 10/11-03 to move the unused 09/10 grant allocation to the 10/11 budget year.

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT</u> <u>BUDGET</u>	<u>AMENDED</u> <u>AMENDMENT</u>	<u>AMENDED</u> <u>BUDGET</u>
<b>COMMUNITY DEVELOPMENT BLOCK GRANT</b>				
<b><u>Expense</u></b>				
252-2250-722.85-31	Senior Services 09-24-05A	0	12,045	12,045
252-2250-722.85-32	Housing Rehab 09-24-14A01	0	2,194	2,194
<b><u>Revenue</u></b>				
252-0000-512.50-10	Federal Grant Revenue	507,000	14,239	521,239

To move the unused 09/10 grant allocation to the 10/11 budget year.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
 Nays – None.  
 Motion Carried Unanimously.

**10-245**

5E. Moved by Crova, seconded by Wadsworth to authorize an emergency purchase upgrade to the City’s alert/notification system by the regional grant vendor, West Shore Services, at a cost not to exceed \$5,955.00 pending Council’s approval of the second reading and final adoption of Budget Amendment 10/11-02.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
 Nays – None.  
 Motion Carried Unanimously.

**10-246**

6A1. Moved by Roscoe, seconded by Barden to approve demolition and removal of all debris at the locations listed on Demolition List 10-01 (see below) and to strike 11246 Moore from the demolition list due to property owner securing the proper permits to repair the structure.

34357 Beverly	Garage
11308 Moore	Single-family residential structure and garage
11100 Wahrman	Single-family residential structure and shed

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None.

Motion Carried Unanimously.

**10-247**

6A2. Moved by Wadsworth, seconded by Webb to schedule a study session with Human Resources Director, Carol Mayerich, on Monday, September 13, 2010 at 6:30 p.m. to discuss the City of Romulus Restated Pension Ordinance.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None.

Motion Carried Unanimously.

**10-248**

6A3. Moved by Crova, seconded by Choate to approve the revisions to the Romulus Memorial Cemetery Rules and Regulations as presented by the Cemetery Board of Trustees.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None.

Motion Carried Unanimously.

**10-249**

6A4. Moved by Wadsworth, seconded by Webb to introduce a proposed amendment to Romulus Code of Ordinances, Chapter 37, Article II, Section 37-24 (a) (2) Water Consumption Rate and Section 37-24 (a) (11) DWSD Fixed Charges.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None.

Motion Carried Unanimously.

6A5. No Action (For Your Information).

**10-250**

10. Moved by Webb, seconded by Barden to adopt a resolution for Darius Timmons, laid-off firefighter, who will be serving in the United States military in Iraq as an on-base firefighter.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None.

Motion Carried Unanimously.

**10-251**

11. Moved by Barden, seconded by Choate to authorize the city treasurer of the City of Romulus to disburse funds as listed in Warrant 10-16 in the total amount of Nine Hundred Seventy-Seven Thousand, Five Hundred Forty-Eight Dollars and Twenty-Nine Cents (\$977,548.29).

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None.  
Motion Carried Unanimously.

12. Moved by Wadsworth, seconded by Roscoe to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None.  
Motion Carried Unanimously.

Respectfully submitted,



Ellen L. Craig-Bragg, City Clerk  
City of Romulus, Michigan

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on August 23, 2010.



Ellen L. Craig-Bragg, City Clerk  
City of Romulus, Michigan