

MINUTES OF THE REGULAR MEETING OF THE ROMULUS CITY COUNCIL HELD SEPTEMBER 27, 2010 IN THE ROMULUS CITY HALL COUNCIL CHAMBERS, 11111 S. WAYNE ROAD, ROMULUS, MICHIGAN 48174.

**The meeting was called to order at 7:30 p.m. by Mayor Pro-Tem LeRoy D. Burcroff.**

**Present:** John Barden, LeRoy Burcroff, Linda Choate, William Crova, Celeste Roscoe, William Wadsworth, Eva Webb.

**Administrative Officials in Attendance:**

Alan R. Lambert, Mayor  
Ellen L. Craig-Bragg, City Clerk  
Stacy Paige, Treasurer

**Pledge of Allegiance**

**Roll Call**

**1. Agenda**

**2. Minutes**

A. Minutes of the Regular Meeting Held September 13, 2010.

**3. Petitioner:**

A. Romulus Mini Mart, Inc. Requesting new SDM License to be located at 5807 Wayne Road, Romulus, MI 48174.

**4. Chairperson's Report, LeRoy D. Burcroff, Mayor Pro Tem**

**5. Mayor's Report – Alan R. Lambert, Mayor**

- A. Bid 09/10-06, Telecommunications Services.
- B. Conference of Western Wayne 2010/2011 Membership Dues.
- C. Proposed Building Permit Fees.
- D. Fiscal Year 2010 - Encumbrance Listing.
- E. Introduction of Budget Amendment 10/11-06, Major Roads.
- F. Introduction of Budget Amendment 10/11-07, Downtown Development Authority.

**6A Administrative Report – Ellen L. Craig-Bragg, Clerk**

- 1. Request for a Study Session from Tim Keyes, Economic Development Director, for Monday, October 11, 2010 at 7:00 p.m.
- 2. Second Reading and Final Adoption of Budget Amendment 10/11-05, General Fund.
- 3. First Reading – Restated Ordinance – Chapter 38, Romulus Employees Pension Plan.
- 4. Request for a Study Session from Tim Keyes, Economic Development Director, for Monday, October 11, 2010 at 6:00 p.m.

**For Your Information:**

- 1. County-Sponsored Household Hazardous Waste Collection.

**6B Treasurer's Report – Stacy Paige, Treasurer**

**7. Discussion**

**8. Unfinished Business**

**9. New Business**

**10. Communication**

**11. Warrant 10-18**

**12. Adjournment**

1. Moved by Crova, seconded by Barden to accept the agenda as presented.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None.  
Motion Carried Unanimously.

**10-279**

2. Moved by Wadsworth, seconded by Webb to approve the minutes of the regular meeting of the Romulus City Council held September 13, 2010.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Roscoe, Wadsworth, Webb.  
Nays – None.  
Abstain: Crova.  
Motion Carried.

**10-280**

3A. Moved by Wadsworth, seconded by Roscoe to concur with the recommendation of the Romulus Police Department and approve a new SDM liquor license to be located at 5807 Wayne Road, Romulus, MI. (Request ID # 568174).

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None.  
Motion Carried Unanimously.

4. Moved by Crova, seconded by Choate to accept the Chairperson's Report.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None.  
Motion Carried Unanimously.

**10-281**

5A. Moved by Crova, seconded by Webb to reject bids received for the fiber connectivity of the City's buildings and authorize the Mayor and Clerk to enter into a 36 month contract with AT & T for all voice related services.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None.  
Motion Carried Unanimously.

**10-282**

5B. Moved by Wadsworth, seconded by Barden to authorize payment to the Conference of Western Wayne in the amount of \$5,112. 00. Said dues are for membership for the CWW 2010-2011 fiscal year.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None.  
Motion Carried Unanimously.

**10-283**

5C. Moved by Roscoe, seconded by Choate to concur with the administration and authorize a six percent increase in permit fees for the building, plumbing, electrical, mechanical, fire alarm and fire suppression permits effective November 1, 2010.

Roll Call Vote Showing: Ayes – Burcroff, Choate, Crova, Roscoe, Wadsworth.  
 Nays – Webb.  
 Abstain: Barden.  
 Motion Carried.

**10-284**

5D. Moved by Crova, seconded by Wadsworth to concur with the recommendation of Debra Hoffman, Finance Director, and respectfully request Council’s approval of the FY 2009/2010 encumbrances for supplies and services in the amount of \$94,126.00.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
 Nays – None.  
 Motion Carried Unanimously.

**10-285**

5E. Moved by Barden, seconded by Wadsworth to concur with the recommendation of Debra Hoffman, Finance Director, to introduce Budget Amendment 10/11-06 for the balance of unused 09/10 budgeted engineering cost for Huron River Drive and Shook Road resurfacing projects that are 100% reimbursable with federal stimulus funds (ARRA).

<u>FUND/DEPT.</u>		<u>CURRENT</u>		<u>AMENDED</u>
<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u>	<u>AMENDMENT</u>	<u>BUDGET</u>
<b>MAJOR ROADS</b>				
<u>Expense</u>				
202-4210-742.77-31	Major Roads-Other Contractual Svcs	0	80,490	80,490
<u>Revenue</u>				
202-4200-513.52-14	Major Roads-Federal Grant Revenue	0	80,490	80,490

Balance of unused 09/10 budgeted engineering cost for Huron River Drive and Shook Road resurfacing projects that are 100% reimbursable with federal stimulus funds (ARRA).

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
 Nays – None.  
 Motion Carried Unanimously.

**10-286**

5F. Moved by Wadsworth, seconded by Roscoe to concur with the recommendation of Debra Hoffman, Finance Director, to introduce Budget Amendment 10/11-07 to move items budgeted in the 09/10 budget but not completed until the 10/11 budget year.

<u>FUND/DEPT.</u>	<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED BUDGET</u>
<b>DOWNTOWN DEVELOPMENT AUTHORITY</b>					
<b><u>Expense</u></b>					
	295-7410-774.74-07	DDA - Downtown Decorations	2,500	17,576	20,076
	295-7410-774.74-08	DDA - Façade Enhancement	30,000	21,006	51,006
	295-7410-774.90-10	DDA - Construction Project Cost	80,000	13,850	93,850
<b><u>Fund Balance</u></b>					
	295-0000-390.00-00	DDA - Fund Balance	73,401	(52,432)	20,969

To move items budgeted in the 09/10 budget but not completed until the 10/11 budget year.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
 Nays – None.  
 Motion Carried Unanimously.

**10-287**

6A1. Moved by Crova, seconded by Webb to schedule a study session with Tim Keyes, Economic Development Director, for Monday, October 11, 2010 at 7:00 p.m.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
 Nays – None.  
 Motion Carried Unanimously.

**10-288**

6A2. Moved by Wadsworth, seconded by Webb to approve second reading and final adoption of Budget Amendment 10/11-05, General Fund, introduced at the Council meeting of September 13, 2010.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
 Nays – None.  
 Motion Carried Unanimously.

**10-289**

6A3. Moved by Webb, seconded by Roscoe to approve first reading of restated ordinance - Chapter 38, Appendix B, Article 1, - Romulus Employees Pension Plan.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None.  
Motion Carried Unanimously.

**10-290**

6A4. Moved by Crova, seconded by Webb to schedule a study session with Tim Keyes, Economic Development Director, for Monday, October 11, 2010 at 6:00 p.m.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None.  
Motion Carried Unanimously.

**10-291**

9. Moved by Crova, seconded by Roscoe to schedule a study session with Thomas Wilson, DPW Director, for Monday, October 4, 2010 at 7:00 p.m.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None.  
Motion Carried Unanimously.

**10-292**

10. Moved by Webb, seconded by Barden to adopt a memorial resolution for the family of Polly Lopez.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None.  
Motion Carried Unanimously.

**10-293**

11. Moved by Barden, seconded by Choate to authorize the City Treasurer to disburse funds as listed in Warrant 10-18 in the amount of One Million, Six Hundred Forty Thousand, Six Hundred Seventy-Seven Dollars and Thirty-Three Cents. (\$1,640,677.33)

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Roscoe, Wadsworth, Webb.  
Nays – None.  
Abstain: Crova.  
Motion Carried.

12. Moved by Wadsworth, seconded by Barden to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None.  
Motion Carried Unanimously.

Respectfully submitted,



Ellen L. Craig-Bragg, City Clerk  
City of Romulus, Michigan

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on September 27, 2010.



Ellen L. Craig-Bragg, City Clerk  
City of Romulus, Michigan