

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING  
OCTOBER 3, 2011**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

**The meeting was called to order at 7:30 p.m. by Mayor Pro-Tem LeRoy D. Burcroff.**

**Present:** John Barden, LeRoy Burcroff, Linda Choate, William Crova, Celeste Roscoe, William Wadsworth, Eva Webb.

**Administrative Officials in Attendance:**

Alan R. Lambert, Mayor

Ellen L. Craig-Bragg, Clerk

**Pledge of Allegiance**

**Roll Call**

1. **Agenda \*Amended\* – To add 3A Petitioner.** Agenda Approval.
2. **Minutes**
  - A. Approval of the minutes from the regular meeting held September 26, 2011.
- \* 3. **Petitioner**
  - A. John Wester, Romulus Flyers Football League – Agreement to use lighted field at Elmer Johnson Park.
4. **Chairperson's Report – LeRoy D. Burcroff, Mayor Pro Tem**
5. **Mayor's Report – Alan R. Lambert, Mayor**
  - A. CWW Annual Dues – Fiscal Years 2011-12.
  - B. Department of Public Works – Committee and Organization Alternative Representative.
  - C. Service Fee Increase.
  - D. Downriver Mutual Aid Agreement.
  - E. Introduction of Budget Amendment 11/12-2, Water & Sewer Fund.
  - F. New appointments/re-appointments to the Downtown Development Authority.
- 6A. **Clerk's Report – Ellen L. Craig-Bragg, Clerk**
  1. Second reading and final adoption of budget amendment 10/11-33, General Fund.
  2. Second reading and final adoption of budget amendment 10/11/34, General Fund.
  3. Second reading and final adoption of budget amendment 10/11-35, General Fund.
  4. Property Disposition Committee – Parcel 017 03 0033 000.
  5. Request for a study session from fire chief, David Allison, to discuss a proposal for an open-burning ordinance.
  6. Proposed changes to the Romulus Memorial Cemetery Rules and Regulations.
- 6B. **Treasurer's Report – Stacy Paige, Treasurer**
  1. Request for a study session on Monday, October 10, 2011 at 6:00 p.m. to discuss third and fourth quarter investments (January – June, 2011).
7. **Public Comment** – Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.
8. **Unfinished Business**
9. **New Business**
10. **Communication**
11. **Adjournment**

1. Moved by Crova, seconded by Roscoe to accept the agenda as amended.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.

Nays – None

Motion Carried Unanimously.

**11-275** **2A.** Moved by Wadsworth, seconded by Webb to approve the minutes of the regular meeting of the Romulus City Council held September 26, 2011.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None  
Motion Carried Unanimously.

**11-276** **3A.** Moved by Wadsworth, seconded by Barden to authorize the mayor to enter into an agreement and license with the Romulus Athletic Club (Flyers Football Team) to use the lighted field at Elmer Johnson Park. There will be NO cost or liability to the City.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None  
Motion Carried Unanimously.

**4.** Moved by Barden, seconded by Crova to accept the chairperson's report.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None  
Motion Carried Unanimously.

**11-277** **5A.** Moved by Crova, seconded by Barden to authorize payment to the Conference of Western Wayne in the amount of \$5,190. Said dues are for membership for the CWW 2011-2012 fiscal year.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None  
Motion Carried Unanimously.

**11-278** **5B.** Moved by Wadsworth, seconded by Barden to adopt a resolution to designate Assistant DPW Director, Roberto Scappaticci, as the City of Romulus representative for the following boards: Alliance of Downriver Watersheds, Joint Management Committee (Downriver Wastewater System), Alliance of Rouge Communities, Downriver Utility Waste Authority, and the North Huron Valley (NHV) Rouge Valley System.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None  
Motion Carried Unanimously.

**11-279** **5C.** Moved by Webb, seconded by Crova to concur with the recommendation of Abbie Akins, Assistant Finance Director, and respectfully request Council's approval to increase fees for dump permits from \$20 to \$22, animal adoption fees from \$5 to \$10 and animal euthanasia from \$10 to \$20.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None  
Motion Carried Unanimously

**11-280** **5D.** Moved by Barden, seconded by Roscoe to adopt a resolution to authorize the mayor and clerk to enter into the Downriver Mutual Aid Police and Fire Services Agreement.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None  
Motion Carried Unanimously

**11-281 5E.** Moved by Choate, seconded by Barden to concur with the recommendation of Debra Hoffman, Finance Director, to introduce Budget Amendment 11/12-2 to cover the balance of the water main repair on Ecorse at Merriman that was not completed by June 30<sup>th</sup>. This project was presented to Council on February 14, 2011.

<u>FUND/DEPT.</u>	<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT BUDGET</u>	<u>AMENDED AMENDMENT</u>	<u>AMENDED BUDGET</u>
<b>WATER &amp; SEWER FUND</b>					
<b><u>Expense</u></b>					
	592-4510-745.80-14	Water Capital Improvements	0	13,850	13,850
<b><u>Retained Earnings</u></b>					
	592-0000-395.00-00	Water & Sewer Fund Retained Earnings	5,990,151	(13,850)	5,976,301

To cover the balance of the water main repair on Ecorse at Merriman that was not completed at June 30th.  
 This project was presented to Council on 2-14-11.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
 Nays – None  
 Motion Carried Unanimously

**11-282 5F(1).** Moved by Wadsworth, seconded by Barden to concur with the mayor’s recommendation and approve the appointment of Keith Johnston and Cynthia Wilkin to the Downtown Development Authority with a term to expire on July 31, 2015.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
 Nays – None  
 Motion Carried Unanimously

**11-283 5F(2).** Moved by Wadsworth, seconded by Barden to concur with the mayor’s recommendation and approve the re-appointments of Diane Lambert, Ron Hopson and Fred Hay to the Downtown Development Authority with terms to expire on July 31, 2015.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
 Nays – None  
 Motion Carried Unanimously

**11-284 5F(3).** Moved by Crova, seconded by Wadsworth to adopt a resolution recognizing Bill Crane and Paul Witherow for their service to the community on the Downtown Development Authority.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
 Nays – None  
 Motion Carried Unanimously

**11-285 6A1.** Moved by Roscoe, seconded by Webb to approve second reading and final adoption of Budget Amendment 10/11-33, General Fund – introduced at the Council meeting of September 26, 2011.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
 Nays – None  
 Motion Carried Unanimously

**11-286 6A2.** Moved by Crova, seconded by Barden to approve second reading and final adoption of Budget Amendment 10/11-34, General Fund – introduced at the Council meeting of September 26, 2011.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Wadsworth, Webb.  
Nays – Roscoe.  
Motion Carried.

**11-287 6A3.** Moved by Wadsworth, seconded by Barden to approve second reading and final adoption of Budget Amendment 10/11-35, General Fund – introduced at the Council meeting of September 26, 2011.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Wadsworth.  
Nays – Roscoe, Webb.  
Motion Carried.

**11-288 6A4.** Moved by Crova, seconded by Roscoe to concur with the Property Disposition Committee and do NOT acquire Parcel 017 03 0033 000 from Mr. John Linck.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None  
Motion Carried Unanimously

**11-289 6A5.** Moved by Wadsworth, seconded by Barden to schedule a study session to discuss a proposal for an open-burning ordinance on Monday, October 10, 2011 at 6:30 p.m. to be held in the City Hall Council Chambers, 11111 Wayne Road, Romulus, MI 48174.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None  
Motion Carried Unanimously

**11-290 6A6.** Moved by Choate, seconded by Webb to approve changes to the Romulus Cemetery Rules and Regulations which includes the addition of a “representation of persons for burial” form.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Roscoe, Wadsworth, Webb.  
Nays – Crova.  
Motion Carried.

**11-291 6B1.** Moved by Crova, seconded by Roscoe to schedule a study session to discuss third and fourth quarter investments (January – June, 2011) on Monday, October 10, 2011 at 6:00 p.m. to be held in the City Hall Council Chambers, 11111 Wayne Road, Romulus, MI 48174.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None  
Motion Carried Unanimously

**11.** Moved by Wadsworth, seconded by Barden to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None  
Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on October 3, 2011.



Ellen L. Craig-Bragg, City Clerk  
City of Romulus, Michigan