

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING
October 7, 2013**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro Tem, LeRoy Burcroff.

Present: John Barden, LeRoy Burcroff, Linda Choate, William Crova, Celeste Roscoe, William Wadsworth, Eva Webb.

Administrative Officials in Attendance:

Alan R. Lambert, Mayor

Ellen L. Craig-Bragg, Clerk

Stacy Paige, Treasurer

Pledge of Allegiance

Roll Call

1. **Agenda** – Approval.
2. **Minutes**
 - A. Approval of the minutes from the regular meeting held Sept. 23, 2013.
3. **Petitioner**
 - A. PC-2013-008, Currey’s Kennel (6261 Hannan Rd.) – special land use request for a commercial boarding kennel.
4. **Chairperson’s Report, Leroy D. Burcroff, Mayor Pro Tem**
5. **Mayor’s Report – Alan R. Lambert, Mayor**
 - A. Conference of Western Wayne annual dues.
 - B. Smart Municipal Agreement – fiscal year 2014.
 - C. Fiscal year 2013, encumbrance listing.
 - D. Request to approve change order – Bid 12/13-35, Sanitary sewer repairs.
 - E. Revised fee schedule, cross-connection control program.
 - F. **For Your Information:**
 1. Communication from Tom Wilson, DPW Director, RE: Emergency repair, Centex/Harrison Pump Station.
 2. Communication from Tom Wilson, DPW Director, RE: Emergency repair, DPW generator repair.
- 6A. **Clerk’s Report – Ellen L. Craig-Bragg, Clerk**
 1. Second reading, final adoption, budget amendment 12/13-19, Major Streets Fund.
 2. Second reading, final adoption, budget amendment 12/13-20, General Fund.
 3. Second reading, final adoption, budget amendment 13/14-03, Major Streets Fund.
 4. Study session request from Debbie Hoffman, finance director for Monday, Oct. 28, 2013.

For Your Information: None
- 6B. **Treasurer’s Report – Stacy Paige, Treasurer**
 1. Request to join the Michigan Liquid Asset Fund Plus.
- 6C1. **Attorney’s Report**
 1. 6900 Wayne Road, Cellular Tower Removal Bond Agreement Amendment.
7. **Public Comment** – Citizens are to limit their comments to three (3) minutes.
All citizens wishing to speak will be heard.
8. **Unfinished Business**
9. **New Business**
10. **Communication**
11. **Adjournment**
 1. Moved by **Barden**, seconded by **Choate** to accept the agenda as presented.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.

Nays – None.

Motion Carried Unanimously.

13-315

2A. Moved by **Wadsworth**, seconded by **Webb** to approve the minutes of the regular meeting of the Romulus City Council held on Oct. 7, 2013.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None.
Motion Carried Unanimously.

13-316

3A. Moved by **Webb**, seconded by **Wadsworth** to concur with the Planning Commission and grant approval of the special land use request, PC-2013-008, Currey's Kennel, for a commercial boarding kennel at 6261 Hannan Rd. The approval is not intended, in any way, to affect or interfere with any legalities or requirements that pertain to the MDEQ jurisdiction.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None.
Motion Carried Unanimously.

4. Moved by **Crova**, seconded by **Roscoe** to accept the Chairperson's Report.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None.
Motion Carried Unanimously.

13-317

5A. Moved by **Barden**, seconded by **Choate** to authorize payment to the Conference of Western Wayne in the amount of \$5,190.00 for membership dues for the CWW 2013-2014 fiscal year.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None.
Motion Carried Unanimously.

13-318

5B. Moved by **Wadsworth**, seconded by **Crova** to concur with the administration and authorize the mayor and clerk to enter into agreements for the community credit program and the local transit program between SMART and the City of Romulus for the 2014 fiscal year.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb
Nays – None
Motion Carried Unanimously.

13-319

5C. Moved by **Crova**, seconded by **Webb** to concur with the recommendation of Debra Hoffman, finance director, and respectfully request Council's approval of the FY 2012/2013 encumbrances for supplies and services in the amount of \$369,649.35.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None
Motion Carried Unanimously.

13-320 **5D.** Moved by **Roscoe** seconded by **Choate** to extend Bid Award 12/13-35 to authorize a change order for additional investigational work for sanitary sewer repairs by the successful bidder, Pipeline Management Company Inc. in the amount of \$96,874.00

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb
Nays – None
Motion Carried Unanimously.

13-321 **5E.** Moved by **Wadsworth** seconded by **Barden** to authorize the City of Romulus Water Department to assess a \$1.94 monthly fee in the water bill for all customers required to be in the cross-connection program.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb
Nays – None
Motion Carried Unanimously.

13-322 **6A1.** Moved by **Wadsworth**, seconded by **Barden** to approve second reading, final adoption of Budget Amendment 12/13-19, Major Streets Fund, in the amount of \$55,000.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None.
Motion Carried Unanimously.

13-323 **6A2.** Moved by **Barden**, seconded by **Roscoe** to approve second reading, final adoption of Budget Amendment 12/13-20, General Fund, in the amount of \$8,695.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None.
Motion Carried Unanimously.

13-324 **6A3.** Moved by **Roscoe**, seconded by **Crova** to approve second reading, final adoption of Budget Amendment 13/14-3, Major Streets Fund, in the amount of \$10,300.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None.
Motion Carried Unanimously.

13-325 **6A4.** Moved by **Webb**, seconded by **Wadsworth** to schedule a study session for the purpose of discussing a fund balance policy for the general fund on Monday, Oct. 28, 2013 at 7:00 p.m. in the City Hall Council Chambers, 11111 Wayne Road, Romulus, MI.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None.
Motion Carried Unanimously.

13-326

6B. Moved by **Crova**, seconded by **Wadsworth** to authorize the City of Romulus to join with other municipal entities in investing funds in the Michigan Liquid Asset Fund Plus investment program (the “Fund”), pursuant to the terms and conditions of the Declaration of Trust with respect to such Fund, and to authorize the City Treasurer to execute documents necessary to join such Fund and to otherwise effectuate the investment and withdrawal of monies of the City of Romulus from time to time for the Fund in accordance with the Declaration of Trust.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None.
Motion Carried Unanimously.

13-327

6C1. Moved by **Crova**, seconded by **Roscoe** to concur with the city attorney and authorize the amendment to the cellular tower removal bond agreement for 6900 Wayne Road, as negotiated by legal counsel.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None.
Motion Carried Unanimously.

13-328

10A. Moved by **Choate**, seconded by **Barden** to adopt a memorial resolution for the family of Blanche Bogotski.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None.
Motion Carried Unanimously.

13-329

10B. Moved by **Webb**, seconded by **Crova** to adopt a resolution to recognize Ethel Lovette on her 100th birthday.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None.
Motion Carried Unanimously.

13-330

10C. Moved by **Wadsworth**, seconded by **Barden** to adopt a memorial resolution for the family of Mary Pennington.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None.
Motion Carried Unanimously.

11. Moved by **Wadsworth**, seconded by **Webb** to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.

Nays – None

Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on October 7, 2013.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan