

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING  
OCTOBER 10, 2011**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

**The meeting was called to order at 7:30 p.m. by Mayor Pro-Tem LeRoy D. Burcroff.**

**Present:** John Barden, LeRoy Burcroff, Linda Choate, William Crova, Celeste Roscoe, William Wadsworth, Eva Webb.

**Administrative Officials in Attendance:**

Alan R. Lambert, Mayor

Ellen L. Craig-Bragg, Clerk

Stacy Paige, Treasurer

**Pledge of Allegiance**

**Roll Call**

1. **Agenda** - Agenda Approval.
2. **Minutes**
  - A. Approval of the minutes from the regular meeting held October 3, 2011.
- \* 3. **Petitioner: None**
4. **Chairperson's Report – LeRoy D. Burcroff, Mayor Pro Tem**
5. **Mayor's Report – Alan R. Lambert, Mayor**
  - A. Agreement and limited license for use of city property between the City of Romulus and Wayne State University.
  - B. Officer Compensation Commission – appointment and re-appointment.
  - C. Downriver Community Conference Membership Dues – October 2011 – September 2012.
  - D. Downriver Community Conference Mutual Aid Membership Dues – 2011-2012.
  - E. Professional services contract – Sanitary Sewer Evaluation Survey (SSES).
  - F. Change Order #2 – Bid Award 10/11-02; police station generator replacement.
  - G. **For Your Information:**  
Communication from Thomas Wilson, DPW Director RE: Emergency Repair-Fire Truck # R-4.
- 6A. **Clerk's Report – Ellen L. Craig-Bragg, Clerk**
  1. Second reading and final adoption of Budget Amendment 11/12-2, Water & Sewer Fund.
  2. Construction Board of Appeals request – public hearing for Demolition 11-01.
- 6B. **Treasurer's Report – Stacy Paige, Treasurer**
7. **Public Comment** – Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.
8. **Unfinished Business**
9. **New Business**
10. **Communication**
11. **Warrant 11-19** Checks presented for approval - \$1,720,184.98.
12. **Adjournment**

1. Moved by Barden, seconded by Roscoe to accept the agenda as presented.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.

Nays – None

Motion Carried Unanimously.

**11-292** 2A. Moved by Wadsworth, seconded by Webb to approve the minutes of the regular meeting of the Romulus City Council held October 3, 2011.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None  
Motion Carried Unanimously.

**11-293** 4A. Moved by Wadsworth, seconded by Crova to concur with the city attorney’s recommendation in a pending personnel matter.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None  
Motion Carried Unanimously.

4. Moved by Crova, seconded by Barden to accept the chairperson’s report.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None  
Motion Carried Unanimously.

**11-294** 5A. Moved by Crova, seconded by Roscoe to concur with legal counsel and authorize the mayor and clerk to enter into an agreement with Wayne State University on behalf of its Biological Sciences Department for limited license and use of City property.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Webb.  
Nays – Wadsworth.  
Motion Carried.

**11-295** 5B. Moved by Wadsworth, seconded by Roscoe to approve the re-appointment of Jack Trumble to the Officer Compensation Commission with a term to expire on June 24, 2018 and the appointment of Wanda Sanchez to the Officer Compensation Commission with a term to expire on June 24, 2017.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None  
Motion Carried Unanimously.

**11-296** 5C. Moved by Choate, seconded by Barden to authorize payment to renew the annual Downriver Community Conference Membership Dues for October 2011 – September 2012 in the amount of \$4,750.00.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None  
Motion Carried Unanimously.

**11-297** 5D. Moved by Roscoe, seconded by Crova to authorize payment to renew the annual Downriver Mutual Aid Membership Dues for 2011 – 2012 with the Downriver Community Conference in the amount of \$15,994.01.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None  
Motion Carried Unanimously.

**11-298 5E.** Moved by Wadsworth, seconded by Choate to authorize the mayor and clerk to enter into a Professional Services Agreement with Orchard Hiltz & McCliment to complete a Sanitary Sewer Evaluation Survey within the City of Romulus, cost not to exceed \$182,000.00

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None  
Motion Carried Unanimously.

**11-299 5F.** Moved by Wadsworth, seconded by Barden to authorize Change Order #2 – Bid Award 10/11-02 for the police department replacement generator in the amount of \$2,750.00.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None  
Motion Carried Unanimously.

**11-300 6A1.** Moved by Choate, seconded by Barden to approve second reading and final adoption of Budget Amendment 11/12-2, Water and Sewer Fund – introduced at the Council meeting of October 3, 2011.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None  
Motion Carried Unanimously.

**11-301 6A2a.** Moved by Roscoe, seconded by Webb to concur with the recommendation of the Construction Board of Appeals and schedule a public hearing for Monday, November 14, 2011 at 6:30 p.m. for the purpose of hearing objections to the demolition structures and removal of debris from properties on Demolition List 11-01. Public hearing will be held in the City Council Chambers, 11111 Wayne Road, Romulus, Michigan 48174. Properties on Demolition List 11-01:

- |                         |  |
|-------------------------|--|
| 1. 36234 Cypress        | single-family residence & shed   |
| 2. 11245 Delano         | single-family residence w/attached garage                                    |
| 3. 30921 & 30925 Ecorse | commercial structure(s)  |
| 4. 34927 Eureka         | agricultural/utility building  |
| 5. 35845 Goddard        | single-family residence w/attached garage                                    |
| 6. 15110 Inkster        | single-family residence & garage   |
| 7. 34040 Joan Ct.       | single-family residence w/attached garage & shed                             |
| 8. 28527 Wick           | single-family residence, 2 outbuildings (1-truck body & 1 storage trailer)   |
| 9. 7335 Hollywood       | residential structure & garage – table on 06/09/2010                         |
| 10. 6679 Merriman       | DP# 82 80 007 01 0929 007 – accessory structure/garage tabled on 06/09/2010. |
| 11. 28479 Wick          | residential structure & shed – tabled on 06/09/2010                          |

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None  
Motion Carried Unanimously.

**11-302 6A2b.** Moved by Wadsworth, seconded by Roscoe to concur with the recommendation of the Construction Board of Appeals and authorize the Building Department to let bids for a demolition contractor and remove all debris from the properties on Demo List 11-01.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None  
Motion Carried Unanimously.

**11-303 9.** Moved by Wadsworth, seconded by Crova that as of October 10, 2011, any current agreements, letters or memos of understanding between any city department head and employee(s) regarding wages, benefits, and/or city equipment, must be forwarded to the mayor's office by Friday, November 4, 2011 at which time the mayor will call an executive session with Council to review said agreements; any agreements forwarded beyond that date will not be honored and will be considered null and void. Any future proposed agreements, letters or memos of understanding between a department head and employee(s) involving wages, benefits, and/or city equipment must first be submitted to City Council for approval.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None  
Motion Carried Unanimously.

**11-304 11.** Moved by Barden, seconded by Choate to authorize the city treasurer to disburse funds as listed in Warrant 11-19 in the amount of One Million, Seven Hundred Twenty Thousand, One Hundred Eighty-Four Dollars and Ninety-Eight Cents. (\$1,720,184.98).

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Roscoe, Wadsworth, Webb.  
Nays – None  
Abstain – Crova.  
Motion Carried.

**12.** Moved by Wadsworth, seconded by Roscoe to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None  
Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on October 10, 2011.



Ellen L. Craig-Bragg, City Clerk  
City of Romulus, Michigan