

MINUTES OF THE REGULAR MEETING OF THE ROMULUS CITY COUNCIL HELD OCTOBER 11, 2010 IN THE ROMULUS CITY HALL COUNCIL CHAMBERS, 11111 S. WAYNE ROAD, ROMULUS, MICHIGAN 48174.

**The meeting was called to order at 7:30 p.m. by Mayor Pro-Tem LeRoy D. Burcroff.**

**Present:** John Barden, LeRoy Burcroff, William Crova, Celeste Roscoe, William Wadsworth, Eva Webb.

**Excused:** Linda Choate.

**Administrative Officials in Attendance:**

Alan R. Lambert, Mayor

Ellen L. Craig-Bragg, City Clerk

**Pledge of Allegiance**

**Roll Call**

**1. Agenda**

**2. Minutes**

- A. Minutes of the Regular Meeting Held October 4, 2010.

**3. Petitioner:**

- A. None

**4. Chairperson's Report, LeRoy D. Burcroff, Mayor Pro Tem**

**5. Mayor's Report – Alan R. Lambert, Mayor**

- A. Introduction of Budget Amendment 09/10-19, General Fund.  
B. Introduction of Budget Amendment 09/10-20, General Fund.  
C. Introduction of Budget Amendment 09/10-21, Street Lighting Fund.  
D. Introduction of Budget Amendment 10/11-08, State Law Enforcement Fund.  
E. **For Your Information:**

1. Communication from Thomas Wilson, DPW Director, RE: Emergency road repair.

**6A Administrative Report – Ellen L. Craig-Bragg, Clerk**

1. Alley Vacation request from Millicent Humphrey, 11296 Wahrman, between Bibbins and Rosewood, the Junction Subdivision, Block 13, Lots 8 thru 47.  
2. Request from Cynthia Lyon, Planning Director, to re-schedule the study session regarding the Medical Marijuana Act to October 25, 2010 at 6:00 p.m.

**For Your Information:**

1. Resolution adopted by the Board of Trustees – Wayne County Community College Dist.  
2. Comcast – change of addresses, legal notification.  
3. Downriver Community Conference board agendas and minutes.

**6B Treasurer's Report – Stacy Paige, Treasurer**

**7. Discussion**

**8. Unfinished Business**

**9. New Business**

**10. Communication**

**11. Warrant 10-19**

**12. Adjournment**

1. Moved by Crova, seconded by Barden to accept the agenda as amended.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Crova, Roscoe, Wadsworth, Webb.  
 Nays – None.  
 Motion Carried Unanimously.

**10-304**

2. Moved by Wadsworth, seconded by Webb to approve the minutes of the regular meeting of the Romulus City Council held October 4, 2010.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Crova, Roscoe, Wadsworth, Webb.  
 Nays – None.  
 Motion Carried Unanimously.

4. Moved by Crova, seconded by Wadsworth to accept the Chairperson’s Report.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Crova, Roscoe, Wadsworth, Webb.  
 Nays – None.  
 Motion Carried Unanimously.

**10-305**

5A. Moved by Wadsworth, seconded by Webb to concur with the recommendation of Debra Hoffman, Finance Director, to introduce Budget Amendment 09/10-19 to cover eligible payoffs for vacation, sick, or personal time for retirees/terminations during and at the end of the 09/10 fiscal year.

<u>FUND/DEPT.</u>		<u>CURRENT</u>	<u>AMENDED</u>	
<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u>	<u>AMENDMENT</u>	<u>BUDGET</u>
<b>GENERAL FUND</b>				
<u>Expense</u>				
101-1310-713.70-27	Clerk - Compensated Absences	3,075	9,100	12,175
101-1410-714.70-27	Treasurer - Comp Absences	1,500	4,300	5,800
101-2110-721.70-27	Assessor - Comp Absences	1,000	3,900	4,900
101-2310-723.70-27	Finance - Comp Absences	8,385	11,800	20,185
101-3110-731.70-27	Police - Comp Absences	146,962	2,500	149,462
101-3210-732.70-27	Ordinance - Comp Absences	1,400	910	2,310
101-3410-734.70-27	Fire - Compensated Absences	30,000	49,500	79,500
101-3510-735.70-27	Emerg Mgmt - Comp Absences	0	1,570	1,570
101-3910-739.70-27	Building Safety - Comp Absences	12,960	8,650	21,610
101-4110-741.70-27	DPW - Compensated Absences	1,528	2,660	4,188
101-4130-741.70-27	B & G - Compensated Absences	9,000	12,060	21,060
101-4140-741.70-27	Cemetery - Comp Absences	334	1,440	1,774
101-5110-751.70-27	Recreation - Comp Absences	9,700	7,140	16,840
101-5120-752.70-27	Library - Comp Absences	400	4,200	4,600
101-2920-729.89-01	Contingency	110,191	(104,396)	5,795
<u>Fund Balance</u>				
101-0000-390.00-00	General Fund Balance	2,235,487	(3,994)	2,231,493

**MAJOR ROADS**

<u>Expense</u>				
202-4210-742.70-27	Routine Mtn - Comp Abs	938	2,800	3,738
202-4230-742.70-27	Winter Mtn - Comp Abs	116	352	468
202-4240-742.70-27	Ditching Mtn - Comp Abs	116	352	468
<u>Fund Balance</u>				
202-0000-390.00-00	Major Roads Fund Balance	282,412	(3,504)	278,908

**LOCAL STREETS**

<u>Expense</u>				
203-4310-743.70-27	Routine Mtn - Comp Abs	1,382	4,230	5,612
203-4330-743.70-27	Winter Mtn - Comp Abs	173	530	703
203-4340-743.70-27	Ditching Mtn - Comp Abs	173	530	703
<u>Fund Balance</u>				
203-0000-390.00-00	Local Streets Fund Balance	48,606	(5,290)	43,316

**DOWNTOWN DEVELOPMENT AUTHORITY**

<u>Expense</u>				
295-7410-774.70-27	DDA - Compensated Absences	2,216	5,030	7,246
<u>Fund Balance</u>				
295-0000-390.00-00	DDA Fund Balance	236,803	(5,030)	231,773

**WATER & SEWER FUND**

<u>Expense</u>				
592-4510-745.70-27	Water - Compensated Absences	10,000	23,160	33,160
592-4520-745.70-27	Sewer - Compensated Absences	10,000	23,160	33,160
<u>Retained Earnings</u>				
592-0000-395.00-00	Water & Sewer Retained Earnings	5,398,215	(46,320)	5,351,895

**MOTOR VEHICLE FUND**

<u>Expense</u>				
661-4410-744.70-27	Motor Vehicle - Compensated Abs	7,000	6,230	13,230
<u>Retained Earnings</u>				
661-0000-395.00-00	Motor Vehicle Retained Earnings	514,373	(6,230)	508,143

To cover eligible payoffs for vacation, sick, or personal time for retirees/terminations during and at the end of the 09/10 fiscal year.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Crova, Roscoe, Wadsworth, Webb.  
 Nays – None.  
 Motion Carried Unanimously.

**10-306**

5B. Moved by Crova, seconded by Barden to concur with the recommendation of Debra Hoffman, Finance Director, to introduce Budget Amendment 09/10-20 to cover health insurance increases for the 09/10 fiscal year.

FUND/DEPT. ACCOUNT NO. GENERAL FUND	ACCOUNT NAME	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET
<b>Expense</b>				
101-1210-712.72-40	Mayor - Health Insurance	47,300	2,650	49,950
101-1320-713.72-40	Election - Health Insurance	7,950	740	8,690
101-2110-721.72-40	Assessor - Health Insurance	48,940	575	49,515
101-2410-724.72-40	Human Res - Health Insurance	25,593	1,200	26,793
101-3810-738.72-40	Planning - Health Insurance	6,900	630	7,530
<b>Fund Balance</b>				
101-0000-390.00-00	General Fund Balance	2,231,493	(5,795)	2,225,698
 <b>CABLE FUND</b>				
<b>Expense</b>				
211-5140-751.72-40	Cable Health Insurance	24,630	805	25,435
<b>Fund Balance</b>				
211-0000-390.00-00	Cable Fund Balance	129,032	(805)	128,227
 <b>DOWNTOWN DEVELOPMENT AUTHORITY</b>				
<u>Expense</u>				
295-7410-774.72-40	DDA - Health Insurance	15,580	2,000	17,580
<u>Fund Balance</u>				
295-0000-390.00-00	DDA Fund Balance	231,773	(2,000)	229,773

To cover health insurance increases for the 09/10 fiscal year.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Crova, Roscoe, Wadsworth, Webb.

Nays – None.

Motion Carried Unanimously.

**10-307**

5C. Moved by Barden, seconded by Roscoe to concur with the recommendation of Debra Hoffman, Finance Director, to introduce Budget Amendment 09/10-21 to cover additional street lighting costs from DTE for the 09/10 fiscal year.

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u> STREET LIGHTING FUND	<u>ACCOUNT NAME</u>	<u>CURRENT</u> <u>BUDGET</u>	<u>AMENDED</u> <u>AMENDMENT</u>	<u>AMENDED</u> <u>BUDGET</u>
<b><u>Expense</u></b>				
219-4610-746.74-68	Streetlighting Expense	426,080	34,100	460,180
<b><u>Fund Balance</u></b>				
219-0000-390.00-00	Streetlighting Fund Balance	113,420	(34,100)	79,320

To cover addition street lighting costs from DTE for the 09/10 fiscal year.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Crova, Roscoe, Wadsworth, Webb.  
 Nays – None.  
 Motion Carried Unanimously.

**10-308**

5D. Moved by Wadsworth, seconded by Webb to concur with the recommendation of Debra Hoffman, Finance Director, to introduce Budget Amendment 10/11-08 to move dispatcher console/installation that was budgeted in the 09/10 budget but not completed until the 10/11 budget year.

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u> STATE LAW ENFORCEMENT FUND	<u>ACCOUNT NAME</u>	<u>CURRENT</u> <u>BUDGET</u>	<u>AMENDED</u> <u>AMENDMENT</u>	<u>AMENDED</u> <u>BUDGET</u>
<b><u>Expense</u></b>				
268-3720-738.80-10	State Narcotics Capital Outlay	20,000	50,752	70,752
<b><u>Fund Balance</u></b>				
268-0000-390.00-00	State Narcotics Fund Balance	858,498	(50,752)	807,746

To move dispatcher console/installation that was budgeted in the 09/10 budget but not completed until the 10/11 budget year.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Crova, Roscoe, Wadsworth, Webb.  
Nays – None.  
Motion Carried Unanimously.

**10-309**

6A1. Moved by Webb, seconded by Wadsworth to schedule a public hearing for Monday, November 1, 2010 at 7:00 p.m. for the purpose of taking testimony on the requested alley vacation at 11296 Wahrman – between Bibbins and Rosewood – the Junction Subdivision, Block 13, lots 8 thru 47.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Crova, Roscoe, Wadsworth, Webb.  
Nays – None.  
Motion Carried Unanimously.

**10-310**

6A2. Moved by Roscoe, seconded by Webb to schedule a study session with Cynthia Lyon, Planning Director, on Monday, October 25, 2010 at 6:00 p.m. to discuss the Medical Marijuana Act.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Crova, Roscoe, Wadsworth, Webb.  
Nays – None.  
Motion Carried Unanimously.

**10-311**

10. Moved by Crova, seconded by Wadsworth to adopt a memorial resolution for the family of Mike McManus, Jr.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Crova, Roscoe, Wadsworth, Webb.  
Nays – None.  
Motion Carried Unanimously.

**10-312**

11. Moved by Barden, seconded by Roscoe to authorize the City Treasurer to disburse funds as listed in Warrant 10-19 in the amount of Seven Hundred Twenty-Four Thousand, Two Hundred Ninety-Six Dollars and Eighty-Seven Cents (\$724,296.87).

Roll Call Vote Showing: Ayes – Barden, Burcroff, Roscoe, Wadsworth, Webb.  
Nays – None.  
Abstain: Crova.  
Motion Carried.

12. Moved by Wadsworth, seconded by Roscoe to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Crova, Roscoe, Wadsworth, Webb.  
Nays – None.  
Motion Carried Unanimously.

Respectfully submitted,



Ellen L. Craig-Bragg, City Clerk  
City of Romulus, Michigan

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on October 11, 2010.



Ellen L. Craig-Bragg, City Clerk  
City of Romulus, Michigan