

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING  
OCTOBER 22, 2012**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

**The meeting was called to order at 7:30 p.m. by Mayor Pro-Tem LeRoy Burcroff.**

**Present:** John Barden, LeRoy Burcroff, Linda Choate, William Crova, Celeste Roscoe, William Wadsworth, Eva Webb.

**Administrative Officials in Attendance:**

Betsey Krampitz, Chief of Staff

Ellen L. Craig-Bragg, Clerk

Stacy Paige, Treasurer

**Pledge of Allegiance**

**Roll Call**

**1. Agenda** – Approval.

**2. Minutes**

A. Approval of the minutes from the regular meeting held October 8, 2012.

**3. Petitioner**

A. Lee Steel Corp. – Application for Industrial Facilities Tax Exemption Certificate.

B. 4L Ventures LLC – Application for Industrial Facilities Tax Exemption Certificate.

**4. Chairperson's Report, LeRoy D. Burcroff, Mayor Pro Tem**

**5. Mayor's Report – Alan R. Lambert, Mayor**

A. Rejection of bids received and resolution request – contract for natural gas provider for City buildings.

B. Norfolk Southern Railroad Agreement – DPW Water Main Project.

C. Introduction of Budget Amendment 11/12-16, General Fund.

D. Introduction of Budget Amendment 12/13-03, General Fund.

**E. For Your Information:**

1. Communication from Thomas Wilson, DPW Director RE: Emergency Repair Fire Engine #4.

**6A. Clerk's Report – Ellen L. Craig-Bragg, Clerk**

1. Second reading, final adoption of Budget Amendment 12/13-12, General Fund.

2. Request to schedule an Executive Advisory Commission meeting to discuss appointments to Board of Review.

3. Request Council approval to purchase three voting booths.

4. Property Disposition Committee – regarding Bid 12/13-011.

**For Your Information:**

1. Detroit Edison – public hearing.

**6B. Treasurer's Report – Stacy Paige, Treasurer**

**7. Public Comment** – Citizens are to limit their comments to three (3) minutes.

All citizens wishing to speak will be heard.

**8. Unfinished Business**

**9. New Business**

**10. Communication**

**11. Warrant 12-20** Checks presented for approval - \$519,270.24

**12. Adjournment**

1. Moved by Barden, seconded by Choate to accept the agenda as presented.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None.  
Motion Carried Unanimously.

**12-316** 2A. Moved by Wadsworth, seconded by Webb to approve the minutes of the regular meeting of the Romulus City Council held October 8, 2012.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None.  
Motion Carried Unanimously.

**12-317** 3A. Moved by Crova, seconded by Wadsworth to approve a seven (7) year tax abatement on personal property improvements commencing December 31, 2012 and expiring December 30, 2019 for Lee Steel Corporation, located at 36320 Eureka Road , Romulus, Michigan 48174, pursuant to P.A. 198 as amended.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None.  
Motion Carried Unanimously.

**12-318** 3B. Moved by Crova, seconded by Webb to approve a seven (7) year tax abatement on real property improvements commencing December 31, 2012 and expiring December 30, 2019 for 4L Ventures LLC, located at 36320 Eureka Road, Romulus, Michigan 48174, pursuant to P.A. 198 as amended.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None  
Motion Carried Unanimously.

**12-319** 4A. Moved by Crova, seconded by Wadsworth to approve a special event sign use for Community United Methodist Church to advertise their bazaar from November 17 to December 2, 2012 – sign to be located at 10940 South Wayne Road.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None  
Motion Carried Unanimously.

**12-320** 4B. Moved by Webb, seconded by Roscoe to grant a no-fee permit to the Frederick family to hold their annual bonfire on Saturday, November 3, 2012 at 38280 Tyler Road.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None  
Motion Carried Unanimously.

4. Moved by Crova, seconded by Barden to accept the chairperson’s report.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
 Nays – None  
 Motion Carried Unanimously.

**12-321 5A.** Moved by Wadsworth, seconded by Barden to reject all bids received for Bid 12/13-10 and authorize the mayor and clerk to enter into a fourteen (14) month contract with Center Point Energy for natural gas supply for City buildings contingent upon final legal review from both the City’s legal counsel and Michigan Municipal Leagues’s special outside counsel.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
 Nays – None  
 Motion Carried Unanimously.

**12-322 5B.** Moved by Crova, seconded by Webb to authorize the mayor and clerk to enter into an agreement with Norfolk Southern Railroad for the Middlebelt Road water main project (Wick to I-94) and further authorize payment for occupancy in the railroad right-of-way in the amount of \$18,100.00 and insurance fee in the amount of \$1,000.00.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
 Nays – None  
 Motion Carried Unanimously.

**12-323 5C.** Moved by Webb, seconded by Choate to concur with the recommendation of finance director, Debra Hoffman, to introduce Budget Amendment 11/12-16 to cover the additional cost of health insurance due to changes in life events or in personnel.

<u>FUND/DEPT.</u>		<u>CURRENT</u>		<u>AMENDED</u>
<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u>	<u>AMENDMENT</u>	<u>BUDGET</u>
<b>GENERAL FUND</b>				
<b><u>Expense</u></b>				
101-2310-723.72-40	Finance Health Insurance	62,560	10,000	72,560
101-2410-724.72-40	Human Res. Health Insurance	12,753	1,000	13,753
101-3210-732.72-40	Ordinance Health Insurance	23,290	5,000	28,290
101-3310-733.72-40	Animal Control Health Insurance	32,200	4,000	36,200
<b><u>Fund Balance</u></b>				
101-0000-390.00-00	General Fund Fund Balance	1,535,901	(20,000)	1,515,901
To cover the additional cost of health insurance due to changes in life events or in personnel.				

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
 Nays – None  
 Motion Carried Unanimously.

**12-324 5D.** Moved by Wadsworth, seconded by Roscoe to concur with the recommendation of finance director, Debra Hoffman, to introduce Budget Amendment 12/13-3 to allocate funds to purchase a copier in the Assessor's Office.

<u>FUND/DEPT.</u>		<u>CURRENT</u>		<u>AMENDED</u>
<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u>	<u>AMENDMENT</u>	<u>BUDGET</u>
<b>GENERAL FUND</b>				
<b><u>Expense</u></b>				
101-2110-721.74-71	Assessor Equipment Maintenance	350	350	700
101-2110-721.74-71	Assessor Capital Outlay	0	8,000	8,000
<b><u>Fund Balance</u></b>				
101-0000-390.00-00	General Fund Fund Balance	2,176,164	(8,350)	2,167,814
	To allocate funds to purchase a copier for the Assessor's office			

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
 Nays – None  
 Motion Carried Unanimously.

**12-325 6A1.** Moved by Choate, seconded by Barden to approve second reading and final adoption of Budget Amendment 12/13-02, General Fund – introduced at the meeting of October 8, 2012.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
 Nays – None  
 Motion Carried Unanimously.

**12-326 6A2.** Moved by Wadsworth, seconded by Webb to schedule an Executive Advisory Commission meeting to discuss Board of Review appointments on Monday, November 5, 2012 at 7:15 p.m. at Romulus City Hall, 11111 Wayne Road.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
 Nays – None  
 Motion Carried Unanimously.

**12-327 6A3.** Moved by Barden, seconded by Choate to concur with the city clerk's request to purchase three Franklin 4-Station Voting Booths from the sole source vendor, Inclusion Solutions. The demo model cost is \$800.00 and the additional two booths cost \$829.00 each – included is a three year "no questions asked" warranty.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
 Nays – None  
 Motion Carried Unanimously.

**12-328 6A4.** Moved by Wadsworth, seconded by Crova to concur with the Property Disposition Committee and deny the bid of \$5,000 for Bid 12/13-011 for 35257 Goddard Road.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None  
Motion Carried Unanimously.

(6A4. Moved by Wadsworth to concur with the recommendation of the Property Disposition Committee and let for rebid the property and building at 35257 Goddard Road, no second – motion died due to lack of support.)

**12-329 10.** Moved by Webb, seconded by Barden to adopt a memorial resolution for the family of Louise Shropshire.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None  
Motion Carried Unanimously.

**12-330 11.** Moved by Barden , seconded by Choate to authorize the city treasurer to disburse funds as listed in Warrant 12-20 in the amount of Five Hundred Nineteen Thousand Two-Hundred Seventy Dollars and Twenty-Four Cents. (\$519,270.24).

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Roscoe, Wadsworth, Webb.  
Nays – None  
Abstain – Crova.  
Motion Carried.

**12.** Moved by Wadsworth, seconded by Webb to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.  
Nays – None  
Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on October 22, 2012.



Ellen L. Craig-Bragg, City Clerk  
City of Romulus, Michigan