

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING
October 28, 2013**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro Tem, LeRoy Burcroff.

Present: John Barden, LeRoy Burcroff, Linda Choate, William Crova, Celeste Roscoe, William Wadsworth, Eva Webb.

Administrative Officials in Attendance:

Alan R. Lambert, Mayor

Ellen L. Craig-Bragg, Clerk

Stacy Paige, Treasurer

Pledge of Allegiance

Roll Call

1. ***Amended* Agenda** – Approval.
2. **Minutes**
 - A. Approval of the minutes from the regular meeting held Oct. 14, 2013.
3. **Petitioner: None**
4. **Chairperson’s Report, Leroy D. Burcroff, Mayor Pro Tem**
5. **Mayor’s Report – Alan R. Lambert, Mayor**
 - A. Cemetery Board of Trustee Re-appointment.
 - B. Introduction of Budget Amendment 13/14-4, Major Roads Fund.
 - C. Introduction of Budget Amendment 13/14-5, Local Streets Fund.
 - D. **For Your Information:**
 1. Communication from Thomas Wilson, DPW director RE: Emergency repair - sanitary sewer, Karen St.
- 6A. **Clerk’s Report – Ellen L. Craig-Bragg, Clerk**
 1. Study session request from DPW director, Tom Wilson.
 2. Study session from building director, Bob McCraight.
 - * 3. Study session request from city attorney, Kevin Watts.*

For Your Information:

 1. Comcast – Format change effective Nov. 11, 2013.
 2. Comcast – Encryption for limited basic service beginning Nov. 14, 2013.
- 6B. **Treasurer’s Report – Stacy Paige, Treasurer**
7. **Public Comment** – Citizens are to limit their comments to three (3) minutes.
All citizens wishing to speak will be heard.
8. **Unfinished Business**
9. **New Business**
10. **Communication**
11. **Warrant 13-20 Checks** presented for approval \$604,197.59.
12. **Adjournment**

1. Moved by **Barden**, seconded by **Crova** to accept the agenda as amended.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.

Nays – None.

Motion Carried Unanimously.

13-335 **2A.** Moved by **Wadsworth**, seconded by **Webb** to approve the minutes of the regular meeting of the Romulus City Council held on Oct. 14, 2013.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
 Nays – None.
 Motion Carried Unanimously.

13-336 **4A.** Moved by **Crova**, seconded by **Webb** to concur with the attorney’s recommendation and authorize the mayor and clerk to sign a letter of understanding in reference to health care with Local 4126.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
 Nays – None.
 Motion Carried Unanimously.

4. Moved by **Barden**, seconded by **Roscoe** to accept the Chairperson’s Report.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
 Nays – None.
 Motion Carried Unanimously.

13-337 **5A.** Moved by **Wadsworth**, seconded by **Barden** in compliance with MCLA 95.3, and Romulus City Council resolution 09-348 (adopted October 26, 2009) to concur with the Administration and re-appoint Tammy McGrane to the City of Romulus Cemetery Board of Trustees with a term to expire on November 1, 2017.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
 Nays – None.
 Motion Carried Unanimously.

13-338 **5B.** Moved by **Roscoe**, seconded by **Choate** to introduce Budget Amendment 13/14-4 to reduce the the 12/13 reserved budget in order to prevent a negative fund balance at year end. The reserved for subsequent year is the number set aside to balance the 13/14 budget.

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT</u> <u>BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED</u> <u>BUDGET</u>
MAJOR ROADS FUND				
Revenue				
202-4200-512.57-60	Act 51 Revenue Sharing	1,148,354	40,000	1,188,354
Expense				
202-4210-742.80-10	Routine Maint Capital Outlay	90,000	(65,000)	25,000
202-4230-742.73-05	Winter Maint Operating Supplies	85,000	(20,000)	65,000
Fund Balance				
202-0000-302.10-03	Major Rds Reserve-Subsequent Year	703,221	(125,000)	578,221

To reduce the 12/13 reserved budget in order to prevent a negative fund balance at year end.
 *Note: The reserved for subsequent year is the number set aside to balance the 13/14 budget.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
 Nays – None.
 Motion Carried Unanimously.

13-339 **5C.** Moved by **Roscoe**, seconded by **Barden** to introduce Budget Amendment 13/14-5 to reduce the 12/13 reserved budget in order to prevent a negative fund balance at year end. The reserved for subsequent year is the number set aside to balance the 13/14 budget.

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT</u> <u>BUDGET</u>	<u>AMENDMEN</u> <u>T</u>	<u>AMENDED</u> <u>BUDGET</u>
LOCAL STREETS FUND				
<u>Revenue</u>				
203-4300-512.57-60	Act 51 Revenue Sharing	410,470	5,000	415,470
<u>Expense</u>				
203-4310-743.77-30	Routine Maint Contractual Svcs	65,000	(10,000)	55,000
203-4330-743.73-05	Winter Maint Operating Supplies	70,000	(14,000)	56,000
<u>Fund Balance</u>				
203-0000-302.10-03	Local Sts Reserve-Subsequent Year	74,486	(29,000)	45,486

To reduce the 12/13 reserved budget in order to prevent a negative fund balance at year end.

*Note: The reserved for subsequent year is the number set aside to balance the 13/14 budget.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.

Nays – None.

Motion Carried Unanimously.

13-340 **6A1.** Moved by **Wadsworth**, seconded by **Roscoe** to schedule a study session to discuss the SAW Grant on Monday, November 4, 2013 at 6:15 p.m. in the City Hall Council Chambers, 11111 Wayne Road, Romulus, Michigan.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.

Nays – None.

Motion Carried Unanimously.

13-341 **6A2.** Moved by **Roscoe**, seconded by **Wadsworth** to schedule a study session to discuss potential revisions to the Zoning Ordinance and floodplain review update on Monday, November 4, 2013 at 6:30 p.m. in the City Hall Council Chambers, 11111 Wayne Road, Romulus, Michigan.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.

Nays – None.

Motion Carried Unanimously.

13-342 **9.** Moved by **Crova**, seconded by **Wadsworth** to adopt a resolution in opposition to the action taken at the Romulus School Board meeting of August 26, 2013 to collect all property (school) taxes in a summer tax collection beginning July 1, 2014.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.

Nays – None.

Motion Carried Unanimously.

13-343 **10.** Moved by **Choate**, seconded by **Crova** to adopt a resolution recognizing the 100th birthday of Ethel Killingbeck.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None.
Motion Carried Unanimously.

13-344 **11.** Moved by **Barden**, seconded by **Choate**, to authorize the city treasurer to disburse funds as listed in Warrant 13-20 in the amount of \$604,197.59

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Roscoe, Wadsworth, Webb.
Nays – None.
Abstain-Crova.
Motion Carried.

12. Moved by **Wadsworth**, seconded by **Webb** to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None.
Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on October 28, 2013.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan