

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING
November 4, 2013**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro Tem, LeRoy Burcroff.

Present: John Barden, LeRoy Burcroff, Linda Choate, William Crova, Celeste Roscoe, Eva Webb.

Excused: William Wadsworth.

Administrative Officials in Attendance:

Alan R. Lambert, Mayor

Ellen L. Craig-Bragg, Clerk

Stacy Paige, Treasurer

Pledge of Allegiance

Roll Call

1. **Agenda** – Approval.
2. **Minutes**
 - A. Approval of the minutes from the regular meeting held Oct. 28, 2013.
3. **Petitioner: None**
4. **Chairperson’s Report, Leroy D. Burcroff, Mayor Pro Tem**
5. **Mayor’s Report – Alan R. Lambert, Mayor**
 - A. Request to extend Bid 11/12-23; Private Ambulance Services for the City of Romulus.
 - B. Annual membership dues – Downriver Community Conference.
 - C. Annual membership dues – Downriver Mutual Aid.
 - D. SAW Grant application authorization and appointment of designees.
 - E. Introduction of Budget Amendment 13/14-6, General Fund.
 - F. Introduction of Budget Amendment 13/14-7, General Fund.
 - G. For Your Information:**
 1. Communication from Thomas Wilson, DPW director RE: Emergency Vehicle Repair #E4.
- 6A. **Clerk’s Report – Ellen L. Craig-Bragg, Clerk**
 1. Second reading, final adoption of Budget Amendment 13/14-4, Major Roads Fund.
 2. Second reading, final adoption of Budget Amendment 13/14-5, Streets Fund.
 3. Introduction of Chapter 5 Ordinance Amendment, Flood Management Prevention.
- 6B. **Treasurer’s Report – Stacy Paige, Treasurer**
7. **Public Comment** – Citizens are to limit their comments to three (3) minutes.
All citizens wishing to speak will be heard.
8. **Unfinished Business**
9. **New Business**
10. **Communication**
11. **Adjournment**

1. Moved by **Crova**, seconded by **Barden** to accept the agenda as presented.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Webb.

Nays – None.

Motion Carried Unanimously.

13-345 **2A.** Moved by **Barden**, seconded by **Choate** to approve the minutes of the regular meeting of the Romulus City Council held on Oct. 28, 2013.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Webb.
Nays – None.
Motion Carried Unanimously.

4. Moved by **Choate**, seconded by **Webb** to accept the Chairperson’s Report.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Webb.
Nays – None.
Motion Carried Unanimously.

13-346 **5A.** Moved by **Choate**, seconded by **Barden** to extend award Bid 11/12-23 for an additional one year (November 9, 2013 – November 8, 2014) for private ambulance services for the City of Romulus with existing ambulance transportation provider, Community E.M.S./Health Link Medical Transportation, Inc.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Webb.
Nays – None.
Motion Carried Unanimously.

13-347 **5B.** Moved by **Barden**, seconded by **Roscoe** to authorize payment to renew the annual Downriver Community Conference membership dues for the City of Romulus in the amount of \$4,750.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Webb.
Nays – None.
Motion Carried Unanimously.

13-348 **5C.** Moved by **Roscoe**, seconded by **Choate** to authorize payment to renew the annual Downriver Community Conference Mutual Aid dues for the City of Romulus in the amount of \$15,994.01.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Webb.
Nays – None.
Motion Carried Unanimously.

13-349 **5D1.** Moved by **Crova**, seconded by **Webb** to authorize the City of Romulus to apply for, and if awarded, the mayor and clerk to enter into the Stormwater, Asset Management and Wastewater Program (SAW), at a cost not to exceed \$444,444.00

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Webb.
Nays – None.
Motion Carried Unanimously.

13-350 **5D2.** Moved by **Crova**, seconded by **Choate** to appoint Thomas Wilson, DPW director, as the City’s designee, and Roberto Scappaticci, Assistant DPW director, as the alternate designee to make any necessary modifications to the SAW Grant.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Webb.
Nays – None.
Motion Carried Unanimously.

13-351 **5E.** Moved by **Roscoe**, seconded by **Crova** to introduce Budget Amendment 13/14-6 to allocate previously unspent 302 training funds from the reserve account to the expense account.

<u>FUND/DEPT.</u>		<u>CURRENT</u>		<u>AMENDED</u>
<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u>	<u>AMENDMENT</u>	<u>BUDGET</u>
GENERAL FUND				
<u>Expense</u>				
101-3110-731.74-90	Police 302 Training	9,000	7,232	16,232
<u>Fund Balance</u>				
101-0000-302.10-04	Reserve Police Training	7,232	(7,232)	0
To allocate previously unspent 302 training funds from the reserve account to the expense account.				

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Webb.
Nays – None.
Motion Carried Unanimously.

13-352 **5F.** Moved by **Roscoe**, seconded by **Choate** to introduce Budget Amendment 13/14-7 to re-appropriate unused budgeted funds for the completion of the installation of the Jockey Boiler at City Hall that was started in 2012.

<u>FUND/DEPT.</u>		<u>CURRENT</u>		<u>AMENDED</u>
<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u>	<u>AMENDMENT</u>	<u>BUDGET</u>
GENERAL FUND				
<u>Expense</u>				
101-4130-741.80-10	Building & Grounds Capital Outlay	461,270	22,525	483,795
<u>Fund Balance</u>				
101-0000-390.00-00	General Fund Fund Balance	2,803,452	(22,525)	2,780,927
To re-appropriate unused budgeted funds for the completion of the installation of the Jockey Boiler at City Hall that was started in 2012.				

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Webb.
Nays – None.
Motion Carried Unanimously.

13-353 **6A1.** Moved by **Webb**, seconded by **Barden** to approve second reading and final adoption of Budget Amendment 13/14-4, Major Roads Fund – introduced at the Council meeting of Oct. 28, 2013.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Webb.
Nays – None.
Motion Carried Unanimously.

13-354

6A2. Moved by **Choate**, seconded by **Barden** to approve second reading and final adoption of Budget Amendment 13/14-5, Local Streets Fund – introduced at the Council meeting of Oct. 28, 2013.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Webb.

Nays – None.

Motion Carried Unanimously.

13-355

6A3. Moved by **Roscoe**, seconded by **Barden** to introduce amended City Ordinance, Chapter 5, Section 5-186, Floodplain Management Prevention.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Webb.

Nays – None.

Motion Carried Unanimously.

11. Moved by **Crova**, seconded by **Webb** to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Webb.

Nays – None.

Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on November 4, 2013.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan