

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING
November 12, 2013**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro Tem, John Barden.

Pledge of Allegiance

Invocation- Lead by Pastor Bob Harper

Roll Call

Present: Kathleen Abdo, John Barden, Linda Choate, Harry Crout, Sylvia Makowski, Celeste Roscoe, William Wadsworth.

Administrative Officials in Attendance:

LeRoy D. Burcroff, Mayor

Ellen L. Craig-Bragg, Clerk

Stacy Paige, Treasurer

1. **Agenda** – Approval.
2. **Minutes**
 - A. Approval of the minutes from the regular meeting held Nov. 4, 2013.
3. **Petitioner: None**
4. **Chairperson’s Report, John Barden, Mayor Pro Tem**
5. **Mayor’s Report – LeRoy D. Burcroff, Mayor**
 - A. City Council Planning Commission Representative appointment.
 - B. Corporation Counsel contract.
- 6A. **Clerk’s Report – Ellen L. Craig-Bragg, Clerk**
 1. Election of Chairman Pro-Tem.
 2. Scheduling of Regular Meetings of Council.
 3. Adoption of Robert’s Rules of Order.
 4. Advisory Appointment Committee
 5. Appointment of Deputy Clerk.
 6. Pension Committee Representative.
 7. Retirees’ Healthcare Council Representative.
 8. Second reading, final adoption of Budget Amendment 13/14-6.
 9. Second reading, final adoption of Budget Amendment 13/14-7.
 10. Second reading, final adoption of Chapter 5-186, Flood Management Prevention
 11. Study session request for Monday, November 25, 2013 re: RAC financial statements.
 12. Study session request for Monday, November 25, 2013 re: Secondary PSAP (Public Safety Access Point).
- 6B. **Treasurer’s Report – Stacy Paige, Treasurer**
 1. Appointment of Deputy Treasurer.
 2. Depository Resolution.
7. **Public Comment** – Citizens are to limit their comments to three (3) minutes.
All citizens wishing to speak will be heard.
8. **Unfinished Business**
9. **New Business**
10. **Communication**
- 11A. **Warrant 13-21** Checks presented for approval \$727,672.95
11. **Warrant 13-21E** Checks presented for approval \$11,315.00
12. **Adjournment**

1. Moved by **Wadsworth**, seconded by **Crout** to accept the agenda as presented.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

13-356 **2A.** Moved by **Wadsworth**, seconded by **Roscoe** to approve the minutes of the regular meeting of the Romulus City Council held on Nov. 4, 2013.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Makowski, Roscoe, Wadsworth.
Nays – None.
Abstain - Crout.
Motion Carried.

4. Moved by **Choate**, seconded by **Crout** to accept the Chairperson’s Report.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

13-357 **5A.** Moved by **Choate** , seconded by **Crout** to approve the appointment of City Councilwoman Celeste Roscoe to serve as the Council representative on the City of Romulus Planning Commission with a term to correspond with her term as a City Councilperson.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Wadsworth.
Nays – None.
Abstain - Roscoe.
Motion Carried.

13-358 **5B.** Moved by **Wadsworth**, seconded by **Roscoe** to concur with the administration and authorize the mayor and clerk to enter into a four (4) year retainer agreement with Stephen Hitchcock of the law firm of Giarmarco, Mullins & Horton P.C.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

13-359 **6A1.** Moved by **Roscoe**, seconded by **Wadsworth** to appoint Councilwoman Linda Choate as Chairwoman Pro-Tem.

Roll Call Vote: Ayes – Abdo, Barden, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Abstain - Choate.
Motion Carried.

13-360 **6A2.** Moved by **Wadsworth**, seconded by **Crout** to schedule the regular meetings of the Romulus City Council on the first, second and fourth Monday of each month at 7:30 p.m.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

13-361

6A3. Moved by **Choate**, seconded by **Abdo** to adopt Robert's Rules of Order as the official form of parliamentary procedure.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

13-362

6A4. Moved by **Choate**, seconded by **Abdo** to appoint Mayor Pro-Tem John Barden, Councilwoman Sylvia Makowski and Councilman William Wadsworth to the Advisory Appointment Committee.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe.
Nays – None.
Abstain - Makowski, Wadsworth.
Motion Carried.

13-363

6A5. Moved by **Roscoe**, seconded by **Crout** to concur with the recommendation of City Clerk, Ellen Craig-Bragg. and approve the appointment of Barbara Fitzgerald as Deputy Clerk.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

13-364

6A6. Moved by **Makowski**, seconded by **Wadsworth** to appoint Councilwoman Kathleen Abdo as Council representative to the City of Romulus Employees' Pension Committee.

Roll Call Vote: Ayes – Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Abstain - Abdo.
Motion Carried.

13-365

6A7. Moved by **Abdo**, seconded by **Roscoe** to appoint Councilman William Wadsworth as Council Representative to the Retirees' Healthcare Plan and Trust, Board of Trustees.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
Nays – None.
Abstain - Wadsworth.
Motion Carried.

13-366

6A8. Moved by **Wadsworth**, seconded by **Crout** to approve second reading and final adoption of Budget Amendment 13/14-6, General Fund, in the amount of \$7,232.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

13-367

6A9. Moved by **Choate**, seconded by **Roscoe** to approve second reading and final adoption of Budget Amendment 13/14-7, General Fund, in the amount of \$22,525.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

13-368

6A10. Moved by **Roscoe**, seconded by **Wadsworth** to approve second reading and final adoption of ordinance amendment, Chapter 5, Section 5-186, Floodplain Management Prevention.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

13-369

6A11. Moved by **Makowski**, seconded by **Choate** to schedule a study session to discuss Romulus Athletic Center (RAC) financial statements on Monday, November 25, 2013 at 5:30 p.m. in the City Hall Council Chambers, 11111 Wayne Road, Romulus, MI.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

13-370

6A12. Moved by **Roscoe**, seconded by **Abdo** to schedule a study session to discuss Secondary PSAP (Public Safety Access Point) on Monday, November 25, 2013 at 6:30 p.m. in the City Hall Council Chambers, 11111 Wayne Road, Romulus, MI.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

13-371

6B1. Moved by **Wadsworth**, seconded by **Abdo** to concur with the recommendation of City Treasurer, Stacy Paige, and approve the appointment of Tracy Leininger as Deputy City Treasurer.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

13-372

6B2. Moved by **Choate**, seconded by **Wadsworth** to adopt a resolution designating Comerica Bank, Chase Bank and Portfolio Funds as depositories in which the funds for the City of Romulus shall be deposited. A copy of its entirety is on file in the Clerk's office.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

13-374 **9.** Moved by **Wadsworth**, seconded by **Crout** to approve a special no-fee temporary sign permit to be located at 10940 S. Wayne Rd. to advertise the Community United Methodist Church's annual craft and vendor bazaar, to be held at the church located at 11160 Olive St. on Saturday, November 23, 2013 from 9:00 a.m. until 4:00 p.m. and also, a no-fee permit for the event to be granted to the church.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

13-375 **11A.** Moved by **Choate**, seconded by **Crout** to authorize the city treasurer to disburse funds as listed in Warrant 13-21 in the amount of \$727,672.95.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

13-376 **11B.** Moved by **Choate**, seconded by **Crout** to authorize the city treasurer to disburse funds as listed in Warrant 13-21E in the amount of \$11,315.00.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

12. Moved by **Wadsworth**, seconded by **Roscoe** to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on November 4, 2013.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan