

**MINUTES OF THE REGULAR MEETING OF THE ROMULUS CITY COUNCIL
HELD DECEMBER 7, 2009 IN THE ROMULUS CITY HALL COUNCIL CHAMBERS,
11111 S. WAYNE ROAD, ROMULUS, MICHIGAN 48174.**

The meeting was called to order at 7:30 p.m. by Mayor Pro–Tem LeRoy D. Burcroff.

Present: John Barden, LeRoy Burcroff, Linda Choate, William Crova, Celeste Roscoe,
William Wadsworth, Eva Webb.

Administrative Officials in Attendance:

Alan R. Lambert, Mayor

Ellen L. Craig-Bragg, City Clerk

Stacy Paige, Treasurer

Pledge of Allegiance

Roll Call

1. Agenda

2. Minutes

A. Minutes of the Regular Meeting Held December 7, 2009.

3. Petitioner

A. Marflax Construction Loans and Jeffrey Watts – Request to Remove from
Demolition List 09-01 – 11245 Delano, Romulus, MI 48174.

4. Chairperson’s Report, LeRoy D. Burcroff, Mayor Pro Tem

5. Mayor’s Report - Alan R. Lambert, Mayor

A. Downtown Development Authority Appointment.

B. Bid Award 09/10-10; Tractor with Rotary Boom Mower.

C. Bid Award 09/10-11; Stainless Steel Water Clamps – Department of Public
Works Water Division.

D. Act Now! Task Facilitation.

E. Introduction of Budget Amendment 09/10-07.

F. For Your Information:

1. Memorandum from Thomas Wilson, DPW Director, re: Repairs made to the
DPW Aerial Lift.

6A. Administrative Report – Ellen L. Craig-Bragg, Clerk

1. Request for Public Hearing for CDBG 2010/2011 Proposed Fund Plan.

2. Request for Study Session from Romulus Memorial Cemetery Board of Trustees.

3. Second Reading Final Adoption of Budget Amendments 09/10-5 and 09/10-6.

4. Board of Review Appointment.

5. Request for Study Session from Planning Director, Cynthia Lyon, to Discuss the
Capital Improvement Plan (CIP).

For Your Information:

1. Letter to City Officials from Mr. Bill Helwig, United Way Labor Liaison.

2. REMINDER: Plante Moran Financial Training Class.

3. Comcast – Changes to Channel Lineup.

6B. Treasurer’s Report – Stacy Paige, Treasurer

6C. Attorney’s Report

1. Intergovernmental Jurisdiction Agreement.

2. Romulus Housing Commission – Grant Funds – 2009 American Recovery &
Reinvestment Act – 2009 Capital Fund Grant.

7. Discussion

8. Unfinished Business
9. New Business
10. Communication
11. Adjournment

1. Motion by Crova, supported by Roscoe to accept the agenda.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays - None.
Motion Carried Unanimously.

09-386

2. Motion by Barden, supported by Choate to approve the minutes of the regular meeting of the Romulus City Council held November 23, 2009.

Roll Call Vote Showing: Ayes - Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None.
Motion Carried Unanimously.

09-387

3A. Motion by Crova, supported by Wadsworth to concur with the recommendation of Building Director, Robert McCraight, to remove 11245 Delano, Romulus, MI 48174 from Demolition List 09-01.

Roll Call Vote Showing: Ayes - Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None.
Motion Carried Unanimously.

09-388

4A1. Motion by Webb, supported by Barden to concur with the recommendation of legal counsel regarding the Johnson matter.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None.
Motion Carried Unanimously.

09-389

4A2. Motion by Crova, supported by Wadsworth to concur with the recommendation of legal counsel regarding the North Huron Valley Sewer System matter.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None.
Motion Carried Unanimously.

09-390

4A3. Motion by Barden, supported by Webb to concur with the recommendation of legal counsel regarding the Orco case.

Roll Call Vote Showing Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None.
Motion Carried Unanimously.

4. Motion by Barden, supported by Roscoe to accept the Chairperson's Report.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.

Nays – None.

Motion Carried Unanimously.

09-391

5A. Motion by Crova, supported by Webb to approve the appointment of Stacy Paige to the City of Romulus Downtown Development Authority concurrent with her elected term as City Treasurer.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.

Nays – None.

Motion Carried Unanimously.

09-392

5B. Motion by Wadsworth, supported by Choate to award Bid 09/10-10 for acquisition of a tractor with rotary boom mower for the Department of Public Works to the lowest qualified bidder, D & G Equipment, in the amount of \$69,774.80.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.

Nays – None.

Motion Carried Unanimously.

09-393

5C. Motion by Choate, supported by Roscoe to award Bid 09/10-11 for acquisition of stainless steel water clamp/couplings for the City of Romulus Department of Public Works, Water and Sewer Division, on an as-needed basis (dependent upon funds being available) to the lowest qualified bidder, RIO Supply Michigan Meter.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.

Nays – None.

Motion Carried Unanimously.

09-394

5D. Motion by Barden, supported by Crova to concur with the administration to authorize Project Innovations to design and facilitate a process to deliver recommendations for the ACT Now Task Force in an amount not to exceed \$7,500.00.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.

Nays – None.

Motion Carried Unanimously.

09-395

5E. Motion by Wadsworth, supported by Crova to concur with the recommendation of Debra Hoffman, Finance Director, to introduce Budget Amendment 09/10-07 for reallocation of funds necessary for internal movement of existing personnel.

<u>FUND/DEPT.</u>		<u>CURRENT</u>		<u>AMENDED</u>
<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u>	<u>AMENDMENT</u>	<u>BUDGET</u>
GENERAL FUND				
<u>Expense</u>				
101-4130-741.70-20	Building & Grounds Salaries/Wages	535,004	15,496	550,500
101-4130-741.72-10	Building & Grounds Social Security	37,565	1,007	38,572
101-4130-741.72-20	Building & Grounds Medicare	8,790	225	9,015
101-4130-741.72-30	Building & Grounds Retirement	58,852	1,705	60,557
101-3910-739.70-20	Buildng Safety Engr Salaries/Wages	563,400	(15,496)	547,904
101-3910-739.72-10	Buildng Safety Engr Social Security	40,136	(1,007)	39,129
101-3910-739.72-20	Buildng Safety Engr Medicare	9,390	(225)	9,165
101-3910-739.72-30	Buildng Safety Engr Retirement	59,980	(1,705)	58,275
<u>Fund Balance</u>				
101-0000-390.00-00	Fund Balance	2,239,628	0	2,239,628
	Re-allocation of funds necessary for internal movement of existing personnel.			

Roll Call Vote Showing Ayes - Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None.
Motion Carried Unanimously.

09-396

6A1. Motion by Choate, supported by Roscoe to schedule a Public Hearing for Wayne County Community Development Block Grant (CDBG) proposed projects for fiscal year 2010/2011.

Roll Call Vote Showing Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None.
Motion Carried Unanimously.

09-397

6A2. Motion by Roscoe, supported by Choate to schedule a study session for the Romulus Memorial Cemetery Board of Trustees on Monday, January 4, 2010 from 6:00 p.m. until 7:00 p.m.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None.
Motion Carried Unanimously.

09-398

6A3. Motion by Crova, supported by Wadsworth to approve second reading and final adoption of Budget Amendments 09/10-5 - Federal C.O.P.S. Grant and 09/10-6 - Training Assistance Regional Grant, introduced at the Council meeting of November 23, 2009.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None.
Motion Carried Unanimously.

09-399

6A4. Motion by Webb, supported by Barden to concur with the Board of Review and City Assessor, Julie Albert, to appoint Mr. Edward Thomas to the Board of Review with term commencing January 1, 2010 and expiring December 31, 2011.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None.
Motion Carried Unanimously.

09-400

6A5. Motion by Wadsworth, supported by Roscoe to schedule a study session to discuss the Draft Capital Improvement Plan (CIP) on Monday, December 14, 2009 at 6:00 p.m.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None.
Motion Carried Unanimously.

09-401

6C1. Motion by Crova, supported by Roscoe to concur with the recommendation of legal counsel and enter into the Intergovernmental Jurisdiction Agreement with Wayne County.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None.
Motion Carried Unanimously.

09-402

6C2a. Motion by Roscoe, supported by Barden to concur with the Romulus Housing Commission Director and legal counsel that the Mayor and Clerk are authorized to sign documents for the Romulus Housing Commission Grant Funds for City responsibility.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None.
Motion Carried Unanimously.

09-403

6C2b. Motion by Crova, supported by Choate to concur with the recommendation of legal counsel and authorize the Mayor to sign and execute Grant Funds and sign and execute the 2009 American Recovery and Reinvestment Act – 2009 Capital Grant Fund.

Roll Call Vote Showing: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None.
Motion Carried Unanimously.

09-404

10. Motion by Webb, supported by Crova to adopt a memorial resolution for the family of Robert Lee Harris.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.
Nays – None.

Motion Carried Unanimously.

11. Motion by Wadsworth, supported by Roscoe to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Barden, Burcroff, Choate, Crova, Roscoe, Wadsworth, Webb.

Nays – None.

Motion Carried Unanimously.

Respectfully submitted,



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on December 7, 2009.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan