

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING  
January 6, 2014**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

**The meeting was called to order at 7:30 p.m. by Mayor Pro Tem, John Barden.**

**Pledge of Allegiance**

**Roll Call**

1. **Agenda** – Approval.
2. **Minutes**
  - A. Approval of the minutes from the regular meeting held December 23, 2013.
3. **Petitioner**
  - A. PC-2013-017/018; Special Tree Rehabilitation Systems PDA rezoning & site plan review.
4. **Chairperson’s Report, John Barden, Mayor Pro-Tem**
5. **Mayor’s Report – LeRoy D. Burcroff, Mayor**
  - A. Service contract for wide format printer/scanner – Department of Public Works.
  - B. Appointment to the Romulus Housing Commission.
  - C. Appointments to the Municipal Library Board.
  - D. Appointments to the City of Romulus Arts Council & Commission.
- 6A. **Clerk’s Report – Ellen L. Craig-Bragg, Clerk**
  1. One-hour study session request for Monday, January 13, 2014 from Debbie Hoffman, Financial Services Director.
  2. 1 ½ hour study session request for Monday, January 27, 2014 from Debbie Hoffman, Financial Services Director.
  3. Request approval for addendum to existing Municode contract.
- 6B. **Treasurer’s Report – Stacy Paige, Treasurer**
7. **Public Comment** – Citizens are to limit their comments to three (3) minutes.  
All citizens wishing to speak will be heard.
8. **Unfinished Business**
9. **New Business**
10. **Communication**
11. **Adjournment**

**1.** Moved by **Makowski**, seconded by **Roscoe** to accept the agenda as presented.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**14-001**

**2A.** Moved by **Wadsworth**, seconded by **Abdo** to approve the minutes of the regular meeting of the Romulus City Council held on December 23, 2013.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**14-002**

**3A.** Moved by **Roscoe**, seconded by **Choate** to approve PC—2013-017/018; Special Tree Rehabilitation Systems Neurocare Campus PDA Rezoning & Preliminary PDA Site Plan Review.

Discussion:

Brad Strader, LSL Planning Consultant, gave an overview on behalf of the Petitioners, Special Tree Rehabilitation Systems Neurocare Campus.

Councilman Wadsworth requested that a sign be placed on Chase Road to prohibit commercial use during the construction of the project.

Jim Richert, spokesperson for Special Tree, reported that a sign is already in place that states, “Commercial Vehicles Prohibited”.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.  
Nays – None.  
Abstain – Makowski – Conflict of interest; son is an employee of Special Tree.  
Motion Carried

**4.** Moved by **Choate**, seconded by **Roscoe** to accept the Chairperson’s Report.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**5. Mayor’s Report** - Mayor Burcroff made several announcements and had remarks regarding the following:

- a. Mayor recognized DPW Workers for a great job on snow removal.
- b. Mayor recognized the First Responders in regards to an incident that occurred over the weekend.
- c. Snow Emergency Information – Safety Director, John Leacher, gave an explanation and update on “Snow Emergency” and “Code Red”.
- d. The Senior Center will serve as a warming center – weekdays, 8am to 4pm.
- e. Employee Recognition - Sylvia Dubisky was recognized for her years of service at the Romulus Senior Center.  
- DPW workers – George Simko, Nicole Harvey, Dwayne Parker, David Druyor and Scott Hadyniak for their service during the holiday break while fixing a water main break.

- f. Mayor alerted residents who have water sump pumps in their homes that there is a device that can be purchased and added on to the sump pump that will serve as an emergency back-up to help prevent residents from incurring large water and sewer bills; or another possible option would be to install an electric sump pump.
- g. Senator Hopgood currently has a program showing on Romulus Cable Channel 12 at 9:00 a.m., 12 noon and 4:00 p.m. to raise awareness regarding the opposition to the hazardous waste injection well.

**14-003**      **5A1.** Moved by **Wadsworth**, seconded by **Crout** to adopt a memorial resolution for the family of Shirley Hall.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**14-004**      **5A2.** Moved by **Crout**, seconded by **Abdo** to adopt a memorial resolution for the family of Reverend Richard Bell.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously

**14-005**      **5A3.** Moved by Wadsworth, seconded by Crout adopt a resolution acknowledging Bud Hoffman on his 90<sup>th</sup> birthday celebration.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously

**14-006**      **5A4.** Moved by **Wadsworth**, seconded by **Makowski** to concur with the administration and authorize the mayor and clerk to enter into a service contract extension (to expire October 26, 2014) for the Department of Public Works HP Wide Format Printer/Scanner with Reprographics One Inc. in the amount of \$1,189.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**14-007**      **5B.** Moved by **Roscoe**, seconded by **Abdo** to concur with the Administration and appoint Chris Dunn to the City of Romulus Housing Commission to fulfill the term of the vacant board member position. The term will expire on February 26, 2015.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**14-008**      **5C.** Moved by **Wadsworth**, seconded by **Crout** to concur with the administration and appoint Sylvia Makowski to serve on the City of Romulus Municipal Library Board as the City Council Liaison - appointment to run concurrent with her City Council term; and James Napiorkowski to serve as resident board member with a term to expire on April 11, 2016.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth  
Nays – None.  
Abstain – Makowski.  
Motion Carried.

**14-009**      **5D.** Moved by **Makowski**, seconded by **Choate** to concur with the administration and appoint Maria Lambert, Debra Hoffman, Ellen Craig-Bragg, Merrie Druyor, Lynn Conway, Julie Wojtylko and Cynthia Keleman to serve on the Romulus Arts Council and Commission. All terms to expire on November 11, 2015.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**14-010**      **6A1.** Moved by **Roscoe** seconded by **Makowski** to approve a one-hour study session request from Debra Hoffman, Financial Services Director for Monday, January 13, 2014 at 6:00 p.m. to present the audited June 30, 2013 financial statements to City Council.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**14-011**      **6A2.** Moved by **Abdo** seconded by **Roscoe** to approve a one and one-half (1 ½ ) hour study session request from Debra Hoffman, Financial Services Director for Monday, January 27, 2014 at 6:00 p.m. for a “Municipal Finance Overview” seminar, presented by the city auditors, Plante & Moran.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**14-012**      **6A3.** Moved by **Wadsworth**, seconded by **Choate**, to authorize the mayor and clerk to sign an addendum to the City of Romulus contract with Municipal Code Corporation (Municode). This is the final step in the recodification process. The addendum outlines the charges that will be incurred to process supplements for future ordinances which will include making them available online for the public.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**6B.** City Treasurer, Stacy Paige, announced the winners of the 2013 Romulus Drug Task Force, Red Ribbon Essay Contest.

**7. Public Comment – None**

**8. Unfinished Business – None**

**9. New Business**

Councilman Wadsworth requested a list of the mayor's appointees along with their job descriptions and salaries.

**10. Communication - None**

**11. Moved by Wadsworth**, seconded by **Roscoe** to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on January 6, 2014.



Ellen L. Craig-Bragg, City Clerk  
City of Romulus, Michigan