

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING  
January 27, 2014**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

**The meeting was called to order at 7:30 p.m. by Mayor Pro Tem, John Barden.**

**Pledge of Allegiance**

**Roll Call**

**Present:** Kathleen Abdo, John Barden, Linda Choate, Harry Crout, Celeste Roscoe.

**Excused:** Sylvia Makowski, William Wadsworth.

**Administrative Officials in Attendance:**

LeRoy D. Burcroff, Mayor

Ellen L. Craig-Bragg, Clerk

Stacy Paige, Treasurer

1. **Agenda** – Approval.

2. **Minutes**

A. Approval of the minutes from the regular meeting held January 13, 2014.

3. **Petitioner:**

A. Paul Stanford, Housing Counselor, Community Housing Network.

4. **Chairperson's Report, John Barden, Mayor Pro-Tem**

5. **Mayor's Report – LeRoy D. Burcroff, Mayor**

A. Request to extend contract with Plante Moran.

B. Intergovernmental Agreement with Wayne County, Goddard Rd. Service Drive.

C. 2014/2015 CDBG Allocation.

D. Re-appointment to the Officer Compensation Board.

E. Re-appointment to the Historical Commission.

F. Introduction of Budget Amendment 13/14-9, Retiree Health Care Fund.

G. Introduction of Budget Amendment 13/14-10, General Fund.

H. Introduction of Budget Amendment 13/14-11, General Fund.

**I. For Your Information:**

1. Communication from Thomas Wilson, DPW Director RE: Emergency repair of vehicle.

6A. **Clerk's Report – Ellen L. Craig-Bragg, Clerk**

1. Public hearing request from purchasing director, Lynn Conway.

**For Your Information:**

1. Wayne County Project CLEAN application information.

2. HSN2 (channel 75) is now available on the Limited Basic service.

3. New channels being added to Comcast channel lineup on January 29, 2014 and March 5, 2014.

4. City of Taylor Clerk's Office Annual Free Shred Day on April 12, 2014.

6B. **Treasurer's Report – Stacy Paige, Treasurer**

7. **Public Comment** – Citizens are to limit their comments to three (3) minutes.

All citizens wishing to speak will be heard.

8. **Unfinished Business**

9. **New Business**

10. **Communication**

11. **Warrant 14-02** Checks presented for approval \$589,422.68

12. **Adjournment**

1. Moved by **Choate**, seconded by **Roscoe** to accept the agenda as presented.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe.  
Nays – None.  
Motion Carried Unanimously.

**14-023**

2A. Moved by **Roscoe**, seconded by **Abdo** to approve the minutes of the regular meeting of the Romulus City Council held on January 13, 2014.

Roll Call Vote: Ayes – Abdo, Barden, Crout, Choate Roscoe.  
Nays – None.  
Motion Carried Unanimously.

**3A. Petitioner:**

Paul Stanford, Housing Counselor, Community Housing Network, and (a non-profit organization) located in Wayne, MI, provided information regarding the Network's Foreclosure Prevention Program and other services.

**14-024**

4A. Moved by Roscoe, seconded by Crout to concur with the administration and appoint the following persons to the Personnel Policies and Procedures Committee: Linda Choate, Stacy Paige, Julie Wojtylko, Maria Lambert, Abbie Akins, Jerry Frayer, and John Leacher.

Roll Call Vote: Ayes – Abdo, Barden, Crout, Choate Roscoe.  
Nays – None.  
Motion Carried Unanimously.

4. Moved by **Choate**, seconded by **Crout** to accept the Chairperson's Report.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe.  
Nays – None.  
Motion Carried Unanimously.

**14-025**

5A1. Moved by **Choate**, seconded by **Crout** to adopt a resolution recognizing Brian McNeil as the 2013 Brownstown Township Firefighter of the Year.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe.  
Nays – None.  
Motion Carried Unanimously.

**14-026**

5A2. Moved by **Roscoe**, seconded by **Abdo** to adopt a memorial resolution for the family of James Hollis, Sr.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe.  
Nays – None.  
Motion Carried Unanimously.

**14-027**      **5A.** Moved by **Abdo**, seconded by **Crout** to concur with the administration and approve a three (3) year extension of the existing service contract for auditing and consultant services with Plane and Moran with Headlee inflationary increases annually for audit services following the June 30, 2014 audit.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe.  
Nays – None.  
Motion Carried Unanimously.

**14-028**      **5B.** Moved by Choate, seconded by Roscoe to adopt a resolution to authorize the mayor and clerk to enter into an Intergovernmental Agreement with Wayne County for the Goddard Road Resurfacing Project (West Airport Service Drive to Merriman Road), cost not to exceed 10% of total construction cost, which is estimated at \$44,032.00.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe.  
Nays – None.  
Motion Carried Unanimously.

**14-029**      **5C.** Moved by **Roscoe**, seconded by **Crout** to concur with the administration and approve the anticipated 2014/2015 CDBG allocation and proposed projects.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe.  
Nays – None.  
Motion Carried Unanimously.

**14-030**      **5D.** Moved by **Choate**, seconded by **Roscoe** to concur with the administration and approve the re-appointment of Judy LaPorte to the Officer Compensation Commission with a term to expire on December 31, 2020.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe.  
Nays – None.  
Motion Carried Unanimously.

**14-031**      **5E.** Moved by **Abdo**, seconded by **Crout** to approve the re-appointment of Frederick Hay, Gerald B. Wendland, Virgil Varner, Terrell Bird, Sheldon Chandler, William Crane and Mark Lewkowicz to the City of Romulus Historical Commission with terms to expire on December 29, 2015.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe.  
Nays – None.  
Motion Carried Unanimously.

**14-032**

**5F.** Moved by **Roscoe**, seconded by **Choate** to introduce Budget Amendment 13/14-9 to set up an expense account for the Local 4126 retiree insurance benefits “buy-out” per Council Resolution #13-336.

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT</u> <u>BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED</u> <u>BUDGET</u>
<b>RETUREE HEALTH CARE FUND</b>				
<b><u>Expense</u></b>				
676-8110-881.79-96	“OPEB “Buy-outs”	0	84,500	84,500
<b><u>Retained Earnings</u></b>				
676-0000-395.00-00	Retirees Ins. Benefits Fund Balance	2,793,739	(84,500)	2,709,239

To set-up an expense account for the Local 4126 retiree insurance benefits “buy-out” per Council resolution #13-336

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe.  
 Nays – None.  
 Motion Carried Unanimously.

**14-033**

**5G.** Moved by **Choate**, seconded by **Roscoe** to introduce Budget Amendment 13/14-10 to adjust the budget to reflect the increase in building permits revenue and also to reflect an additional Teamsters employee being used for building inspections.

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT</u> <u>BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED</u> <u>BUDGET</u>
<b>GENERAL FUND</b>				
<b><u>Revenue</u></b>				
101-3910-511.47-40	Building Permit Revenue	430,000	320,000	750,000
<b><u>Expense</u></b>				
101-3910-739.70-20	Building Dept. Regular Wages	309,810	41,100	350,910
101-3910-739.71-10	Building Dept. Overtime Wages	15,000	7,000	22,000
101-3910-739.72-10	Building Dept. Social Security	23,300	3,470	26,770
101-3910-739.72-20	Building Dept. Medicare	5,450	810	6,260
101-3910-739.72-30	Building Dept. Retirement	33,290	5,420	38,710
101-3910-739.72-40	Building Dept. Health Insurance	92,500	28,710	121,210
101-3910-739.72-50	Building Dept. Dental Insurance	6,750	640	7,390
101-3910-739.72-60	Building Dept. Life Insurance	245	35	280
101-3910-739.72-70	Building Dept. Long/Short Term Dis.	1,760	220	1,980
101-3910-739.72-80	Building Dept. Worker's Comp	2,250	100	2,350
<b><u>Fund Balance</u></b>				
101-3910-739.72-80	General Fund Fund Balance	2,649,055	232,495	2,881,550

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe.  
 Nays – None.  
 Motion Carried Unanimously.

**14-034** **5H.** Moved by **Roscoe**, seconded by **Choate** to introduce Budget Amendment 13/14-11 to re-allocate funds for the newly re-established Recreation Commission for the balance of the 2013/14 budget year.

<u>FUND/DEPT.</u>		<u>CURRENT</u>		<u>AMENDED</u>
<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u>	<u>AMENDMENT</u>	<u>BUDGET</u>
<b>GENERAL FUND</b>				
<u>Expense</u>				
101-5110-751.70-26	Recreation Commission	0	1,530	1,530
101-5110-751.72-10	Recreation Social Security	0	95	95
101-5110-751.72-20	Recreation Medicare	0	22	22
101-5110-751.72-80	Recreation Worker's Comp	0	4	4
<u>Expense</u>				
101-2410-724.70-20	Human Resources Regular Wages To re-allocate funds for the newly established Recreation Commission for the balance of the 2013/14 budget year.	125,376	(1,651)	123,725

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe.  
 Nays – None.  
 Motion Carried Unanimously.

**14-035** **6A1.** Moved by **Roscoe**, seconded by **Choate** to schedule a public hearing on Monday, February 24, 2014 at 7:00 p.m. regarding proposed amendments to the Purchasing Ordinance.. The hearing will be held in the City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe.  
 Nays – None.  
 Motion Carried Unanimously.

**6B.Treasurer’s Report** – Treasurer, Stacy Paige, announced that property taxes are due on February 14, 2014.

**7. Public Comment** – None.

**8. Unfinished Business** – None.

**9. New Business** – None.

**10. Communication** – Councilwoman Roscoe announced the annual Soul Food Dinner will be held on February 12, 2014 at 6:00 p.m. at Romulus Senior High School.

**14-036** **11.** Moved by Choate, seconded by Roscoe to authorize the city treasurer to disburse funds as listed in Warrant **14-02** in the amount of **\$589,422.68**.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe.  
Nays – None.  
Motion Carried Unanimously.

**12.** Moved by **Roscoe**, seconded by **Crout** to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe.  
Nays – None.  
Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on January 27, 2014.



Ellen L. Craig-Bragg, City Clerk  
City of Romulus, Michigan