

DOWNTOWN DEVELOPMENT AUTHORITY

“Special Meeting”

Wednesday, April 5, 2017 at 10:30 am

Romulus City Hall Council Chambers

AGENDA

1. Call to Order and Roll Call.
2. Approval of Agenda
3. Approval of the Minutes of the meeting held on Wednesday, March 8, 2017.
4. Treasurer’s Report
5. Motion to approve the current bills in the amount of \$665.64.
6. Old Business:
 - A.
 - B. Other
7. New Business:
 - A. Motion to approve RFP16/17-22 2017 DDA Event/Concert Production firm for “Sounds in Downtown” and Pumpkin Festival.
 - B. Motion to approve the FY 17/18 Budget as presented.
 - C. Motion to update the Romulus Downtown Plan, cost not to exceed \$15,000 to be split between the Planning Department and the DDA, the funds are allocated in the FY16/17 Planning budget and the FY 17/18 DDA budget.
 - D. Other
8. Directors Report
 - A. Project status and updates and reminders.
9. For Your Information
10. Other and Public Comments.
11. Adjournment

Meeting

1. The Meeting of the Downtown Development Authority was called to order by Chairman, Keith Johnston at 10:28 a.m.

Present: Cindy Croft, Rev. William Kren, Doug O’Leary, and Stacy Paige.

Absent: Mayor LeRoy D. Burcroff, Doug Clark, Al Hindman and Ron Hopson.

Excused: Mayor LeRoy D. Burcroff, Doug Clark, Al Hindman and Ron Hopson.

2. Motion by Paige, supported by Kren to approve the agenda as presented. Motion carried.

17-DDA-618

3. Motion by Paige, supported by O'Leary to approve the minutes of the meeting held on Wednesday, March 8, 2017. Motion carried.

17-DDA-619

4. Motion by O'Leary, supported by Croft to approve the Treasurer's Report in the amount of \$236,235.40 and file for audit. Motion carried.

17-DDA-620

5. Motion by Paige, supported by Kren to approve the current bills in the amount of \$665.64. Motion carried.

6. No discussion.

17-DDA-621

7. Motion by Kren, supported by Croft to approve RFP16/17-22 2017 DDA Event/Concert Production firm for "Sounds in Downtown" and Pumpkin Festival. Motion carried.

17-DDA-622

Motion by O'Leary, supported by Croft to approve the FY 17/18 Budget as presented. Motion carried.

17-DDA-623

Motion by Croft, supported by O'Leary to update the Romulus Downtown Plan, cost not to exceed \$15,000 to be split between the Planning Department and the DDA, the funds are allocated in the FY16/17 Planning budget and the FY 17/18 DDA budget. Motion carried.

8. Maria Lambert updated the board on the old firehouse, that the architect drawings should be received by Friday. She also informed the board of the demo bid going out for 36100 Bibbins property.

9. Tim Keyes, Economic Development Director reminded the board of the 20th Anniversary of the Romulus DDA Pumpkin Festival. He also informed the board of a group that plays pickle ball at the RAC and is looking to use a location downtown to play during the summer.

10. No discussion.

17-DDA-624

11. Motion by Kren, supported by Paige to adjourn the meeting at 10:47 a.m. Motion carried.

Rev. William Kren, Secretary

Approved May 10, 2017