

**DOWNTOWN DEVELOPMENT AUTHORITY**

**“Regular Meeting”**

**Wednesday, February 8, 2023 at 10:30 am**

**Romulus City Hall Council Chambers**

**AGENDA**

1. Call to Order and Roll Call
2. Approval of Agenda
3. Approval of the Minutes of the meeting held on **Wednesday, January 11, 2023.**
4. Motion to approve the Treasurer’s Report and file for audit.
5. Motion to approve the current bills in the amount of \$4,055.33
6. Old Business:
  - A. Retail Strategies Update
  - B. Other
7. New Business:
  - A. Motion to approve the amended DDA Bylaws – Article I, Article II Section 1, & 2 & Section III 3 & 4 & Article IV Section 6
  - B. Motion to make available the funds for the full project total of \$149, 900.00, this includes the already committed 25% match of \$37,500.00 to complete the project for the MaryAnn Banks upgrades and enhancements, to be paid out of line item Project Costs 295-728-980.000
  - C. Motion to approve the OHM to be the designated Prime Professional for the project and approve the scope of work for MAB Park Grant
  - D. Motion to enter into a 2 year agreement with Crexi to pay a 3<sup>rd</sup> of the monthly \$199.00 a month cost to be paid out of the Contractual Services line item 295-728-818.000
  - E. Motion to approve the director to attend the MDA – Michigan Downtown Association Spring Workshop in Lansing on March 8<sup>th</sup> & 9<sup>th</sup>, 2023 and Summer Workshop in Alpena on June 2, 2023 with a budget not to exceed \$600.00 this will cover lodging and the cost of each workshop to be paid out of line item 295-728-960.000 Education, Training & Workshops
  - F. Motion to approve the quote from Pretty Face Cleaning LLC for the repairs to 37133 Goddard in the amount of \$4,688.00 plus a 20% contingency for a total budget not to exceed \$5,625.60
  - G. Department Restructuring- Mayor McCraight
  - H. Preliminary DDA FY 23/24 Budget
  - I. Other
8. Directors Report
9. For Your Information – Final Vision and Strategic Action Plan
10. Other and Public Comments
11. Adjournment