

DOWNTOWN DEVELOPMENT AUTHORITY
“Regular Meeting”
Wednesday, July 13, 2022 at 10:30 am
Romulus City Hall Council Chambers
Revised AGENDA

1. Call to Order and Roll Call
2. Approval of Agenda
3. Approval of the Minutes of the meeting held on **Wednesday, June 8, 2022.**
4. Motion to approve the Treasurer’s Report in the amount of \$608,160.72 and file for audit.
5. Motion to approve the current bills in the amount of \$16,025.85.
6. Old Business:
 - A. Motion to approve the additional flags to be installed on the balance (32) of the tall light poles in the amount not to exceed 3,200.00
 - B. 36539 Goddard Road Demo update
 - C. Other
7. New Business:
 - A. Motion to approve the Façade Enhancement application for 36547 Goddard Road with an amount of match funds not to exceed \$15,000.00.
 - B. Motion to approve the purchase of twelve sets of banner arms from Madison Electric with the cost of \$365.60 with an amount not to exceed \$4,387.20
 - C. Motion to approve Merrie Druyor to attend the MDA Annual Conference to be held in Muskegon November 3-4, 2022 as well as lodging for an amount not to exceed \$600.00
 - D. Motion to approve the lease renewal with the Romulus Chamber for the terms stated in the agreement
 - E. Motion to approve the sub-lease between the Romulus Chamber and the Romulus Rotary for the terms stated in the agreement
 - F. Lindsey from OHM is present to discuss Legacy Learning Center
 - G. Other
8. Directors Report
9. For Your Information
10. Other and Public Comments
11. Adjournment

Meeting

1. The Meeting of the Downtown Development Authority was called to order by Chairperson, Keith Johnston at 10:32 a.m.
 - Present: Rachel Botu, Brian Bush, Steven Harmon, Jeffrey Lowrey, Beth Maze, Mayor Robert McCraight, and Randy Moffat. Also present Director of Resident Services Maria Lambert, Recording Secretary Chandler Bradley.
 - Absent: Rev. James Bowen, Arianna LeSure, Stacy Paige and Jeremy Westcott
 - Excused: Rev. James Bowen, Arianna LeSure, Stacy Paige and Jeremy Westcott

22-DDA-1090

2. Motion by Moffat, supported Lowrey to approve the revised agenda as presented. Motion carried.

22-DDA-1091

3. Motion by Moffat, supported by Maze to approve the minutes of the meeting held on Wednesday, June 8, 2022. Motion carried.

22-DDA-1092

4. Motion by Mayor, supported Lowrey to approve the Treasurer's Report in the amount of \$608,160.72 and file for audit. Motion carried.

22-DDA-1093

5. Motion by Bush, supported by Botu to approve the current bills in the amount of \$16,025.85. Motion carried.

22-DDA-1094

6. Motion by Botu, supported by Mayor to approve the additional flags to be installed on the balance (32) of the tall light poles in the amount not to exceed \$3,200.00. Motion carried.

22-DDA-1095

7. Motion by Moffat, supported by Bush to approve the Façade Enhancement application for 36547 Goddard Road with an amount of match fund not to exceed \$15,000.00. Motion carried.

22-DDA-1096

- 7B. Motion by Mayor, supported by Moffat to approve the purchase of twelve sets of banner arms from Madison Electric with the cost of \$365.60 with an amount not to exceed \$4,387.20. Motion carried.

22-DDA-1097

- 7C. Motion by Lowrey, supported by Harmon to approve Merrie Druyor to attend the MDA Annual Conference to be held in Muskegon November 3-4, 2022 as well as lodging for an amount not to exceed \$600.00. Motion carried.

22-DDA-1098

- 7D. Motion by Botu, supported by Bush, to approve the lease renewal with the Romulus Chamber for the terms stated in the agreement. Lowrey Abstained. Motion carried.

22-DDA-1099

- 7E. Motion by Botu, supported by Mayor, to approve the sub-lease between the Romulus Chamber and the Romulus Rotary for the terms stated in the agreement. Lowrey abstained. Motion carried.

22-DDA-1100

- 7F. Motion by Mayor, supported by Botu to support the Legacy Learning Center site plan as presented by Lindsey from OHM and Romulus City Planner Carol Maise. Motion carried.

8. Director updates covered under new business.
9. FYI- Mayor McCraight discussed his scheduled meeting with City boards and commission members on July 20th, 2022.

10. Other and Public Comment-

22-DDA-1101

11. Motion by Lowrey supported by Bush to adjourn the meeting at 11:03a.m. Motion carried.

Randy Moffat, Secretary
To be approved August 10, 2022