

DOWNTOWN DEVELOPMENT AUTHORITY

“Regular Meeting”

Wednesday, January 11, 2023 at 10:30 am

Romulus City Hall Council Chambers

Amended AGENDA

1. Call to Order and Roll Call
2. Approval of Agenda
3. Approval of the Minutes of the meeting held on **Wednesday, December 14, 2023.**
4. Motion to approve the Treasurer’s Report in the amount of \$815,892.90 and file for audit.
5. Motion to approve the current bills in the amount of ~~\$3,327.41~~ \$6,178.97
6. Old Business:
 - A. Resolution to commit to the 25% match of \$37,500.00 for the Michigan DNR Recreation Passport Grant received in the amount of \$112,400.00 for MaryAnn Banks Park Enhancements to be paid from line item 295-728-980.000 Project Costs
 - B. Other
7. New Business:
 - A. Motion to approve the bid from DU-All in the amount of \$29,000.00 for the Kingsley House Painting & Restoration project to be paid from line item 295-728-980.000 Project Costs
 - B. Motion to approve Mayor McCraight and Director Krause to attend the Mackinac Policy Conference in May with a budget not to exceed \$500.00 to be paid from line item 295-728-960.000 Education, Training and Workshop
 - C. PA 57 of 2018 Annual Information Update
 - D. Other
8. Directors Report
9. For Your Information
10. Other and Public Comments
11. Adjournment

Meeting

1. The Meeting of the Downtown Development Authority was called to order by Chairperson, Keith Johnston at 10:32 a.m.

Present: Rachel Botu, Rev. James Bowen, Brian Bush, Steven Harmon, Jeffrey Lowrey, Arianna LeSure, Randy Moffat, Mayor Robert McCraight, and Stacy Paige. Also present, Director Merrie Coburn, and Recording Secretary Chandler Bradley.

Absent: Beth Maze, Doug O’Leary, and Jeremy Westcott

Excused: Beth Maze, Doug O’Leary, and Jeremy Westcott

23-DDA-1148

2. Motion by Moffat, supported Paige to approve the agenda as amended. Motion carried.

23-DDA-1149

3. Motion by Paige supported by Botu to approve the minutes of the meeting held on Wednesday, December 14, 2023. Motion carried.

23-DDA-1150

4. Motion by Lowrey, supported by Mayor McCraight, to approve the Treasurer's Report in the amount of \$815,892.90 and file for audit. Motion carried.

23-DDA-1151

5. Motion by Moffat, supported by Botu to approve the current bills in the amount of \$6,178.97 as amended. Motion carried.

6. Election of Officers:

23-DDA-1152

Motion by Lowrey, supported by Mayor McCraight to keep the appointment of Keith Johnston as Chairperson. Motion carried.

23-DDA-1153

Motion by Paige, supported by Lowrey to appoint Randy Moffat as Vice Chairperson. Motion carried.

23-DDA-1154

Motion by Moffat, supported by Mayor to appoint of Brian Bush as Secretary. Motion carried.

23-DDA-1155

7. Motion by Bush, supported by Lowrey to approve resolution to commit to the 25% match of \$37,500.00 for the Michigan DNR Recreation Passport Grant received in the amount of \$112,400.00 for MaryAnn Banks Park Enhancement to be paid from line item 295-728-980.00 Project Costs. Motion carried.

23-DDA-1156

8. Motion by Botu, supported by Mayor McCraight to approve the bid from DU-All in the amount of \$29,000.00 for the Kingsley House Painting & Restoration project to be paid from line item 295-728-980.000 Project Costs. Motion carried.

23-DDA-1157

8B. Motion by Paige, supported by Moffat to approve Mayor McCraight and Director Krause to attend the Mackinac Policy Conference in May with a budget not to exceed \$500.00 to be paid from line item 295-728-960.000 Education, Training and Workshop. Motion carried.

8C. Director Coburn PA 57 of 2018 Annual Information Update

9. Director Coburn updated the board on the follow items:

- Destination Downriver
- Greca Martial Art ribbon cutting
- Chamber luncheon on the 19th
- Urban Ritual moving through process of re-occupancy

- Director Coburn last meeting

Mayor McCraight updated the board on the following items:

- Destination Downriver vodcast with Director Krause
- Curling Royale
- Signage/monument at MaryAnn banks underground railroad
- Downtown grocery store grant opportunities
- “One Romulus” marketing

10. FYI-

Rachel Botu announced her shop closing

11. Other and Public Comment-

Director Krause- Detroit Policy Conference

23-DDA-1158

12. Motion by Bush, supported by Paige to adjourn the meeting at 11:19 a.m. Motion carried.

Brian Bush, Secretary
To be approved February 8, 2023