

DOWNTOWN DEVELOPMENT AUTHORITY
“Regular Meeting”
Wednesday, January 12, 2021 at 10:30 am
Romulus City Hall Council Chambers
AGENDA

1. Call to Order and Roll Call
2. Approval of Agenda
3. Approval of the Minutes of the meeting held on **Wednesday, December 8, 2021.**
4. Motion to approve the Treasurer’s Report and file for audit.
5. Motion to approve the current bills in the amount of \$9,212.56
6. Old Business:
 - A.
 - B. Other
7. New Business:
 - A. Election of Officers
 - B. Six month snapshot of FY 21/22 and projections for remaining six months
 - C. Heat Exchanger at the brewery building
 - D. Mackinac Policy Conference
 - E. Motion to approve the CoStar proposal for access to information on available Romulus properties for purchase or lease for the four main property types (apartment, office, retail and industrial) in the amount to be shared with Community Development and TIFA not to exceed \$228.00 a month.
 - F. Motion to approve Merrie Druyor to attend the Michigan Downtown Association Spring Workshop to be held March 2 &3, 2022 in the amount not to exceed \$500.00 to be paid from line item 295-728-960.000 in Education, Training & Workshops.
 - G. Other
8. Directors Report
9. For Your Information
10. Other and Public Comments.
11. Adjournment

Meeting

1. The Meeting of the Downtown Development Authority was called to order by Secretary, Keith Johnston at 10:32 a.m.

Present: Rachel Botu, Brian Bush, Arianna LeSure, Jeffrey Lowrey, Mayor Robert McCraight, Randy Moffat, and Stacy Paige. Also present Director Merrie Druyor and Recording Secretary Chandler Bradley.

Absent: Rev. James Bowen, Beth Maze, Doug O’Leary, and Jeremy Westcott

Excused: Rev. James Bowen, Beth Maze, Doug O’Leary, and Jeremy Westcott

22-DDA-1041

2. Motion by Paige, supported Lowrey to approve the agenda as presented. Motion carried.

22-DDA- 1042

3. Motion by Paige, supported by Botu to approve the minutes of the meeting held on Wednesday, December 8, 2021. Motion carried.

22-DDA- 1043

4. Motion by Moffat, supported by Bush to approve the Treasurer's Report in the amount of \$686,491.82 and file for audit. Motion carried.

22-DDA- 1044

5. Motion by Paige, supported by Lowrey to approve the current bills in the amount of \$9,212.56. Motion carried.
6. No discussion.

22-DDA- 1045

7. Motion by Lowrey, supported by Moffat to keep the appointment of Keith Johnston as Chairperson, Rachel Botu as Vice Chairperson, and Randy Moffat as Secretary. Motion carried.
- 7B. Director Druyor provided the board a six month snapshot of FY 21/22 and projections for the remaining six months.

22-DDA- 1046

- 7C. Motion by Moffat, supported by Mayor McCraight to purchase a new heat Exchanger at the brewery building, in the event that it takes longer than a week to make repairs. Motion Carried.

22-DDA- 1047

- 7D. Motion by Paige, supported by Moffat for Mayor McCraight to attend the Mackinac Policy Conference. Motion carried.

22-DDA-1048

- 7E. Motion by Botu, supported by Paige to approve the CoStar proposal for access to information on available Romulus properties for purchase or lease for the four main property types (apartment, office, retail and industrial) in the amount to be shared with Community Development and TIFA not to exceed \$228.00 a month. Motion carried.

22-DDA-1049

- 7F. Motion by Paige, supported by Bush to approve Merrie Druyor to attend the Michigan Downtown Association Spring Workshop to be held March 2 & 3, 2022 in the amount not to exceed \$500.00 to be paid from line item 295-728-960.00 Education, Training & Workshops. Motion carried.

8. Director Merrie Druyor updated the board on the following items:

- Snowflake Scavenger Hunt
- 36608 Goddard Rd.
- 37133/37135 Goddard Rd.- DTE get power to building
- Year in review video
- Budget prep
- Board survey

9. FYI

10. Other and Public Comment

22-DDA-1050

11. Motion by Paige, supported by Lowrey to adjourn the meeting at 11:06 a.m. Motion carried.

Randy Moffat, Secretary
To be approved February 9, 2022