

DOWNTOWN DEVELOPMENT AUTHORITY
“Regular Meeting”
Wednesday, May 11, 2022 at 10:30 am
Romulus City Hall Council Chambers
AGENDA

1. Call to Order and Roll Call
2. Approval of Agenda
3. Approval of the Minutes of the meeting held on **Wednesday, April 13, 2022.**
4. Motion to approve the Treasurer’s Report in the amount of \$644,035.94 and file for audit.
5. Motion to approve the current bills in the amount of \$7804.99.
6. Old Business:
 - A. Kingsley House Assessment- Cost Estimates
 - B. Other
7. New Business:
 - A. Motion to approve an Resolution of Appreciation for the 2020 Person of the Year Carole Bales
 - B. Motion to approve Merrie Druyor to attend the Michigan Downtown Association Summer Workshop on June 3, 2022 in Charlevoix for an budget not to exceed \$500.00 to be paid from budget line item 295-728-960.000 Education, Training and Workshops
 - C. Other
8. Directors Report
9. For Your Information
10. Other and Public Comments.
11. Adjournment

Meeting

1. The Meeting of the Downtown Development Authority was called to order by Chairperson, Keith Johnston at 10:37 a.m.

Present: Rachel Botu, Rev. James Bowen, Brian Bush, Steven Harmon, Arianna LeSure, Jeffrey Lowrey, Beth Maze, and Randy Moffat. Also present Director Merrie Druyor and Recording Secretary Chandler Bradley.

Absent: Jeffery Lowrey, Mayor Robert McCraight, Doug O’Leary, Stacy Paige, and Jeremy Westcott

Excused: Jeffery Lowrey, Mayor Robert McCraight Doug O’Leary, Stacy Paige, and Jeremy Westcott

22-DDA-1073

2. Motion by Botu, supported Maze to approve the agenda as presented. Motion carried.

22-DDA-1074

3. Motion by Moffat, supported by Harmon to approve the minutes of the meeting held on Wednesday, April 13, 2022. Motion carried.

22-DDA-1075

4. Motion by Moffat, supported Bowen to approve the Treasurer's Report in the amount of \$644,035.94 and file for audit. Motion carried.

22-DDA-1076

5. Motion by Bush, supported by Botu to approve the current bills in the amount of \$7,804.99. Motion carried.

22-DDA-1077

7. Motion by Moffat, supported by Botu to approve a Resolution of Appreciation for the 2020 Person of the Year, Carole Bales. Motion carried.

22-DDA-1078

- 7B. Motion by Botu, supported by Maze to approve Merrie Druyor to attend the Michigan Downtown Association Summer Workshop on June 3, 2022 in Charlevoix for a budget not to exceed \$500.00 to be paid from budget line item 295-728-960.000 Education, Training and Workshops. Motion carried.
8. Director Merrie Druyor updated the board on the following items:
 - Rick Perry's building
 - DPW tree trimming
 - Commercial grounds
 - Planting downtown- Tony & Beth
 - Chamber building repair update
 - Downtown buildings pest control
 - MTB reception and new banner arms
 - Kingsley house
 - Sounds in Downtown- booked bands
 - Facebook posts- cannot request a post but can repost for local businesses
 - RRC- certification
 - Clean sweep 5/14
 - Garden club plant sale
 - Grass cutting in parks- delay because of water table
 - PR Firm Contract- reviewing other quotes
 - DDA position opening
 - Library boxes in parks
 - Pumpkin Festival location-Hunt St.
 - Historical park- Freight House and Red School House repairs
 - Good Measures- 2 day business professional development event

9. FYI-

10. Other and Public Comment

22-DDA-1079

11. Motion by Moffat supported by Botu to adjourn the meeting at 11:00 a.m. Motion carried.

Randy Moffat

Randy Moffat, Secretary

Approved June 15, 2022