

DOWNTOWN DEVELOPMENT AUTHORITY
“Regular Meeting”
Wednesday, September 14, 2022 at 10:30 am
Romulus City Hall Council Chambers
AGENDA

1. Call to Order and Roll Call
2. Approval of Agenda
3. Approval of the Minutes of the meeting held on **Wednesday, August 10, 2022.**
4. Motion to approve the Treasurer’s Report in the amount of \$532,058.74 and file for audit.
5. Motion to approve the current bills in the amount of \$19,405.42.
6. Old Business:
 - A. 36539 Goddard Road Demo update
 - B. Business Incubator update
 - C. Other
7. New Business:
 - A. Motion to approve the proposal from LeClerc Display Co in the amount not to exceed \$5960.00 for the installation of the holiday light pole décor and the decorating of the tree in the Historical Park
 - B. Other
8. Directors Report
9. For Your Information
10. Other and Public Comments
11. Adjournment

Meeting

1. The Meeting of the Downtown Development Authority was called to order by Chairperson, Keith Johnston at 10:35 a.m.
 - Present: Rachel Botu, Rev. James Bowen, Brian Bush, Steven Harmon, Arianna LeSure, Jeffrey Lowrey, Beth Maze, Mayor Robert McCraight, Randy Moffat, and Stacy Paige. Also present, Director Merrie Druyor, and Recording Secretary Chandler Bradley.
 - Absent: Jeremy Westcott
 - Excused: Jeremy Westcott

22-DDA-1110

2. Motion by Botu, supported Mayor McCraight to approve the agenda as presented. Motion carried.

22-DDA-1111

3. Motion by Lowrey, supported by Bowen to approve the minutes of the meeting held on Wednesday, August 10, 2022. Motion carried.

22-DDA-1112

4. Motion by Botu, supported Mayor McCraight to approve the Treasurer's Report in the amount of \$532,058.74 and file for audit. Motion carried.

22-DDA-1113

5. Motion by Paige, supported by Bush to approve the current bills in the amount of \$19,405.42. Motion carried.

6. Director Druyor provided the board with a 36539 Goddard Road Demo update.

- 6B. Director Druyor provided the board with a Business Incubator update.

22-DDA-1114

7. Motion by Botu, supported by Paige to approve the proposal from LeClerc Display Co in the amount not to exceed \$5960.00 for the installation of the holiday light pole décor and the decorating of the tree in the Historical Park. Motion carried.

8. Director Druyor updated the board on the follow items:

- Kingsley House- no bids
- Lambert PR Firm- 60 day contract closure & monthly check-ins
- Pumpkin Festival Sept 16-18
- Ribbon cutting for Legacy Day Care

Mayor McCraight informed the board about the Northpoint Groundbreaking on September 13th.

9. FYI-

10. Other and Public Comment-

Harmon- Possible closure of "Bike Night" for Pumpkin Festival

Paige- Pumpkin Festival Schedules for Hospitality Tent, Rise Church, Kroger Delivery Service

22-DDA-

11. Motion by Paige supported by Botu to adjourn the meeting at 11:25 a.m. Motion carried.