

CITY OF ROMULUS
 Department of Building & Safety
 12600 S. Wayne
 Romulus MI 48174
 734-942-7550
 www.romulusgov.com

APPLICATION FOR INSTALLATION OF MOBILE HOME/CONSTRUCTION TRAILER

All areas must be completed on the application below:

JOB LOCATION:	Date: _____
All permit requests must have an address to be processed	
_____	_____
Property I.D. Number	Subdivision
_____	Zoning

<input type="checkbox"/> Old Bldg <input type="checkbox"/> New Bldg <input type="checkbox"/> New <input type="checkbox"/> Replacement	Contractor Information: _____ Contractor's Name License No. _____ Address City State Zip Code _____ Telephone Number Email Address Federal I.D. Number _____ Worker's Compensation Carrier MESC Employer Number _____
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Owner of Property Information:			
Owner's Name	Owner's Telephone Number	Email Address	
_____	_____	_____	
Owner's Address	City	State	Zip Code
_____	_____	_____	_____

Type of installation:	Installation dimensions:	Remarks:
<input type="checkbox"/> Double Wide Mobile	Length: Feet _____ Inches _____	
<input type="checkbox"/> Single Wide Mobile	Width: Feet _____ Inches _____	
<input type="checkbox"/> Construction Trailer	Height: Feet _____ Inches _____	
<input type="checkbox"/> Other		
<input type="checkbox"/> Used Unit; indicate year of unit _____		

Cost of Improvement: Enter total cost of improvement/repair \$ _____

- An original application with original signatures must be submitted for processing
- An address number is required for submittal of all applications
- Plot plan required for all construction trailers (may be drawn on reverse side of application)
- Construction trailers and mobile home units cannot be set up or placed on site prior to securing required permits
- Permit fee for mobile home and trailer set up is \$170.00
- A copy of the permittee's State of Michigan Photo I.D./Driver License is required
- A copy of the licensee's State of Michigan Mobile Home Installer or Dealer License required (\$26.00 Registration Fee)
- Additional permits required for gas line pressure test, plumbing connections, electrical service connections
- Repairs or alterations to piers or concrete pads require separate building permits/inspections
- Sheds, porches, carports, etc. require an additional building/zoning permit

Section 23a of the State Construction Act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.			
Owner's Signature	Date	Contractor's Signature	Date
_____	_____	_____	_____

PLOT PLAN

The following must be included on the plot plan: (1) dimensions of lot; (2) location and sizes of side, front and rear yards; (3) location of streets, easements and alleys; (4) direction of north point; (5) all existing and proposed buildings/structures located on same site; (6) corner lots must be indicated

Alley													
Street													

For Department Use Only

- Application Approval
- Application Not Approved
- Application Requires BZA Approval
- Approved by Board of Zoning Appeals
- Not Approved by Board of Zoning Appeals
- Appeal Number: _____
- Date BZA appeal granted: _____

Approved by: _____
Authorized Signature Date

Disapproved by: _____
Authorized Signature Date

BUILDING PERMIT NUMBER: _____
BUILDING PERMIT ISSUED: _____
BUILDING PERMIT FEE: _____